

**Capital Improvement Program Committee**  
**Meeting Minutes**  
**August 25, 2015**

**Committee Members Present:** OJ Robinson - BOS, Butch Burbank - Town Manager, John Hettinger – Planning, Cindy Lloyd – Budget

**Committee Members Absent:**

**Staff:** Helen Jones, Carole Bont, William Willey

**Other:**

Meeting called to order at 9 am.

Motion by: OJ Robinson “To approve the minutes of August 11, 2015.”

Second: John Hettinger.                      Approved 3      Abstained 1

**Review of Sewer Rehabilitation (Continued) – William Willey**

The C.I.P committee reviewed the Sewer Rehabilitation request for funding.

Discussion:

Laboratory/Office Repairs & Maintenance:

1. Building – repoint, replace bricks, windows, and doors approximately \$15,000. Had contractors look at the building they could do this fall or in the spring. Doors will need to be special ordered. Overhangs on roof need to be extended, at this time does not know if they can just be extend<sup>ed</sup> or need to completely replace roof.
2. Lab – looking into what equipment needs to be replaced and cost.

Sewer Maintenance Repair/Replacement:

1. Appropriation of \$20,000 in 2016 & 2017, with \$5,000 each following year, to cover the costs to replace Rte. 3 pump station grinder, variable frequency drive at sewer lagoon and switching mechanical motor control center lagoon #2.

**Review of Water Rehabilitation – William Willey**

The C.I.P committee reviewed the Water Rehabilitation request for funding.

Discussion:

1. Appropriations to Water Rehabilitation in 2016:
  - Communications upgrade to Water System - \$25,000
  - WTP additional Unit #4 - \$50,000
  - Replace finish water Pumps VFD's - \$5,000
  - Cleaning Cold Spring Well - \$12,500
  - Replace Torque Valves - \$10,000
  - Move Loon Booster Pump Station - \$50,000

**Review of Roads & Streets – William Willey**

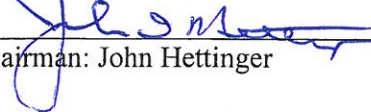
The C.I.P committee reviewed the Roads & Streets request for funding.

Discussion:

1. Beech Wood 1 – Utilities need to be repaired before paving is done. As this issue is in the court system no repairs will be made at this time. Appropriations \$70,000 each year.
2. Hanson Farm Road – North end still needs to be completed with catch basin, box out, paving. Appropriations \$75,000 in 2016 & 2017.
3. Rue Gionet Box out & Drainage – Appropriations \$30,000 in 2017, 2018, 2019.
4. Reclaim, Pave, Engineering West Street – Have engineering completed with funds that are available. Put project out to bid and bond the project.

5. Burndy/Old Airport Road/Conant Road – Appropriations \$25,000 in 2016, 2017, 2018 and \$125,000 in 2019.
6. Riverside Cemetery Road Reconstruction - Role of Cemetery Trustees.
7. Reclaim Edgewood & Coolidge Roads – Appropriations \$60,000 2016, \$50,000 in 2017, 2018, 2019.
8. Culverts and Drainage Repairs – Ongoing project with appropriations of \$10,000 per year.
9. Sidewalk Maintenance – Ongoing project with appropriations of \$12,000 per year.
10. General Crack Sealing & Railings/paving bike path along Rte. 112 – Appropriations of \$10,000 each year.

Motion to adjourn meeting at 10:45 am by OJ Robinson: seconded by Butch Burbank.

Date: 9/1/15 Approved:   
Chairman: John Hettinger