

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

APRIL 10, 2017

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: Chairman - O.J. Robinson, Selectmen - Jayne Ludwig.

Board of Selectmen Excused: Tamra Ham

Staff Present: Town Manager Burbank, Fire Chief Beard, from Public Works, Director Hadaway and David Dovholuk, Recreation Director Tower, and Recording Secretary Wendy Tanner.

Public Present: Paul Beaudin, Roger Harrington, Taylor Beaudin, David Beaudin, Tammy Gionet Dutilly, Debbie Celino, Jim Welsh, David Larsen

I. CALL TO ORDER at approximately 5:30 PM

Chairman Robinson called the meeting to order at 5:30 pm.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

- March 27, 2017

MOTION to approve the minutes of March 27, 2017 as amended.

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

- April 3, 2017

MOTION to approve the minutes of April 3, 2017 as amended.

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

MOTION to approve the nonpublic minutes of April 3, 2017 as presented.

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

III. KANC SKI AREA/EXPANDED PARKING/BUILDING/SLEDDING HILL

Town Manager Burbank gave an overview of the Kancamagus Recreation area and some of the changes that are being explored. The bull wheel building and groomer storage building have been in the CIP for some time now. The Public Works Department said that they could build/repair these buildings, avoiding the need to hire outside companies, saving funds and staying within budget.

Parking at the Kancamagus Recreation area has overflowed onto Forest Ridge Drive several times during busy weekends and expansion of parking is being discussed. The town owned lot across the street from the current parking lot is being reviewed, keeping a tree buffer along the residential side. Most of the clearing can be done by the Public Works Department. Town Manager Burbank feels it is a good use for that property.

Dave Dovholuk and Nate Hadaway have come up with a plan to run snowmaking over to the sledding hill. Upgrades to the electric motor may need to be done to make the snowmaking run more efficiently.

Nate Hadaway explained how the bull wheel building and the groomer shed would be upgraded. Upgrade will include a space for the groomer, a space for groups, a heating source and upstairs storage. The new groomer building could be used for additional group space in winter and summer.

As part of this summer's projects, the trails will be corrected and fencing put in where the trail has wandered. Clearing more trees for a beginner ski area is being looked at for this summer and could also be done by the Public Works Department.

Ludwig asked how many parking spaces would be required to stop roadside parking. Town Manager Burbank said that the new lot is an odd shape but there may be room for 20 additional spaces.

There is \$45,000 dollars in CIP for this project. Town Manager Burbank is confident that this budget is accurate for the changes discussed.

Dave Beaudin asked if the town began making snow on the sledding hill would they charge for sledding. Tara Tower said that the town would waive their recreational immunity if they charged for sledding so it is not recommended.

Paul Beaudin said that if the buffer of trees is cut on the lot across from parking, it would increase the noise level on his lot coming from the Kancamagus Recreation area. Paul Beaudin had concerns about extending the parking onto that lot.

Robinson asked to have Town Engineer, Ray Korber look at different sections of the recreation area that would be altered by parking, snowmaking, beginners slope and buildings to ensure that any noise buffers and drainage issues are reviewed and fencing is proposed where required.

The Recreation budget was questioned by David Beaudin as being high in comparison to the Water Department, Sewer Department or Public Works Department. Tara Tower said that the increase in staffing was in the afterschool programs and summer camps because of the demand in these programs, and there is revenue to offset both of those increases. Tara Tower did not think that it was realistic comparing the recreation budget with other budgets that do not make revenue.

There was a discussion about using treated water for snowmaking versus the cost to drill a well to lessen the impact on the public water system.

Robinson recapped the next steps that the Kancamagus Recreation Center on what was discussed.

- Delineate what land the town owns and what land the town might want to own.
- Research the island between the parking lot and Forest Ridge Drive for parking and drainage.
- Look into the land across the street from the parking lot for parking expansion.

IV. 2017 SELECTBOARD PRIORITIES Discussion

Robinson explained he would like to create a list tonight but not take the time to discuss each item on the list at length. The following list was created during this meeting and updated throughout the meeting. Priorities of these items will be discussed at a future Select Board meeting.

➤ Water

- Water Sources on State Land
 - Georgiana Falls
Town Manager Burbank met with Bonnie Ham who is helping to get in contact with the right people to have a discussion if the Town could do water exploration in the Georgiana Falls area.
- Water Meters
 - Replacing old meters
 - Cost
 - Who pays (owner, town)
 - Reading
 - Commercial
 - Residential
- Solving the issue of the water pipe that goes through the Village at Loon to the tank feeding Coolidge Falls and Clearbrook
 - Ownership/responsibility
- Line to the Forest Ridge Tank

- Document the status of all privately owned water systems in town
 - Review Hoyle, Tanner report of March 23, 2016
 - Work on getting written agreements to define responsibilities
 - Protocol
 - Testing
 - Responsibilities
 - including fire hydrants
 - Discuss establishing new protocols for POR's (privately operated redistribution) systems to be sent to DES as a condition of Planning Board approval
 - Process and time line to solve water pressure issues
 - Raising the Village of Loon tank
 - Putting a pump on the Village of Loon tank output
 - Adding an addition to the planned South Peak tank
 - Check progress of South Peak development to install tank
 - Looking at an additional tank at a new location
- **Crosswalks**
- Clarks - to light the crosswalk 24/7. The town must maintain the light.
 - Gordy's - The crosswalk at Gordy's needs a light.
- **Video Conferencing**
- Some towns are live streaming meetings to YouTube. Town Manager Burbank would like to see Lincoln live streaming meetings.
- **Traffic Issues**
- Bypass Road – South Peak
Town Manager Burbank thinks that the state of NH would be pressured for a bypass for the summertime traffic that does not want to go downtown. The state has the power of eminent domain.
 - Alternative route to Route 3 (Forest Ridge / Campers World)
Bonnie ham is checking to see who the town needs to talk to at DOT and find out where the state is at with their long range plans for Route 112.
 - Multiple lane directions on Main Street
 - Pollard Road
 - Check the light at Connector Road for a delay so left hand turns can go during busy times.
 - School crosswalk blinking sign (15mph)
 - Public Parking – general
- **South Peak**
- Master Plan, details, how long does approval last
 - Ongoing approval process
- **Sewer Department**
- Consider an in-house department
- **Health Insurance**
- Review insurance of town employees
- **File retention committee** – discussion with Selectmen about priorities, storage and what is stored where.

- **Kancamagus Recreation area**
 - Rates
 - Relationship with Woodstock
- **Workforce Housing** – continued discussion
 - Overlay district
 - Zoning changes
 - Developers requirements
 - Establish a Committee
- **Sewer issues**
 - Capacity
 - Town growth

(End list)

Disorderly Conduct Ordinance

Ludwig asked if the Disorderly Conduct Ordinance was adopted and said that if it is, it should be enforced. Dumpsters should be locked, all trash and litter should be picked up and fines should be enforced for offenders. Robinson asked to check the Select Board minutes from August 9, 2004 to ensure that the ordinance was accepted.

Kancamagus Recreation Area

There was a brief discussion about the relationship between Woodstock and Lincoln as far as the Kancamagus Recreation Center and if the operating expenses should be split as well as revenue expenses.

River Front Park

River Front Park Committee will have one more meeting and then present a report to the Select Board.

Safety Concern

Debbie Celino asked if the dumping of snow across by the town across from her home could be checked for needles. There are many people that walk their dogs on that property and children that play there that there is a concern.

Pollard Road Sidewalk

Robinson asked for a list of residents that the town is requesting an easement from and a strategy for obtaining them. Town Manager Burbank said that it is a continuing process and several more are signed per week. Many meetings have happened and more meetings are scheduled with residents that have questions before they will grant the town easements.

Taylor Beaudin asked if the sidewalk project would be going out to bid this summer. Town Manager Burbank said it would. The warrant article says “must be done by” and the sidewalk will be substantially if not totally done by December 31, 2017.

There was a long discussion about the Pollard Road sidewalk project and the process. Moving poles, trees and shrubs were discussed.

Old Tower Truck

The Fire Departments old tower truck is being advertised for sale.

Treatment Plant Culvert

There is a pre-construction meeting on treatment plant culvert tomorrow.

Insurance Quotes

Town Manager Burbank is requesting quotes for property liability and workman's comprehensive coverage. Burbank is currently talking to private carriers to obtain a more competitive price.

Letter from NH Department of Safety

Robinson said that a letter was received from the New Hampshire Dept. of Safety officially closing out the grant for the hazard mitigation plan.

Tax Deeds

The Board reviewed deeds that taxes have not been paid on and have given the date of May 25, 2017 as the final 'pay by' date. If these have not been paid, the town has the right to claim ownership of the homes. There was one home that did not include the land, only the home of which the town has no interest in taking ownership and the Board made the following motion:

MOTION to sign the Deed Waiver for the home located at map and lot, 113-004-000-MH-00001.

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

Boat Registrations

Town Manager Burbank mentioned that Town Clerk, Johnna Hart now registers boats.

☐ Public Participation

Roger Harrington thought that the blinking light at the school crosswalk should also have a blinking 15mph sign. Robinson suggested adding this to the list under traffic.

Jim Welsh said that the Mountain View Condominium residents are calling him for status reports. Condo residents are calling Jim about the status of the crosswalk. Town Manager Burbank will make contact with Mountain View Condominiums to inquire.

Ron Beard said that if you look at tourism in general, it has increased state wide and not just in Lincoln. Beard did not think it was fair to the taxpayers to pay the burden of searching out alternative routes when part of the problem is that New Hampshire is marketing New Hampshire for its tourism and hiking and Lincoln just happens to be in a main route for summer activities. There was a brief discussion of different tourist attractions and if the state should take some responsibility for different routes and parking for these attractions. Town Manager Burbank said that the State pushes back on the towns to take on the costs involved in local tourism.

Tammy Gionet Dutilly asked how many parking spaces Ham's Garage is allowed. Town Manager Burbank explained that the amount of vehicles is exceeded occasionally because of the nature of the business. Dutilly said that the body shop out behind backs cars out onto Route 3A and she has come close to an accident on more than one occasion. There was a brief discussion about the parking at Ham's garage and how many cars are allowed on the lot. Town Manager Burbank will look into this.

Solid Waste Disposal

Robinson said that there have been questions from commercial establishments about the disposal of specific items at the Solid Waste plant. Town Manager Burbank said there are well established policies stating that commercial businesses cannot dispose of refrigerators, microwave ovens, fluorescent lightbulbs, televisions and other items as these items could be considered hazardous waste and are governed by the State of New Hampshire. The current license of the Solid Waste Facility does not allow for commercial disposal of these items.

V. NON PUBLIC SESSION Pursuant to RSA 91-A: 3II (a,c,e,d)

MOTION to enter nonpublic session at 7:54 pm.

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

Motion to come out of nonpublic session at 8:25 pm.

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

VI. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

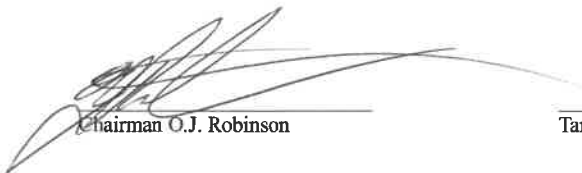
Motion: O.J. Robinson Second: Jayne Ludwig All in favor.

The meeting adjourned at 8:26 pm.

Respectfully Submitted,

Wendy Tanner

Approval Date 4/17/17



Chairman O.J. Robinson

Tamra Ham



Jayne Ludwig