



Local Government Center

October 23, 2007

Ted Sutton
Town Manager
Town of Lincoln
PO Box 25
Lincoln, NH 03251

Dear Ted;

Congratulations! Your community has been selected as the **1st Place** winner in the 751 - 1,500 population category of the New Hampshire Local Government Center's Annual Report Contest. This award recognizes excellence in the production of annual reports – publications that are creative, accurate, informative, and easily understood by the average citizen.

Awards for the winning annual reports in the six town population categories and for the city category will be presented at the Annual Report Awards Luncheon at the New Hampshire Local Government Center's Annual Conference. This luncheon will start at Noon on Thursday, November 8, 2007, at the Radisson Hotel in Manchester, New Hampshire.

The New Hampshire Local Government Center would like to extend an invitation for a local government official from your community to attend the luncheon and accept this award. This may be someone who is already planning on attending the Conference or a delegate sent specifically for this purpose. There is no charge for you to attend this luncheon, but seating is on a ticket reservation basis, therefore we need to know **before October 31st** who will be attending this event. Please call Erin Batstone at 800/852-3358 extension 107 with your reservation.

Upon arrival to the conference, please proceed to the front of the armory where you and your guests will be directed to tables reserved for our Annual Report contest winners.

Congratulations once again on your award and I hope that a representative from your community will be able to attend the Annual Report Awards Luncheon.

Sincerely,

Erin Batstone
Event Planner