

BUDGET COMMITTEE MEETING MINUTES

January 27, 2022 – 5:30 PM

Lincoln Town Hall, Lincoln, NH

(video on YouTube) (approved)

ATTENDING: Chairman Mike Simons, Vice-Chairman Herb Gardner, Cindy Lloyd, Tracey Brumlik, Susan Chenard, Jim Spanos, Paul Beaudin, Dennis Ducharme, Selectperson Tammy Ham, Brent Hansma

Zoom: Finance Officer Johnna Hart, Ryan Fairbrother

Audience: Town Manager Carina Park, Fire Chief Ron Beard

Absent: Al Poulin, Ray D'Amante

Call to order: 5:35

REVIEW AND APPROVAL OF MINUTES:

MOTION: "To approve minutes from January 19."

Motion: Herb 2nd: Dennis

Discussion: Tracey states that the following corrections need to be made:

Line 10: spelling mistakes on Charyl, Roberta and Kara's names.

Line 13: spelling mistake on Carina's name

Line 26: It should say, "...was increased for..."

Line 27: It should say, "the C and D container needs..."

Line 34: It should say, "They have to compete with..."

Line 35: The word counselors needs an apostrophe after the s

Line 41: spelling mistakes on Tara, Kara and Charyl's names

Tammy states that on Line 31 Tara Tower's name is spelled incorrectly and on the same line it should say, "Woodstock asked if..." On line 32 it should say, "...wages will be adequate to get enough employees."

Approved as amended

REVIEW AND VOTE ON RECOMMENDATION OF BUDGETS:

#1 EXECUTIVE: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$523,276.00, Herb, 2nd: Tammy

Discussion: Members discuss reasons the budget increased and specific line items that can possibly be cut to get the rate of increase closer to the rate of inflation.

Carina suggests getting an Ipad or a laptop instead of a Surface Pro. Motion made to reduce the Surface Pro line item to \$5,000, Tammy, 2nd Susan. Discussion: There will also be a lower annual fee. For: 8 Opposed: 0 Motion passes unanimously.

Tammy states that the holiday party doubled due to it going back to the amount from 2 years ago. Paul states that the total budget was underspent by \$457,000. Mike states that

being underspent does not necessarily mean they didn't need it. Carina states that being understaffed affected the amounts not spent in payroll taxes, wages, retirement, health insurance etc. Tammy states that \$326,000 was given back to the taxpayers. Carina states that we are required to have a 5-17% unexpended fund balance. Johnna states that, at the beginning of 2021, department heads were told to watch their spending while they waited for the budgets to be approved. After that they were told to watch spending because the town didn't have the cash flow to pay bills until the tax bills come in. The reevaluation of the town slowed that down also. Paul feels the raises given under wages are too high.

Paul suggests that we cut the Highland Games line item. Mike and Brent state that it brings in a lot of revenue to the town. Motion made to reduce the Highland Games line item to \$2000, Susan, 2nd Jim. Discussion: The amount of \$6,800 was specifically asked for to cover the police detail. For: 3 Opposed: 6, Motion fails.

The total is now changed to \$523,236.00.

Motion to approve and recommend the amended budget at \$523,236.00, Herb, 2nd: Tammy For: 8 Opposed: 1 Abstain: 0 Motion carries as amended

#2 TOWN CLERK: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$37,910, Herb, 2nd: Cindy

Discussion: Tammy states that this budget is down because the Tax Collector Budget was moved out of it. For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$37,910.

#2A TAX COLLECTOR: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$44,780.00 Herb, 2nd: Dennis

For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$44,780.00.

#3 ELECTIONS: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$7,050.00, Herb, 2nd: Susan

For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$7,050.00.

#4 LEGAL: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$212,000.00, Herb, 2nd: Tammy

For: 8 Opposed: 1 Abstain: 0 Motion carries for funding at \$212,000.00.

