

**Capital Improvement Program Committee**  
**Meeting Minutes**  
**July 26, 2016**

**Committee Members Present:** OJ Robinson - BOS, Butch Burbank - Town Manager, John Hettinger - Planning, Cindy Lloyd - Budget

**Committee Members Absent:**

**Staff:**

Helen Jones, Carole Bont, and Tara Tower

**Audience:**

Meeting called to order at 9 am.

**Review Cemetery – Butch Burbank for William Conn**

Trustees are requesting \$30,000 to be placed in the Cemetery Maintenance Expendable Trust each year with final contribution in 2022. This would give them the estimated \$200,000 for the expansion of the cemetery, with \$13,771 left that would cover engineering costs. The cost of a new sign will be included in their regular budget.

**Review Community Center – Tara Tower**

New roof on shed, paid out of regular budget. Plans to make storage area in shed.

Air conditioning Community Center – will look into the cost.

All new LED lighting has been installed in the Community Center.

Energy Audit – Reason for ice dams is that pipes run against ceiling is heating roof and causing the ice dams. Solution is to insulate pipes.

Van Replacement – 2015 van replacement was scheduled was able to hold off. Will look into purchasing a new van or lease to purchase. Go back to one van and leasing 2 for the 8 weeks in the summer.

**Review Recreation – Tara Tower**

Bull wheel/Garage (CIP Property Building & Maintenance #19) to replace and add garage for groomer. Estimated cost \$45,000, appropriate \$25,500 in 2017.

Parking Lot (CIP Property Building & Maintenance #97) looking into either paving or leaving as a graveled parking lot. Also looking into expanding parking.

Groomer – Have obtained used parts for the groomer from Loon, will keep groomer until engine goes. Will continue to appropriate \$15,000 towards purchase of new/used groomer.

Snowguns – Purchased one new snowgun in 2015, next snowgun to be replaced in 2021 will start appropriating \$5,000 each year in 2019, 2020, and 2021.

Tow Engine – Check to see the estimated cost to replace, to make sure we have enough money in CIP to replace.

Playground – not looking to replace anything until 2022.

Snowmachine – replaced in 2014 in future to be funded in operating budget.

**Bond Projects**

West Street Reconstruction – \$80,000 to be moved to CIP Roads & Streets project #71 Reclaim & Pave West Street & Engineering this amount was appropriated in 2016.

Add project #36 Beechwood 1.

Motion to adjourn meeting at 11:00 am by Butch Burbank: seconded by OJ Robinson.

Date: \_\_\_\_\_

8-2-16

Approved: \_\_\_\_\_

  
Chairman: John Hettinger