

**Lincoln Board of Selectmen
Meeting Minutes
July 21, 2008
5:12 pm**

Present: Chairman Peter Moore, Selectman Deanna Huot, Selectman Patricia McTeague,
Town Manager Peter Joseph, Administrative Assistant Susan Chenard
Audience member: WT Bishop

Routine Business

- **Approval of Meeting Minutes** - A **motion** was made by Selectman Huot, seconded by Selectman McTeague, to approve the public meeting minutes of July 14, 2008, as amended. The vote was unanimous
- **Road Projects Review and Prioritization** – Town Manager Joseph distributed a revised handout of proposed roads projects and costs. He explained that Director of Public Works Bill Willey told him that the catch basins on Pollard Road are up to 30 years old, and suggested replacement of up to 10 basins. However, as the project is scalable and the Loon Bridge project was more costly than expected, the Board decided that only the stretch of Pollard Road covering 6 catch basins should be done this year. These would be the ones at the corner of Maple Street, the pair near the Loon rental house (formerly Harrington's) and two a bit further down, by Conifer Lane. This plan would cut the cost of the project in half, estimated the Town Manager, freeing up the funds to have all four piers repaired at the Loon Bridge, for a cost of \$82,000 versus the \$60,000 budgeted.

The discussion next turned to bonding versus taxation for some of the larger projects. Mr. Willey said he could oversee Bog Brook Road, Parker Road and Maltais Farm Road at one time, but no more. Some of these costs are already in the CIP for water and sewer upgrades, as well as road work. Town Manager Joseph met with John Hettinger and Bill Willey the other day in regards to the CIP, and they noticed that we would have some big bumps in the near future, such as the new water cell, sewer lagoon cleaning, pump station moving, new hardware/software for treatment plant, etc. The consensus seemed to be that bonding the bigger projects would open the CIP to improvement type projects.

The Board next reviewed the priority order of the streets to be overlaid. Currently, the plan would be to do Maple and Church Streets next year; School, East Spur, and Franklin Streets in 2010, and the rest of Director of Public Works Willey's list in the 2 years after that. The reclamation list contained roads that are already in poor shape and need to be more completely redone.

This year's work on Pollard Road will leave a 6-8 foot patch of pavement along the length of the road. Chairman Moore felt we should repave it next year then,

from O'Brien to Church Street. The Hanson Farm Road project could be done in sections, like Pollard Road, with final paving afterwards as well.

In looking at bonding for the Bog Brook, Parker and Maltais Farm Roads, Town Manager Joseph will work with Director of Public Works Willey regarding Request for Proposal process and estimated cost. The bond would be all inclusive, i.e. for water, sewer, and road reconstruction. Chairman Moore noted that as Lincoln will be held harmless from state school funding until 2012, this will let us get the major projects done in the meantime. The plan will also refill the roads and streets budget. Selectman Huot pointed out that the interest paid on a bond is less than what it would cost to totally reconstruct in the future. So, in general, the Board is for bonding, but instructed the Town Manager to check with Budget Chairman Charlie Cook as well.

Town Manager Joseph reported that he spoke with Rick Kelley about the sharp corner onto Pollard Road at Loon's rental house (formerly Harrington's). Loon will let us do the necessary underground work there, as it will help both entities. They are willing to move the tall bushes in towards the home as well. There is some question as to the location of the property line, and if the pin may have been moved at some point. Surveyor Roy Sabourn quoted about \$200 to double check the pin location, as he put it in the correct location originally. The Board felt we should also check into moving the radius of the turn too, but to keep in mind that if we need to move the street corner later, we will need to think about moving the water, sewer, telephone pole, etc. as well.

On Black Mountain Road, patching would cost about \$1000, per Director of Public Works Willey, but it would be very temporary, and we would need to do it again in the spring, at the latest. To fix it right, from Loon Bridge to the Octagon Lodge, it would cost \$30,000 with complete reclaiming of the road, etc. The section from the Octagon Lodge to past the Mountain Club is a separate project and could be more costly. That would be planned for further in the future. The Board agreed to have our Public Works department do the \$1000 worth of work at the bottom of Black Mountain Road, from the Octagon Lodge to Loon Bridge.

Chairman Moore concluded that at Town Meeting, the Selectmen were given the directive to fix the roads. Hopefully, Lincoln's citizens will be willing to spend more to do so. Selectman Huot reminded the group that we have been working on roads already, and pointed out the work done on Pollard Road, Franklin Street and Pleasant Street, etc.

- **Water and Sewer Infrastructure Agreement renewal** – The Board reviewed the Memorandum of Understanding with Loon Mountain regarding the Water and Sewer Infrastructure Agreement. Town Manager Joseph felt it was a status quo of the current agreement. Loon should now have removed everything from Loon Pond, and the agreement spelled out that the Town should maintain power to the station, while Loon maintains the machinery, etc. The Board asked the town

Manager to have Director of Public Works Willey look the agreement over as well, as he is most familiar with that infrastructure. A **motion** was made by Chairman Moore, seconded by Selectman Huot, to approve the Agreement, contingent on review by the Director of Public Works. The vote was unanimous. Chairman Moore felt John Hettinger should look at it too.

Town Manager's Report

- The Energy and Water Committee met last Wednesday and elected Mr. Wallem as Chairman, and Mr. Kasianchuk as Vice-Chairman. They are investigating heating options for local citizens, and are planning an informational session in the fall. There had been a discussion of meter reading and charging for water use. Selectman Huot reminded everyone that a representative of the State had told us that this doesn't make sense for our town, due to our type of water usage. The Energy and Water Committee was just looking to discourage people from wasting water, and moving water around town is the most intensive energy operation we have. The Board also discussed the amount of water used at the Kanc Rec. ski hill, and Selectman Huot mentioned the wonderful presentation done by Dave Beaudin this spring. Questions to think about included using untreated water and how snowmaking is done, and where. Selectman Huot explained what she had learned from Ken Mack of Loon Mountain, who might be a good contact. He did a presentation at Rotary, describing that one needs to make snow when the temperature is right, as one doesn't know when it will rain in the spring, and one needs a durable base. We should also look at the cost of a ski ticket at the Kanc Rec. area. The Energy and Water Committee also had a question regarding what Board's authority they operate under. The Selectmen felt the committee would be an advisory committee under the Board of Selectmen, but should report to the Town Manager, who could then report to the Board. The Energy and Water Committee had asked about funding as well, and were looking at grants. If they were to budget for anticipated spending, Selectman Huot reminded the group that there is a budget line item called "Key Issues Committee" and \$200 is budgeted there every year.

- The Municipal Records Committee is looking to set a meeting date.
- The Police Department ran radar on Pollard Road and found the highest speed was 33 mph, at 8 miles over the limit. There was discussion of a portable radar sign, which Police Chief Smith is trying to get. Chairman Moore also asked that we look at inverted or graduated speed bumps.
- The "new" Recreation van has been purchased. It is a 2005 Chevy with about 19,000 miles on it, and cost \$18,400, delivered. No extended warranty was available however, as we qualify as a commercial entity.

Other Business

- Town Manager Joseph distributed a packet of affidavits from Planning Board Chairman Pat Romprey. These would shift the responsibility from the Town to the various building contractors; electric, fire, plumbing, architect, etc., and help ensure things are being built to code and the approved plans. The Selectmen will review these.
- A letter was sent to KimberLee's Deli a few weeks ago regarding outdoor seating. They have some 20 seats in front of their restaurant, and were asked to pay the additional water/sewer fees and to show that their association has approved the tables being there.

Mike Conklin, as president of that association, called to say that his board would discuss it at the next board meeting. Mr. Conklin called back today to say that the association would like to take the tables over and have them available to all association members. The Town Manager's contention is that if they are in front of a restaurant, it doesn't seem like common seating. If the tables were in a more common area, then it would be fine. Chairman Moore said that when the Town made regulations for seating costs, it didn't plan for seasonal outdoor seating. It is nice to see the outdoor seating, but we have to follow the regulations.

- The White Mountain Snowmobile Club has signed their new lease of the "old salt shed" on Route 3. At the same time, they dropped off a letter regarding their request for a long-term lease, as they want to spend considerable money to fix the building, including outing on a new roof, upgrading the electrical system, etc. Selectman Huot wondered if there is a 5-year maximum, and asked that we check with an attorney. The lease amount per year should also be reviewed and possibly brought more in line with the amount that the property would bring in for tax revenues, like we have been doing with the Common Man parking lot lease. The Board had no interest in selling the "old salt shed" property.

- Chairman Moore asked the Town Manager if he had spoken with Director of Public Works Willey regarding the 3-phase power at the Business Park. Mr. Willey suggested speaking with someone more knowledgeable on the subject.

- Selectman Huot asked Town Manager Joseph to contact Bill Johnstone at the New Hampshire Electric Cooperative regarding the grant for the insulation project, and asked about the Franconia Gas project on the heating unit replacements. The Town Manager said the deposit to Franconia Gas will go out next week, and Selectman Huot asked that we make sure it is worded correctly to receive the reimbursement from that grant.

- Selectman Huot asked if Town Manager Joseph had met Mitchell Harrington, the fire chief from Bow, NH. Mr. Harrington has local ties, and was doing presentations in the area. Selectman Huot had been speaking with him about our grant application through the North Country Council for volunteer recruitment. He had suggested that maybe we want to work with the ambulance crew as well.

- Selectman Huot described a recent meeting at the community center regarding a request she had received from the historical society regarding putting up a small memorial for that location's history as part of the Henry farm. The memorial would be placed on Lincoln property, to the left of the storage barn, and consist of a wooden sign with 3 panels, telling of this location's history. The kiosk may need to be moved or removed for future development, and this should be noted through a written agreement. There was discussion of various related costs. For example, clearing the land could be done through community brush clearing by volunteers. The cost of creating a sign and maintaining the area were also discussed, as well as who would be responsible for that. The seniors would like a picnic area, but, again, who keeps the area clean? Selectman Huot thinks the project is a great idea in general, but we need to be aware of the costs involved to start and maintain it. The Board agreed, and noted that there should be a memo to the file regarding moving/removing the kiosk in the future. Chairman Moore said Rick Russack has been working on heritage tourism too.

- Selectman Huot felt the Board should discuss costs for the use of the Community Center for private functions. Should these charges be based on the amount of time to be used, or the type of use (non-profit use versus commercial versus private)? Town

Manager Joseph has some examples from his previous position and can work with Selectman Huot on that. She also said we should charge people to use the Kanc Rec. building.

Public Participation

WT Bishop asked if the Board briefed the new Town Manager on the wildfire mitigation plan that North Country Council did for us. It is under review by FEMA at moment, and most likely will be for some time.

On Thursday, Mr. Bishop is going to a DES P2 meeting at Cannon Mountain regarding recycling at ski resorts. The EMS program, environmental management services, will also be discussed.

Mr. Bishop noted that Eric Anderson notified people about another meeting in Meredith for local energy committees. Also, Bob Morency of RCAP (Resources for Community and People) wants to come to our next energy and water committee meeting.

Finally, Mr. Bishop noted that he would like a copy of the Water and Sewer Infrastructure Agreement with Loon.

At 7:45 pm, Mr. Bishop left, and a **motion** was made by Selectman Huot, seconded by Chairman Moore, to enter into **non-public session** per RSA 91-A:3 II(c). The vote was unanimous. The Board discussed concerns regarding a volunteer at the senior center, due to a previous record. A decision was made to look into the subject further. At 8:10 pm, a **motion** was made by Selectman Huot, seconded by Selectman McTeague, to reconvene the public session. The decision was unanimous.

At 8:15 pm, the meeting was adjourned and the Board of Selectmen reviewed payroll and accounts payable check registers for the week ending July 20, 2008.

Date: _____

Approved by:

Chairman Peter Moore

Selectman Deanna Huot

Selectman Patricia McTeague