

**Lincoln Board of Selectmen
Meeting Minutes
April 21, 2008
5:09 pm**

Present: Chairman Deanna Huot, Selectman Patricia McTeague, Selectman Peter Moore, Town Manager Ted Sutton, Recording Secretary Susan Chenard
Audience members: Charlie Cook and WT Bishop

Approval of Public Meeting Minutes of April 14, 2008 and Non-Public Meeting Minutes of April 15, 2008: A **motion** was made by Selectman Moore, seconded by Selectman McTeague, to approve the public meeting minutes of April 14, 2008, as written. The vote was unanimous. A **motion** was made by Selectman Moore, seconded by Selectman McTeague, to approve the non-public meeting minutes of April 15, 2008, as written. The vote was unanimous.

Routine Business

- **Tax Collector/Town Clerk Window closed April 22nd** – The Town Clerk/Tax Collector, and her deputy, will both be away from Town Hall on April 22nd for the annual conference, where they will receive important updates on all things relating to their positions, including tax liens, tax deeds, exemptions and credits, etc.
- **Snowmobile Club and long-term lease** – Town Manager Sutton spoke with Chris Goodbout of the White Mountain Snowmobile Club regarding a long-term lease. The snowmobile club currently leases the “old salt shed” on Route 3 on an annual basis but the building is falling into disrepair. The snowmobile club has capital reserves that could be spent to repair the building, but the club would like to be sure they will be able to continue using the building if they are to put a substantial amount into repairing the salt shed. As the Town doesn’t particularly want to put the money into the building, this would seem to work well, and the snowmobile trails in the route 3 area are a large source of winter business to that part of town. There was question as to what procedures were necessary for a long-term lease – should it go before town meeting, or does it fall under recently adopted RSA 41:14-a, allowing the Selectmen to acquire or sell land, buildings, etc., after 3 meetings? The Selectmen authorized the Town Manager to investigate the options.
- **Dog Waste** – Town Manager Sutton received several complaints last week regarding dog waste appearing on citizens’ lawns. The Town has a dog ordinance, mainly a leash law, and we have adopted the state RSA 466:31 and 31-A, dealing with dog waste. Information on these regulations has been posted on Channel 3, on the web, a memo was sent to the police chief, etc. Complaints may have been coming now due to the melting snow exposing the winter’s accumulation.
- **Town Manager Search Update** – The Board of Selectmen and Town Manager Sutton will be meeting in closed session at the end of this meeting to review the applicants.

Other

- Town Manager Sutton reported that he had just heard that the Village Core committee’s grant applications were both approved. This means \$30,000 towards

trail construction will be coming from the New Hampshire Trails Bureau and \$5,000 to clarify and secure easements will be coming from the New Hampshire Charitable Foundation. We will hold a meeting to receive these funds shortly. Rick Kelley had suggested using Loon's equipment and that of other interested parties, to develop more of the trail, unpaved, so we may do whole section from Cooper Memorial Bridge to the Visitor Center, which would be very exciting and help promote the trail.

- The Town Manager reported that the Future Business Leaders of America have mailed out their letter to all townspeople regarding compact fluorescent lights (CFL's) and that they must be disposed of in an environmentally friendly way. The letters mentions a fee at the transfer station, but Town Manager Sutton and Selectman Moore felt that if that was the case, it should be waived. The letter also mentions that the High School recycles old cell phones and ink cartridges.
- Town Manager Sutton said that he received word from Nancy Mayfield at DOT that our plan to repair Loon Bridge has been approved. The state has okayed the work to start in late September.
- Mike Pelletier, one of Municipal Resources, Inc.'s assessors, broke his ankle badly while out inspecting properties last week. We will send him a card.
- Town Manager Sutton said that he needed to make a correction to his statement reported in the April 7, 2008 Board of Selectmen's minutes. He had stated that the Donahue's had no obligation to construct a building on the property in the business park owned by the Town of Lincoln. J&M Donahue does need to prepare an as-built plan within one year of transfer of deed and construction must be finished within 18 months of site plan approval, but the deed has not yet been transferred. Mr. Dumont must be happy with the drainage and barrier plantings. Chairman Huot noted that the retention pond near the entrance has been fixed and now drains well. The Town Manager explained that this was due to the placement of a smaller orifice, keeping water in the retention pond longer, allowing for a slower run off.
- We have sent a letter to Jeff Woodward regarding his wastewater grease trap plan, which Mr. Woodward feels would satisfy the discontinuation of any grease discharging into the Town of Lincoln's wastewater collection system. However, before he moves forward with any reconstruction of this system, he must check with Superintendent of Public Works, Bill Willey, for approval of design of this system. Otherwise, he may not be in compliance and it would be a waste of his time and money if he still doesn't satisfy the grease trap ordinance.
- Selectman McTeague asked for an update on the Route 3 sewer pump station situation from last week. Town Manager Sutton said he met with Bill Willey today, and they are not happy with United Water. The visitation log on the door shows that their employee last visited the site 2 weeks prior to the backup, while the Town Manager and Public Works Director felt visits should be three times per week. (It took 2 pumpers from 9am to 4pm to remove the water.) We will review our contract with them and the Town Manager has scheduled a meeting with United Water, the company that is contracted with to operate the sewer system for the Town of Lincoln. We also sent a letter to FCI thanking them for all of their assistance during the incident, from shutting down operations and discharging nothing from their facility for 8 hours to loaning us their electrician. Chairman Huot asked why the alarm did not go off and Town Manager Sutton explained he

- was told that since the check valve didn't work, the water went where it shouldn't go and before the pumps realized it, they were flooded.
- Selectman McTeague asked if there had been any word on the Grafton County jail bond injunction. Town Manager Sutton said that there had been a ruling. However there has been an appeal to the Supreme Court of New Hampshire. The Town Manager had told a reporter from the Valley News that it was a darn shame that the citizens had to sue their own County government to protect themselves from Ray Burton and company.
 - Selectman Moore asked if there had been any words on InnSeasons actually taking down the bleach plant this summer. Chairman Huot asked if there had been word from NCCA on that Brownfield study. The Town Manager had no new information but would check.

Public Participation

Charlie Cook said there was an article in the paper that made it look like the judge on the Grafton County issue was in favor of the county and he didn't see any conditions mentioned.

Mr. Cook also noted the grease at Chieng Gardens. The ground in the back alley is saturated and every delivery truck spreads that grease into Main Street. Several letters have been written, and fines up to \$300 had been paid. A letter had just gone out last week, also demanding clean-up and added fines for violation of the Disorderly Actions Ordinance.

Mr. Cook also noted that gravel for the Village Core Trail System sounded like a good idea, and it could be ADA compliant that way. However, there would be a continuing maintenance issue, as he has seen on the Discovery Trail here in Lincoln and on the Winnepesaukee Trail. Mr. Cook suggested a maintenance budget should be part of the Village Core group's plan, while the Town Manager felt that Public Works could handle maintenance, as they already do on the Penstock Trail.

WT Bishop said he went to the water conference in Concord recently and that it was interesting and informative. He distributed brochures to the board. He also mentioned that pharmaceuticals in wastewater are becoming a problem.

At 6:12 pm, Secretary Chenard left and a **motion** was made by Selectman Moore, seconded by Selectman McTeague, to enter into **non-public session** per RSA 91-A:3 II(b). The vote was unanimous. The Board reviewed and discussed applications for the Town Manager position. Applications were narrowed to interview candidates and a schedule was established. At 7:45pm, a **motion** was made by Selectman McTeague, seconded by Selectman Moore, to reconvene the public session. The decision was unanimous.

At 7:50pm, the Town Manager left, the meeting was adjourned and the Board of Selectmen reviewed payroll and accounts payable check registers for the week ending April 20, 2008.

Date: _____

Approved by:

Chairman Deanna Huot

Selectman Peter Moore

Selectman Patricia McTeague