

Capital Improvement Program Committee
Meeting Minutes
July 21, 2015

Committee Members Present: OJ Robinson - BOS, Butch Burbank - Town Manager, John Hettinger - Planning

Committee Members Absent: Cindy Lloyd - Budget

Staff:

Helen Jones, Carole Bont, Ron Beard, and Carol Riley

Audience: JJ Bujeaud, Jayne Ludwig, Ivan Strickon, and Gail Trembley

Meeting called to order at 9 am.

Motion by Butch Burbank to approve Election of officers as follows:

Chairman: John Hettinger

Vice Chairman: OJ Robinson

Recording Secretary: Helen Jones

Second: John Hettinger Approved by committee members in attendance.

Goal of the CIP committee is to keep the appropriations each year to a 3% increase.

consistent w/ inflation rate - at this time

Review of Lincoln Fire Department & Health Officer - Ron Beard

The C.I.P committee reviewed the Lincoln Fire Department & Health Officer request for funding.
Discussion:

1. Ladder Truck is scheduled to be recertified on 8/24/2015. Truck is 38 years old. Ladder is made of steel and will rust from the inside out. The ladder truck is only 75 feet long and will not reach the top floor of the new Riverwalk Building; Woodstock's is only 65 feet long. Estimated cost for a new ladder truck is \$1,000,000, in 2015 \$100,000 was appropriated, the following will be appropriated in the future 2016 \$100,000, 2017 \$100,000, 2018 \$100,000, 2019 \$200,000, 2020 \$200,000, and 2021 \$100,000. If ladder truck is needed sooner would look into bonding.
2. Insurance rates for home owners are driven by Fire Department ISO rating. At this time the Fire Department rating is a 6 the worst is a 9. The Town's last ISO rating was set in 1994.
3. Rescue Vehicle will need to be replaced in 2020. Estimated cost for a new rescue vehicle is \$300,000, the following will be appropriated in the future 2017 \$50,000, 2018 \$60,000, 2019 \$60,000, and 2020 \$50,000.
4. Pumper truck to be replace in 2025, appropriations to start in 2018.
5. Fire station expansion/auxiliary fire station. It was decided to add a new line item to Property & Building Maintenance - Fire station building new locations feasibility project with no money appropriated at this time.

Review Library - Carol Riley

The C.I.P committee reviewed the Library Technology request for funding.

Discussion:

1. Library needs to replace 6 computers. Most computers are used only for internet and printing. Some of the units have VISTA or Windows 7. As there is money in this fund, they will purchase computers this year. An ongoing appropriation on \$2,000 per year will be put into CIP. All repair costs will come out of operating budget.

Review Library – Carol Riley

The C.I.P committee reviewed the Library Building request for funding.

Discussion:

1. Wood rot found in the front right corner of the library was minimal and has been repaired. In the back of the building where the old meets the new they have found a large amount of rot. This is where the sun does not hit the building and where the exhaust comes out for the furnace and the condensation forms. Three Rivers bid the job at \$6,000.
2. Carpet is showing a great deal of wear. Looking to replace carpet in 2017. At this time \$14,681 is available will add \$4,000 in 2016 and 2017.
3. Paint exterior in 2019 estimated cost \$10,000, over the next 4 years appropriation of \$2,500 each year.
4. Replace wheel chair ramp 2019 estimated cost \$10,000, over the next 4 years appropriation of \$2,500 each year.
5. Replace roof in 2020 as it is about 20 years old. Estimated cost of \$25,000, over the next 5 years appropriation of \$5,000 each year.
6. Replace HVAC systems in 2020 estimated cost \$20,000, over the next 5 years appropriation of \$4,000 each year.

Review Revaluation

The C.I.P committee reviewed the Revaluation request for funding.

Discussion:

1. Revaluation will be due in 2016. Estimated cost \$60,000, at this time we have \$48,000 of which \$6,000 will be used in 2015 for Utility update. Appropriation of 2016 will be \$20,000.

Motion to adjourn meeting at 10:15 am by Butch Burbank: seconded by OJ Robinson.

Date:

July 28, 2015

Approved:

John Hettinger
Chairman: John Hettinger