

**BUDGET COMMITTEE MEETING MINUTES – December 3, 2019**  
**Lincoln Town Hall, Lincoln, NH**  
**(approved)**

**ATTENDING:** Chairman Mike Simons, Vice-Chairman Herb Gardner, Jack Daly, Cindy Lloyd, Tracey Brumlik, Susan Chenard, Jim Spanos, Paul Beaudin, Dennis Ducharme, Ray D'Amante, Jayne Ludwig

**Absent:** Bev sent a letter of resignation, Kelsee has moved out of town and resigned, Tracey (excused)

**Audience:** Joe Chenard

**Call to order:** 5:34

**Review and Approval of Minutes:**

**Discussion**

October 29 minutes –

Cindy states Line 55 should say, "legal expenses are used by boards or committees (not in meetings)" and in line 182 should say. "unexcused absence. The Chair explained."

Discussion of what is pertinent. Committee decides at end of previous meeting what is needed.

Jack states line 175 - Add "He answered his rhetorical question by saying that's because of good money management."

Motion to approve: Herb Second: Ray 2 abstained: Jayne and Herb

**REVISIONS TO MEETING SCHEDULE:**

Public hearing currently scheduled for February 11, but that's presidential primary. Plan for 6th instead. Woodstock board cannot meet on January 16th, so will need to reschedule that too. We'll try for 14th, if not, the 21st.

**REVIEW OF QUESTIONS TO ADMINISTRATION:**

1. Legal breakdown is attached. 75k settlement with Saber is part. Police Chief, West Street, Levee, Chenard, etc. Saber is about half of budget.
2. Approval procedure for legal advice - town manager approval, unless using municipal association at no cost. Just identify yourself by board and town, and they report back to chairman.
3. Hiring of 2 employees planned for water and public works? No, only one pt hired for 5 months, and another transferred to water. So now 2 full time water employees? What happens after 5 months? We can ask, but not challenge or dispute their choices in current year.
4. Was it a surprise that the Kanc needed new lighting? Yes.

- 45 5. Better way to forecast or plan for expenses? That's what CIP is for.  
46 Discussion of bonding versus saving, etc.  
47  
48 6. Who monitors redirected capital expenditures? Department heads.  
49  
50 7. Big water did study and it's available  
51 8. As of 11/25/19, budgets weren't completed yet, so hard to say what page  
52 unexpected expenses might be. Reviewing CIP minutes may answer that.  
53 9. Riverfront Park budgeted \$1000 but expended \$15,000. \$1000 was a  
54 gift/donation. Need further information as Jack states there is a deficit and we  
55 want to know why.  
56 10. Why water budget only expended \$6000 of \$40,000 budget. (Per Jack,  
57 good management.) Per town, year not complete.  
58 11. Discussion of budget committee representation on other committees.  
59 Cindy was on CIP, now Paul is. Those are voting positions. What is their  
60 responsibility to budget committee while there? Cindy felt it's to communicate  
61 back to committee. Paul says you vote on every department's request.  
62 Sometimes wait to vote at end to see total need and if anything needs to be  
63 moved around within CIP. This year, changed chairman from planning board  
64 member to selectmen. Interest rates are very low at moment, so should town  
65 take advantage by bonding vs taxation? Paul felt this committee could say  
66 how much we'd like to see in total figure, before that season starts. Someone  
67 should be in charge of long range planning/needs for town infrastructure. At  
68 Loon, department heads did that. Jack agreed that department heads **should**  
69 know life expectancy of everything from vehicle to walkways. Cindy wonders  
70 about validity of estimated costs. Dispatch grew from couple hundred  
71 thousand to five hundred thousand, but that was in part due to report on the  
72 department that town had commissioned. Jayne says it's important to review  
73 CIP and those minutes for all citizens. Mike thanked Paul for his service  
74 there.  
75

#### 76 **Other Business:**

77 Selectmen receive budgets on Monday the 9th, to discuss the 16th. We may get  
78 budgets on 17th. Discussion of need for meeting on 10th. Selectmen usually only  
79 need one week to review. Water and sewer budgets are big topics this year. Last  
80 year we were able to start sooner, but they do have to get them to us by January  
81 31.  
82

83 Joe Chenard asked about appropriating funds for bike path without land owners  
84 permission? Ask at the Town Meeting or the Selectman's meeting.  
85

86 Jayne talked about Freedom Energy Logistics who gave presentation about  
87 aggregating energy **costs** throughout town. He's going to come to Town Meeting to  
88 present information.

89 \* Looking for committee members to work with them. She passed around copy of  
90 Littleton Courier article. Joe knew of it and explained a bit about it. Jack suggests  
91 studying solar panels throughout town. Debbie O'Connor and Tanya Patterson are  
92 on committee already. Cindy is interested in it.

93

94 Discussion on looking at ideas on how to work with Lincoln and Woodstock on  
95 other, possibly smaller projects such as combining dispatch.

96

97 We have 1-2 vacancies on committee now. Those will start to be advised later this  
98 week. Perhaps we can interview any applicants? Chairman felt need 2 weeks to be  
99 fair, so possible the 17<sup>th</sup>.

100

101 Motion to Adjourn: Paul Second: Herb

102 Discussion: Deadline for vacancy postings is Monday before 17<sup>th</sup>. Ray made motion  
103 to cancel December 10 meeting, Jayne seconded. Discussion to let chairman  
104 decide. Ray amended motion, Paul second, to have Chairman decide to cancel if  
105 needed.

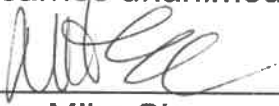
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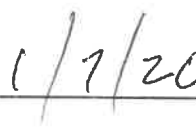
107 Motion to adjourn unanimous at 7:03pm.

108 Motion carries unanimously

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111   
Chairman Mike Simons

  
Date: