

**Lincoln-Woodstock Food Pantry**  
**Board Meeting 5/4/23 at 9:00 am**  
**At the Lincoln-Woodstock Community Center**

**Members Present:** Helen Jones, Tara Tower, Jane Leslie, and Bryanna Fairbrother.

**Public Present:** none

- 1) **Minutes:** *Helen motioned to approve the minutes from the May 6, 2022, meeting as written. Jane seconded. All approved.*
- 2) **Elect Officers:** *Helen motioned to elect Jane Leslie, President; Kara Sellingham, Vice President; Helen Jones, Treasurer; Tara Tower, Secretary. Bryanna Fairbrother, Coordinator. Tara seconded. All approved.*
- 3) **Financial Update:** Helen presented the 2022 financial report. Income for 2022 was \$34,224.25, expenses were \$39,483.28, with an account balance of \$29,405.42.45 as of December 31, 2021, and a year-to-date balance of \$33,522.12. Helen also presented comparison reports with 2021's and 2022's income and expense comparisons. *Jane motioned to approve this financial report as written. Bry seconded. Everyone approved.*
- 4) **Operations Update:** Bry and Tara opened up the cabinets and gave a walk-through of what food pantry participants receive on Tuesdays. They added that numbers are up a little now that all of the businesses are closed, and we have a couple of new participants. Helen added that since she has assumed the position of treasurer, they have added Tara as an additional signer to the checks and that Tara is paying Wayne's invoices as well as doing deposits for donations.
- 5) **Other Business:** None reported.
- 6) **Public Participation:** None present.
- 7) **Next Meeting Date:** May 2024.
- 8) **Adjourn:** *Helen motioned to adjourn the meeting at 9:56 am. Jane seconded. All approved.*

Respectfully submitted,  
Tara Tower, Secretary