

LINCOLN BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 4, 2013 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH

Board of Selectmen Present: Chairman O.J. Robinson and Patricia McTeague.

Excused Absence: Tamra Ham.

Staff Present: Town Manager Butch Burbank, Administrative Assistant Brook Rose, and Finance Administrator Helen Jones

Public Present: George Sansoucy, Michael Waddell, Paul Beaudin, and Chris Fournier.

I. CALL TO ORDER:

Chairman Robinson called the meeting to order at 5:32 P.M.

II. MINUTES OF THE PREVIOUS MEETING:

Motion: “To approve the meeting minutes of January 28, 2013 as amended.”

Motion: Patricia McTeague Second: O.J. Robinson Motion carries.

Motion: “To approve the non-public meeting minutes of January 22, 2013 as amended.”

Motion: Patricia McTeague Second: O.J. Robinson Motion carries.

Motion: “To approve the non-public meeting minutes of January 28, 2013.”

Motion: Patricia McTeague Second: O.J. Robinson Motion carries.

III. APPOINTMENTS

Paul Beaudin re: School Funding Formula Committee Meeting

Paul Beaudin attended the meeting to find out what direction the Board would like him to take in representing the Town on the School Funding Formula Committee. He explained that the Town of Lincoln pays \$331,317 and the Town of Woodstock pays \$173,492 each month to the School. Lincoln has a larger tax valuation however it also has a larger expense. He questioned whether the Town of Lincoln would like, once again, to express its displeasure with the current formula. O.J. Robinson stated that he would like to see how much each Town is paying per student per Town as there is a huge differential there. He added that the Town does not want to request a 50/50 formula but some adjustment should be made. Paul informed the Board that in the 2010/2011 school year, the Town of Lincoln had 165 students enrolled and the Town of Woodstock had 180 students. After a brief discussion, the Board decided that they would like Paul to approach the Committee in a reasonable manner to ask for a slight adjustment each year in the formula. The Town does want to work with the School and the Town of Woodstock. O.J. Robinson also brought up that the Town of Lincoln offers services to the School that are not currently valued including water and sewer.

Town Manager Burbank recommended the committee meet every two years rather than every five years. The Board agreed. Lutz Wallem stated that he attended the meetings in 2010 as a member of the public. He brought up the funding formula and how there are different options for funding used in other areas throughout the State. He recommended that instead of changing the formula that the Town only ask for a small adjustment. The Board thanked Paul Beaudin and Lutz Wallem for their input.

IV. NON-PUBLIC SESSION

MOTION: “To enter into non-public session pursuant to RSA 91-A:3II(e) legal.”

Motion: Patricia McTeague Second: O.J. Robinson

**Roll Call Vote: Patricia McTeague in favor
O.J. Robinson in favor.**

The Board entered non-public session. Mr. George Sansoucy and Mr. Michael Waddell from Sansoucy Utility Appraisers, Town Manager Burbank and Assistant Brook Rose were also present.

MOTION: “To seal the non-public session meeting minutes until pending litigation with PSNH, NHEC, and Fairpoint has been resolved as it is determined that divulgence of the information likely would render the proposed action ineffective.”

Motion: Patricia McTeague Second: O.J. Robinson

**Roll Call Vote: Patricia McTeague in favor
O.J. Robinson in favor.**

MOTION: “To come out of Non-Public Session.”

Motion: O.J. Robinson Second: Patricia McTeague

**Roll Call Vote: Patricia McTeague in favor
O.J. Robinson in favor.**

The Board re-entered public session. Pending litigation surrounding the utility appeal cases was discussed. No final decisions were made.

V. APPOINTMENTS

Chris Bergeron / HEB Engineering – Loon Mountain Bridge Update

Chris Bergeron attended the meeting to discuss the project funding, cash flow and the present scope and fees for preliminary design engineering with the Board. He explained that HEB is preparing a project worksheet and replacement cost estimate as requested by FEMA. However he is waiting on some additional financial information from the Town and NHDOT. Once the worksheet is completed, HEB will submit it to FEMA for review and finalization.