#5 PERSONNEL ADMINISTRATION: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$1,408,953.00, Dennis, 2nd: Herb

For: 8 Opposed: 1 Abstain: 0 Motion carries for funding at \$1,408,953.00.

#6 PLANNING AND ZONING: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$229,247.60, Herb, 2nd: Tammy

Motion to amend the Short-Term Rentals line to \$31,140.00, Tammy, 2nd: Brent

For: 9 Opposed: 0 Motion carries unanimously

The total is now changed to \$229,248.00.

For: 7 Opposed: 1 Abstain: 1 Amended motion carries for funding at \$229,248.00

#7 TOWN HALL BUILDING: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$83,340.00, Herb, 2nd: Cindy

Discussion: Jim makes a motion to reduce the total by \$5,140.00 for carpeting, 2nd: Paul

Paul states that the money for the carpet and vinyl should come from CIP not the operating budget. Johnna states that the minimum for projects is \$15,000.00. Paul states that projects can be combined to reach that \$15,000.00 minimum. Tammy states that this is not budgeted for in the CIP and it needs to get gone. Paul states that taking that amount out doesn't mean it won't get done. It just means it can be done under the CIP.

Jim withdraws his motion. Paul makes a motion to take out \$15,640.00, for carpet and vinyl, 2nd: Brent, For: 7 Opposed: 2 Motion carries. The total is now changed to \$67,700.00. For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$67,700.00.

#8 CEMETARY: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$37,830.00, Herb, 2nd: Dennis

Discussion: Paul states that the Road Rebuild line item amount of \$10,000.00 should be removed and the project should be completed under the CIP.

Paul makes a motion to reduce this budget by \$10,000, 2nd: Brent. Discussion: Tammy states that this is not planned for in the CIP and is not an accepted practice. Jim states that there is a surplus in the CIP. Johnna states that the CIP description says that projects are to be a minimum of \$15,000 and that is not being held to. Tammy states that projects should be saved for over a number of years, so that a warrant is not necessary.

For: 8 Opposed: 1 Motion carries to reduce the budget by \$10,000.00.

The total is now changed to \$27,830.00

For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$27,830.

#9 INSURANCE: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$177,792.00, Herb, 2nd: Dennis

Discussion: Paul asks about whether property liability insurance for the community center will be split with Woodstock. Carina states that after Town Meeting, when they have their joint meeting with Woodstock, they will amend the amount being asked for.

For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$177,792.00.

#10 POLICE: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$1,554,679.00, Herb, 2nd: Dennis

Discussion: Mike states that maybe there is some room to reduce this budget. Tammy states that in other budgets we reduced by specific line items. Mike states that although we may be talking about a specific line item, we are really just reducing the total and how the department heads then choose to spend that total is up to them. Paul suggests that, at the beginning of budget season, we come up with a percentage that we want to hold the budget to, so that we don't see these large increases. Johnna states that the regular wages and holiday pay are mandated by the union contract and can't be touched. Tammy states that under part-time wages we are saving money because benefits, retirement and insurance are not included. Cindy states that the only areas that increased were wages, fuel and training. Dennis states that the town is growing and we need these officers.

For: 8 Opposed: 1 Abstain: 0 Motion carries for funding at \$1,554,679.00.

#11 FIRE: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$218,844.00, Herb, 2nd: Tammy

Discussion: Carina is looking into the phone coverage plan.

For: 8 Opposed: 1 Abstain: 0 Motion carries for funding at \$218,844.00.

#12 EMERGENCY MANAGEMENT: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$17,370.00, Herb, 2nd: Cindy

For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$17,370.00.

#13 PUBLIC WORKS: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$367,832.00, Herb, 2nd: Dennis

For: 9 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$367,832.00.

Herb leaves at 7:30 for another commitment.

#14 STREET LIGHTS: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$53,000.00, Tammy, 2nd: Dennis

For: 7 Opposed: 1 Abstain: 0 Motion carries for funding at \$53,000.00.

#15 SOLID WASTE: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$447,827.00, Tammy, 2nd: Brent

For: 7 Opposed: 1 Abstain: 0 Motion carries for funding at \$447,827.00.

#16 SEWAGE DISPOSAL: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$269,150.00, Paul, 2nd: Dennis

Discussion: Johnna states that the amount for H2O Innovations is just an estimate. We have not received the final amount, since the contract doesn't renew until April.

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$269,150.00.

#17 WATER: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$436,507.00, Tammy, 2nd: Brent

For: 7 Opposed: 1 Abstain: 0 Motion carries for funding at \$436,507.00.

#18 COMMUNITY BUILDING: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$208,051.00, Tammy, 2nd: Cindy

Discussion: Paul asks if the Building and Property Maintenance should come out of CIP.

Tammy states that it's here because Woodstock funds their CIP differently. Carina states that this will be discussed at the joint meeting with Woodstock.

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$208,051.00.

#19 HEALTH APPROPRIATIONS: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$103,546.00, Tammy, 2nd: Cindy

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$103,546.00.

#20 WELFARE: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$5,800.00, Tammy, 2nd: Paul

Discussion: Carina states that Jayne has asked that this budget be increased to \$10,000.00.

Paul states that this budget should be left alone and if needed it can be overspent.

Tracey makes a motion to increase this budget to \$10,000.00, 2nd: Tammy

For: 7 Opposed: 1 Abstain: 0 Motion carries to raise the budget to \$10,000.00.

The total is now changed to \$10,000.00.

For: 7 Opposed: 1 Abstain: 0 Motion carries for funding at \$10,000.00.

#21 RECREATION: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$292,980.00, Tammy, 2nd: Dennis

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$292,980.00.

#22 LIBRARY: Line items of budget listed with totals (see budget)

Motion to approve and recommend at \$162,465.00, Tammy, 2nd: Brent

For: 7 Opposed: 1 Abstain: 0 Motion carries for funding at \$162,465.00.

#23 PATRIOTIC PUPOSES: Line items of budget listed with totals (see budget)
Motion to approve and recommend at \$12,100.00, Dennis, 2nd: Tammy
For: 7 Opposed: 1 Abstain: 0 Motion carries for funding at \$12,100.00.

#24 LONG TERM: Line items of budget listed with totals (see budget)
Motion to approve and recommend at \$571,065.00, Paul, 2nd: Tammy
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$571,065.00.

#26 TAN INTEREST: Line items of budget listed with totals (see budget)
Motion to approve and recommend at \$1.00, Tammy, 2nd: Susan
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$1.00.

Motion to accept the OPERATING BUDGET TOTAL of \$7,461,916.00, Tammy, 2nd: Dennis
For: 7 Opposed: 1 Abstain: 0 Motion carries for funding at \$7,461,916.00.

Motion to accept the OPERATING BUDGET'S OFFSETTING REVENUE TOTAL of \$1,955,368.00, Tammy 2nd: Paul, For: 8 Opposed: 0 Abstain: 0
Motion carries unanimously for funding at \$1,955,368.00.

REVIEW AND VOTE ON RECOMMENDATION OF CRF/TRUST FUNDS:
SOLID WASTE:

Motion to recommend funding in the amount of \$30,000.00, Paul, 2nd: Tammy
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

FIRE TRUCK AND EQUIPMENT:

Motion to recommend funding in the amount of \$65,000.00, Dennis, 2nd: Paul
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

REVALUATION:

Motion to recommend funding in the amount of \$25,000.00, Tammy, 2nd: Paul
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

PUBLIC WORKS EQUIPMENT:

Motion to recommend funding in the amount of \$96,500.00, Dennis, 2nd: Paul
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

PD EQUIPMENT:

Motion to recommend funding in the amount of \$100,000.00, Dennis, 2nd: Tammy
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

SEWER SYSTEM REHAB:

Motion to recommend funding in the amount of \$301,298.00, Paul, 2nd: Tammy
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

WATER SYSTEM REHAB:

Motion to recommend funding in the amount of \$220,298.00, Dennis, 2nd: Paul
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

ROAD AND STREET RECONSTRUCTION:

Motion to recommend funding in the amount of \$123,000.00, Dennis, 2nd: Paul
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

ENGINEERING AND PLANNING:

Motion to recommend funding in the amount of \$5,000.00, Jim, 2nd: Paul
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

KAND REC AREA EQUIPMENT:

Motion to recommend funding in the amount of \$41,000.00, Dennis, 2nd: Tammy
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

COMMUNITY CENTER:

Motion to recommend funding in the amount of \$8,000.00, Tammy, 2nd: Paul
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

PROPERTY AND BUILDING MAINT:

Motion to recommend funding in the amount of \$43,000.00, Paul, 2nd: Dennis
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

VILLAGE CENTER/RIVERFRONT PARK:

Motion to recommend funding in the amount of \$10,000.00, Dennis, 2nd: Tammy
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

LIBRARY TECHNOLOGY:

Motion to recommend funding in the amount of \$2,000.00, Tammy, 2nd: Cindy
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

Motion to accept the Subtotal of CRF/TRUST FUNDS for \$1,070,096.00, Paul, 2nd: Tammy,
For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously for funding at \$1,070,096.00

REVIEW AND VOTE ON RECOMMENDATION OF OTHER/SPECIAL WARRANT ARTICLES:

RETURN OF BOND PROCEEDS TO PRINCIPAL-POLLARD RD SIDEWALK:

Motion to recommend funding in the amount of \$7,316.00, Paul, 2nd: Brent

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

RETURN OF BOND PROCEEDS TO PRINCIPAL-LEVEE (ADD'L FUNDING):

Motion to recommend funding in the amount of \$111,049.00, Tammy, 2nd: Brent

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

RETURN OF BOND PROCEEDS TO CAPITAL RESERVE-BEECHWOOD:

Motion to recommend funding in the amount of \$42,877.00, Dennis, 2nd: Tammy

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

PD VEHICLES (NEW CRUISER):

Motion to recommend funding in the amount of \$52,831.00, Dennis, 2nd: Tammy

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

HIGHWAY BLOCK GRANT:

Motion to recommend funding in the amount of \$30,000.00, Tammy, 2nd: Susan

For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

POLICE/FIRE STATION-CONCEPTUAL DESIGN:

Motion to recommend funding in the amount of \$40,000.00, Tammy, 2nd: Dennis

Discussion: Paul states that there is already \$40,000 in the CIP for the beginning phase of this project. Tammy states that the BOS (Board of Selectmen) want the voters to decide on this. She states that there are a lot of code violations and deficiencies in both the Police and the Fire Department buildings. Carina states that there is a list being compiled of all the things that need to be fixed. For: 1 Opposed: 7 Abstain: 0 Motion fails and is not recommended.

Motion to accept the SUBTOTAL OF OTHER SPECIAL WARRANT ARTICLES in the amount of \$244,073.00, Brent, 2nd: Paul, For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

Motion to accept the FINAL TOTAL OF CRF/Trust Funds and Warrant Articles in amount of \$1,314,169.00, Paul, 2nd: Dennis, For: 8 Opposed: 0 Abstain: 0 Motion carries unanimously

Motion to accept and recommend the GRAND TOTAL (OPERATING TOTAL, RESERVE TRUST ARTICLES AND SPECIAL WARRANT ARTICLES) in the amount of \$8,776,085.00, Brent, 2nd: Dennis, For: 7 Opposed: 1 Abstain: 0 Motion carries

OTHER BUSINESS: The Public Hearing will be on February 3rd at 5:30.

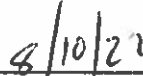
MOTION: "To adjourn at 8:40 pm."

Motion: Paul Second: Cindy

Motion carries unanimously



Chairman Mike Simons



Date:

