

**Lincoln Board of Selectmen
Meeting Minutes
August 11, 2008
5:05 pm**

Present: Chairman Peter Moore, Selectman Deanna Huot, Town Manager Peter Joseph,
Administrative Assistant Susan Chenard
Audience members: Charlie Cook and WT Bishop

Routine Business

- **Approval of meeting minutes** – The August 4, 2008 meeting minutes could not be approved at this meeting as Selectman Huot was not there on that date, and Selectman McTeague was not present this evening, leaving only Chairman Moore as available to sign.
- **Approval of Firefighter's Health Insurance by Primex3** – Primex3 has approved Lincoln volunteer firefighter's access to health insurance through the Town, based on certain minimum requirements:
 - Lincoln's fire department is subject to RSA 154:1.
 - Lincoln's governing body (Selectmen) elects to allow firefighters in the group's health coverage.
 - The firefighter has continuously served as firefighter in the Town's fire department for one year.
 - The firefighter meets and maintains State of New Hampshire, Division of Fire Standards & Training, Firefighter I certification as a firefighter.
 - The local governing body shall set appropriate minimum standards for ongoing attendance, training and response: The Town Manager discussed these minimum standards with Fire Chief Nate Haynes and suggested that the firefighter attend a minimum of 2 department meetings per month, 2 approved trainings per year, and participate in at least 50% of responses to calls in order to be eligible to participate in the Town's health insurance group. Case by case exceptions may be made for excused absences or vacations with approval of both the Fire Chief and Town Manager, however any exceptions made shall only be of a temporary nature.
 - A related requirement will be that the firefighters taking advantage of this insurance will be reimbursing the Town in full, prior to the month of coverage.

Selectman Huot felt we would need to check on how that works with the budgeting process, in regards to unanticipated income and expenses. Yes, the Town will be reimbursed, but the total amount sent to Primex3 will be higher. Otherwise, she was definitely in favor of the process. A **motion** was made by Selectman Huot, seconded by Chairman Moore, to allow the firefighters to participate in the town of Lincoln's Health Insurance, subject to the conditions above. The vote was unanimous.

- **Review of CSPA meeting** – Town Manager Joseph went to Concord and met with the Office of Energy and Planning (OEP) and Department of Environmental Services (DES) regarding our exemption application to the Comprehensive Shoreland Protection Act (CSPA) for the East Branch Pemigewasset River. He

explained that the first part of the meeting was a straight “No”, but after some discussion, they warmed up a bit. The Town Manager feels they might consider those portions where something is already built to the river, but not un-constructed parcels. Darlene Forst of the Wetlands Bureau of DES, asked us to apply for a permit for the proposed path, as public access to a river is one of the main goals of the CSPA. We should apply for vested exemption status, as we already have grant money, and have been meeting for over a year, etc. Ms. Forst said that a gravel path would not be impervious. DES might count it as an accessory structure and then exempt that accessory structure. She suggested we apply for the permit now, while waiting for the exemption results. Town Manager Joseph feels that the exemption application for the main branch of the Pemigewasset River application will likely have the same results; acceptable where something is already constructed close to the river, and not for un-constructed land. Clark’s should be able to show vested interest and already constructed other buildings in that area.

Chairman Moore asked about appeals if our application should get turned down, and the Town Manager replied that it would have to be via a lawyer. The Chairman asked if Town Manager Joseph had a feeling on if the Town should apply for the whole main branch of the Pemigewasset River, below Harvard Brook to the Woodstock line. The Town Manager said they didn’t say which way that would go.

- **White Water Treatment Plant Property - Update on Phase 2 Environmental Testing** – The Town Manger was happy to report that this was all good news. Nobis Engineering came up last week, and invited him to the site, along with Pat Garvin and Jim Gagnon. They saw the wells that had been drilled, showing no impact. The white material was just wood chips, which were inert. The tanks were tested, and no chemicals were found in the clarifiers or basement. The liquid in the tanks can therefore be discharged directly to the river, with DES approval. Everything on the site can be disposed of in a standard fashion, with special, though typical, measures for the little bit of asbestos and lead paint. We should know the final results by the beginning of September and can then move forward with the sale of the property.
- **Town Manager’s Weekly Report**
 - The second Lincoln Green letter has gone out, asking Mr. Kargman for any response, letting us know either way, on if they would like to discuss the future of the building with the Town of Lincoln, now or later. We will send another reminder in about four weeks. Chairman Moore would like us to keep trying to get in touch with them.
 - We’ve scheduled a meeting for August 25th to accept unanticipated funding of the \$5,000 grant from NH Charitable Foundation towards trail easements and \$10,000 for the Community Center heating unit replacements.
 - The Town Manager reminded the Board that Cartographic Associates will be holding a mapping meeting next Monday, August 18th; training staff at 3:30pm, then meeting with the Selectmen during the regular meeting.
 - Henry Lane is on schedule and should be done by the middle of next week. However, Director of Public Works Bill Willey reported that they needed to

dig deeper than expected, so the cost is higher. The Town Manager and Mr. Willey are contemplating not starting the Pollard Road project this year, as they would need to commit once started. Selectman Huot agreed that we don't want to go over the budget. The Capital Improvements Plan (CIP) does have a surplus balance in the fund. Director of Public Works Willey will be coming to the next CIP meeting, the end of this year's session, to prioritize for the budgeting process. Chairman Moore felt we should do at least the lower 6 culverts on Pollard Road next year. Mr. Willey has already bought those and the pipe, so only labor and repaving costs will occur next year. Chairman Moore also reminded the Board that we need to repair Black Mountain Road from the Octagon Lodge to the Loon Bridge. There was a discussion of Roads and Streets for the budget season, and if we were willing to spend more. Chairman Moore feels we should budget the work that needs to be done, and see if the Townspeople will accept or amend that number at Town Meeting.

- Town Manager Joseph showed the Board some recent river flow charts, which can be seen at http://waterdata.usgs.gov/usa/nwis/uv?site_no=01074520. Our rivers are extremely high, but we have been lucky to have avoided flooding. On August 6th, the East Branch Pemigewasset River was at over 2000 cubic feet per second, which is like spring snowmelt. Last night, it was down to 1000 cfs, but usually it is at around 100 cfs (10 times less). Mr. Bishop asked that the USGS station be pointed out on Channel 3, and had access to a PowerPoint presentation on it. Mr. Cook asked about the flood height back in 1995. Selectman Huot said there was an 8 to 13 foot flood stage area at the station.

Other Business

- Town Manager Joseph said he had received a letter from Rick Russack of the Upper Pemigewasset Historical Society. Mr. Russack will be on the agenda for tomorrow's community building meeting in regards to the Henry Farm. Selectman Huot had described this project idea a few weeks ago, but more information is now available.
- We are now ready to set up a joint meeting with North Woodstock regarding the solid waste audit results. Jim Steele of the North Country Council said the week of September 8th would work best for him.
- The Town Manager explained that the NH Municipal Association had sent him 7 floor proposals, which the Selectmen also received today. He asked them to review these and decide which ones to promote. He would be glad to go down and do so.
- Town Manager Joseph mentioned that he had received information on wells for snowmaking at the Kanc. He also spoke with Bill Willey, who told him that shallow run water could be an option. Both options would be a double benefit, allowing us to save on water throughout town, and save treated water. We need to do a cost-benefit analysis though.
- Chairman Moore asked that the Town Manager let the Director of Public Works know that we are not continuing Pollard Road this summer, and that the offer from Donahue's, to do the work next year at this year's prices, can't work legally, but to thank them for the offer.

- Chairman Moore has written the narrative for the municipal volunteer form, and Town Manager Joseph will fill out the balance. The two of them, and Selectman Huot, can sign it, as the three necessary officials.
- The Chairman asked about the status of next year's fireworks. We are waiting on the contract, but have written agreement to do the job as requested, on the 4th for \$8000. The board looks forward to seeing a demonstration at Loon Mountain.
- We are still trying to decipher the exact location of the proposed new shared utility pole on Bern Dibner Drive. We do know that the new pole is 2 feet from the side of the road, in the right of way. The Board won't sign the permit until they know where it will be, and it can't be put up without signatures.
- Chairman Moore said that bicycles are being reported on the sidewalks, particularly the sidewalk on Connector Road. Seniors have been hit by kids on bikes. There is a sign at each end of this section, but it has too much verbiage. Maybe can do something more specific to be noticed more. He suggested painting more of the bicycle symbols on the side of Connector Road to more clearly define the bike path. Lincoln Police Department does have officers looking to catch people biking in the wrong area and explaining where they should be riding their bikes. Selectman Huot felt part of the issue is the lack of lines on Connector Road. It was explained that the pavement needs to stay dry 24 hours before and after the painting of lines, which has been rare this summer. Charlie Cook suggested turnstile units that would make people get off their bikes, but be easy for walkers to maneuver around. He also felt that signage is needed at the end of the Penstock bike path, near the Forest Ridge entrance. Maybe one could point out Pollard Road as a bike friendly road, and another explain that no bicycles are allowed on the sidewalks in the Main Street area. WT Bishop also mentioned that Rogers is doing free bike inspections.
- Chairman Moore said it was time to enforce the sign ordinance. The Town Manager has been noting signs, and is hoping Planning Administrative Assistant Stacey Boyce will go out with the camera soon, etc. The Chairman said to make her do it, as the sandwich boards are proliferating.
- Selectman Huot said she spoke with Joel Bourassa about the Business after Hours this Wednesday at 5pm at the Community Center. The Town Manager and Chairman of the Board of Selectmen will be there until 5:45pm, but will then need to be at the Planning Board meeting. Selectman Huot and Woodstock Selectman Bourassa will each say some words then.
- Selectman Huot asked about the Firefighter grant. It has been sent in, but no results have been received yet.
- Selectman Huot also asked about the water treatment plant roof. We still need a second bid, and plan to do the work next year if possible, but are still deciding between a rubber membrane vs. no seam asphalt, etc.
- The price of #2 heating oil is locked in at \$4.295 with Fred Fuller.

Public Participation

Charlie Cook gave Town Manager Joseph a state contract he found for propane and fuel oil, which we might take advantage of next year. It did not mention a fixed price, rather a percentage of market rates, plus shipping. However, rather than just us and the school,

maybe we could piggy-back with the state. The Town Manager mentioned that we're exempt from various fuel taxes as well.

Mr. Cook asked who was paying for the Phase 2 study at the White Water Treatment Plant, and was told that it is the North Country Council. Mr. Cook asked that, when thinking about the legislative issues for the Municipal Association, we should not forget the retirement issue. Town Manager Joseph said that is still heavily on their plate already, and that the House was doing very well, but the Senate said no. Mr. Cook also suggested looking into virtual fireworks, like they used in China for the Olympics opener.

WT Bishop asked about posting signs on the river, and Chairman Moore said the board had decided not to do anything about this. It's up to private landowners to post, but there is too much liability, and we can't make the signs general or specific enough. Mr. Bishop mentioned a restaurant on Route 3 that has propane tanks basically on the bank of the river, and was worried what would happen if it falls in during a flood. It is grand-fathered as it has been there for years, but Mr. Bishop may contact other authorities.

At 6:35 pm, the meeting was adjourned and the Board of Selectmen reviewed payroll and accounts payable check registers for the week ending August 10, 2008.

Date: _____

Approved by:

Chairman Peter Moore

Selectman Deanna Huot

Selectman Patricia McTeague