The funding status of the project is as follows:

Funding Status

- The Town has spent \$727,957.35
 - The Town owes \$329,099.56 (approx., the majority of which is for the temporary bridge)
 - FEMA has reimbursed \$554,652.62
 - FEMA to reimburse \$200,040.06 (approx.)
 - NHDOT to reimburse \$173,090.50 (approx.)
 - Town Balance: \$170,726.27 (NHDOT reimburses design once bid)
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Chris mentioned that the Town has not paid anything (rental fees or bridge maintenance fees) to NHDOT for the temporary bridge yet. O.J. Robinson questioned how much longer it would be before FEMA starts reimbursing the Town. Chris replied that once the project worksheet is complete, the Town should start to see some funds within two months from FEMA and a month after that from NHDOT. Helen Jones then explained the financial schedule of the project from the Town's perspective. The issue of cash flow was also discussed. The total project costs for a new bridge is \$8,700,000 with the construction being \$6,200,000, the temporary repairs being \$1,200,000, the construction engineering being \$700,000, and the engineering administration being \$600,000. FEMA is paying \$6,400,000 NHDOT is paying \$1,800,000 and the Town is responsible for 5.6% of the total project costs which amounts to \$500,000. A portion of the project costs (\$300,000) has already been approved by the voters at last year's town meeting for the rehab of the bridge. An additional \$200,000 is needed now that the Town is getting a brand new bridge. This additional funding needs to be voted on at next year's town meeting.

There was some further discussion about working with Loon Mountain on some of the details of the bridge. Chris also brought up the need to correct the warrant article from last year to change the word rehabilitation to replacement. Helen will draft the article and submit it to NHDRA for approval.

Chris then presented the draft engineering proposal for the next 3 phases of the project: preliminary design, right-of-way easement coordination, and permitting. Chris will be scheduling a public input meeting on the preliminary design in the month of April. He also informed the Board that HEB is contracting with Ironwood Design Group to handle the aesthetics of the bridge. Town Manager Burbank mentioned that Loon Mountain President Rick Kelley raised the question as to where the new bridge would be located. Chris replied that it would be as close to the current bridge as possible however the costs are driven up if the bridge is built too close to the other bridge as it restricts what the contractor can do. The new bridge also cannot be too close as there are extremely sensitive foundations on the current bridge that cannot be encroached on.

Patricia McTeague questioned when the project could go out to bid. Chris replied that the preliminary design phase would be done in June, the permitting in August and then final design can be done. He anticipates the project going out to bid this coming winter.

The Board authorized HEB to submit the proposed fees and scope to NHDOT for approval.

VI. 2013 BUDGET

The Board made the following motion:

“To approve the following :

-The Operating Budget in the amount of \$4,586,451.

-To revise the Capital Reserve Fund for the Cemetery Maintenance Expendable Trust from \$2750 to \$3350.

-To approve the Capital Reserve Budget of \$972,250.

-To approve the budget line item Lighting at the Industrial Park in the amount of \$13,000.”

Motion: O.J. Robinson Second: Patricia McTeague Motion carries.

VII. OLD/NEW BUSINESS

Town Manager's Report – Update on the Fire Station Structural Issues

Town Manager Burbank informed the Board that the damages at the fire station are not covered by the Town's insurance carrier, Primex. Primex considers these structural issues to be caused by building neglect. Mr. Burbank is considering an appeal of this decision.

Ordinance Review

The Board is currently reviewing the Private Alarm Ordinance as well as the Town's Investment Policy.

Pemi River Levee

O.J. Robinson stated that he believes that the Town should advocate for the levee project at Town Meeting. Town Manager Burbank agreed. Some discussion followed. The Board discussed the possibility of a 25-30 year bond for the project. Butch stated that since the Town has to maintain the levee in perpetuity the costs could be spread out over a longer period of time. Patricia McTeague stated that the Town has an obligation to all of the Town's taxpayers not just full time residents.

VIII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: O.J. Robinson Second: Patricia McTeague All in favor.

The meeting adjourned at 8:50pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Vice Chair Patricia McTeague