

**Lincoln Budget Committee
Meeting Minutes
January 8, 2015**

Present: Helen Jones, Alfred "Butch" Burbank, Tamra Ham, Lutz Wallem, Cindy Lloyd, Beverly Hall, Herbert Gardner, Susan Chenard, Mike Simons, Martin Nastasia, Ivan Strickon

Audience: Patricia McTeague, Chief Smith

Absent: Clark Wrye, Ed Peterson Sr.

Mike Simons called the meeting to order at 5:02 pm.

Motion: "To approve the minutes of January 6, 2014 as amended."

Motion: Herbert Gardner Second: Susan Chenard. Motion carried.

Review of Emergency Management – Chief Smith

The budget committee reviewed the Emergency Management.

Discussion:

- Add Hazard Mitigation Plan. This is needed to qualify for other potential funding. Offsetting grant for this already approved.
- In 2015, they plan to do an emergency exercise with police, fire, and ambulance service.

Review of Police – Chief Smith

The budget committee reviewed the Police Budget.

Discussion:

- Will be adding one new police officer starting in July. The new officer will add more coverage due to the growth of the Town. Police officers and administrative assistant are crossed trained in dispatch. With the additional officer overtime should decrease.
- Grants are down as there are very few available at this time. Still working on a grant for the new dispatch console and radios.
- As with the Fire Department, the police will need to replace their radios. At this time no grants are available.
- Move Hazard Mitigation Plan line item to Emergency Management.
- Herbert Gardner would like to thank the police department for their work.

Review of Executive – Butch Burbank

The budget committee reviewed the Executive Budget.

Discussion:

- Wage increase will be 0% to 3%.
- Additional wages for new part-time person in this department.
- Comp time will be accumulated or paid. Employees may accumulate up to 40 hours; at the end of the year, any unused accumulated hours beyond that will be paid out.
- Town Report – a discussion was had on the type of Town Report that would be produced. Members decided to keep the current version with some changes, less color pictures.

Motion: "To recommend in increase the Town Report Budget by \$2,000.00 for a total of \$4,000.00."

Motion: Susan Chenard Second: Herbert Gardner. Motion carried with one no vote.

- Volunteers Night/Christmas Party – BOS did not include in budget felt it would be a good discussion for the Budget Committee. Committee felt it was a good morale booster and way for all the different boards and employees to reconnect.

Motion: "To recommend in increase the Volunteers Night/Christmas Party Budget by \$4,000.00 for a total of \$4,000.00."

Motion: Ivan Strickon Second: Cindy Lloyd. Motion carried.

- Vision appraisal software needed more "seats" license.
- BMSI is upgrading their Accounts Receivable program. With the new upgrade merging from Vision to BMSI will be much easier.

Library

A discussion was had on lowering the Library budget to not increase a part time employee to full time. As the Library is run by the Trustees, the Budget Committee can only lower the bottom line.

Motion: "To lower the Library Budget by \$5,000.00"

Motion: Beverly Hall Second: None Motion tabled

Motion: "To recommend \$128,256.00 for the Library Budget."

Motion: Tamra Ham Second: Cindy Lloyd Motion carried with one no vote.

Fire Department

Motion: "To recommend \$117,400.00 for the Fire Department Budget."

Motion: Tamra Ham Second: Ivan Strickon. Motion carried

Planning/Zoning

Motion: "To recommend \$100,442.00.00 for the Planning/Zoning Budget."

Motion: Hebert Gardner Second: Tamra Ham. Motion carried

Review of Meeting Schedule:

The next Budget Committee Meeting will be held on Wednesday January 14, 2015 at 6:00pm Woodstock Town Office. Budgets to be reviewed will be Recreation, Community Building and Solid Waste.

Motion to adjourn meeting at 6:47 pm by Herbert Gardner: seconded by Ivan Strickon. Motion carried.

Date: _____

1/20/15

Approved: _____

Chairman: Mike Simons