

LINCOLN BUILDING COMMITTEE

APPROVED

MEETING MINUTES

MAY 5, 2022 – 4:00PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Building Committee Members Present: Chairman, Al Poulin, Selectmen's Rep. Tamra Ham, Fire Chief Ron Beard, Police Chief, Chad Morris, Deputy Chief, Jeff Burnham John Hettinger, Town Manager, Carina Park, Debbie Celino and Jim Welsh

Excused: Paul Mullen

Public Present: *There was no public present.*

I. CALL TO ORDER

Chairman Poulin called the meeting to order at 4:00 pm

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: "To approve the Building Committee meeting minutes from March 10, 2022 as presented."

Motion: Tamra Ham

Second: Debbie Celino

All in favor.

III. OLD AIRPORT SITE SURVEY

The Building Committee reviewed the survey (see attached) for the Old Airport site (Town-owned land) at the bottom of Mansion Hill Road that was conducted by Steve Tower (Sabourn & Tower). The committee discussed the RFQ's received for the Conceptual Design Services, and Carina explained that due to the large number of submissions, it is taking a bit longer than expected to review each of them. It was recommended that they schedule another Building Committee meeting in the coming weeks to review a short list of the eight (8) submissions. Carina noted that she has applied for an Emergency Operation Center (EOC) Grant (\$1M) through Representative Annie Kuster's office. Chair Poulin questioned what the \$1M could be used for relative to this project? Carina explained that the \$1M can be used for design and construction of an Emergency Operations Center, and the grant can max out at \$3M (this is a matching grant and the Town must match 20%).

Chair Poulin recommended that they begin the process of seeking approval for an emergency access ramp onto I-93 North (between Exit 32 & 33) as this process may take a few years. Carina explained that she spoke briefly with DOT about this access ramp, and before DOT commits to the ramp one way or another, they want to see the project design mapped out on paper first. Selectman Ham noted that the access ramp should be denoted on the design plans whether DOT has approved it or not because they can always apply again to the state in five-years.

Poulin suggested that going forward, the committee should individually review the RFQ's (digital or hard-copy) at their leisure and narrow it down to the top 3 or 4. Ham commented that once they are narrowed down, at that point she will review them electronically.

Jim Welsh remarked that his daughter has a Master's Degree in Architecture and her fiancé is an engineer, and when she comes to town to visit, he will have them look through the RFQ's for their thoughts and suggestions.

Carina suggested that once they narrow it down to the top 3-4 RFQ's, they can begin the process of inviting the individual firms to come in and discuss the project in person, and then the committee can submit their final recommendation to the Board of Selectmen.

Tammy commented that she does not want to bring anything to Town Meeting unless they have substantial grant money to present to the voters. Poulin questioned how things were going with obtaining grants, and Tammy explained that they cannot apply for any grants until they have dollar amounts. Carina has reached out to NCIC (Northern Communities Investment Corp.) and spoke with a grant coordinator who had explained that it would be easier to find a grant for building renovations than the construction of a new facility, however, there may be grants for portions of the project. Tammy was aware of USDA grants that were available for projects such as this (Police, Fire and EMS) totaling up to \$18M.

Poulin questioned if it was possible for a state agency to have a field office in the facility (State Police, State Fire Marshall's Office etc.) which could possibly open up more funding sources for the Town. Tammy suggested that the Police and Fire Chiefs reach out to their respective counterparts to see if there is any interest.

IV. OLD/NEW BUSINESS

OLD/NEW BUSINESS

All business was discussed.

V. PUBLIC PARTICIPATION

There was no public participation.

VI. ADJOURNMENT

With no further business to attend to, the Committee scheduled their next Building Committee meeting for Tuesday, May 31st at 4:00pm at Lincoln Town Hall Conference Room.

MOTION: "To adjourn."

Motion: Tamra Ham

Second: Debbie Celino

Motion Carries.

The meeting adjourned at 4:34 p.m.


Respectfully Submitted,
Executive Assistant, Jane Leslie

Approval Date 5/31/2022


Chairman, Al Poulin