

**LINCOLN BOARD OF SELECTMEN  
MEETING MINUTES  
MARCH 10, 2014 – 5:30PM  
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

---

**Board of Selectmen Present:** O.J. Robinson, Patricia McTeague, Tamra Ham  
**Staff Present:** Town Manager, Alfred Burbank, Administrative Assistant, Jane Leslie.  
**Public Present:** Robert Wetherell

## **I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 5:36 pm.

---

## **II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

**MOTION: “To approve the meeting minutes of March 3, 2014 as amended.”**

**Motion: Patricia McTeague    Second: Tamra Ham            Roll call vote was all in favor.**

Line 187, remove “and the winning bid will be awarded at Town Meeting.”

---

## **III. OVERVIEW OF TOWN MEETING WARRANT ARTICLES AND ELECTION DAY PROCEEDURES**

The Board reviewed and discussed Warrant Articles to be voted on at Town Meeting, March 10, 2014 with Town Moderator, Robert Wetherell.

---

## **IV. OLD/NEW BUSINESS**

### **Public Participation – E-mail received from Bill Conn**

At the request of Mr. Bill Conn, Chairman Robinson read the following e-mail into the meeting minutes:

*Butch,*

*I have a few questions about the levee.*

- 1. In the 2013 Town Managers report in the Town Report you stated that the design is completed, but under Article 6 you're looking for \$7,500.00 in engineering, why?*
- 2. How much has been spent on engineering for the Levee to date?*
- 3. How come the town paid to have this engineered when it needs to go to the Town Meeting for approval to build?*
- 4. Does the Levee really belong to the Town of Lincoln?*

*I am requesting that this be read at tonight's BOS meeting (3/10/14) and put into the minutes.*

*Thank you,*

*Bill Conn*

Chairman Robinson responded accordingly: *“The initial engineering on the levee was completed and paid for previously. The proposed \$7,500. to be raised and appropriated in Article 5, refers to additional costs in 2014 related to the ACE (Army Corp of Engineers) and DES (Department of Environmental Services) engineering requirements.*

---

Town Manager Burbank responded to Mr. Conn's request concerning the overall expense the town has paid thus far for engineering costs associated with the levee as follows: *"The total costs for engineering for the East Branch Pemigewasset River Granite Block Levee through February 2014 is \$88,600.00."*

Chairman Robinson responded, *"The selectmen are convinced that it is the town's responsibility to repair the levee. If this measure gets voted down at Town Meeting, it is inevitable that the town will be mandated to repair the levee, thus, necessitating the need for engineering."* Selectman McTeague added there is a significant time factor involved, and the longer the town procrastinates, the further the levee will deteriorate. Selectman Ham also added we either repair the levee on our own terms, or under the terms of DES and ACE after exhausting substantial legal expenditures.

In response to Mr. Conn's final request, Chairman Robinson stated, *"The land under the levee does not belong to the town; however, the town is responsible for the levee structure based on the contract signed in 1960 by the Board of Selectmen."*

## **Town Managers Report**

### **Water Treatment Plant Intake Rehabilitation Notice of Award**

Town Manager Burbank submitted to the Board, Weston & Sampson Engineers written recommendation dated March 10, 2014, stating after careful review of the eight (8) bids that were received and opened on Thursday, March 6, 2014 for the Water Treatment Plant Intake Project, *"We recommend that the Town of Lincoln award the contract in the amount of \$199,000.00 to Glen Builders."*

**MOTION: "To accept Weston & Sampson's recommendation the Town of Lincoln award the contract in the amount of \$199,000.00 to Glen Builders, Inc."**

**Motion: Patricia McTeague    Seconded: O.J. Robinson    Roll call vote was all in favor**

### **Common Man Restaurant**

Town Manager Burbank informed the Board he is currently awaiting response from Alex Ray, Common Man Proprietor, concerning the drainage issues emanating from the parking lot of his restaurant. Town Manager Burbank has reiterated that this matter has been pending for several years and must be resolved with a viable commitment from Mr. Ray to repair drainage issues prior to the Town agreeing to renew the terms of his lease.

### **Connector Road Bridge Lighting**

Town Manager Burbank informed the Board, the installation of bridge lighting will not be an effortless process due to the need to run conduits under the bridge. Bill Willey is awaiting written quotes from several sources and upon receipt will be presented to the Board for further discussion.

### **Recommended Weight Ban and Town Road Restrictions**

Town Manager Burbank submitted a list of town roads to the Board which Bill Willey, Public Works Superintendent recommends posting six (6) ton weight limit restrictions on from March 15<sup>th</sup> until at such time the underground frost has dissipated and melted. Chairman Robinson proposed the following motion:

**MOTION: “To post six (6) ton weight limit restrictions on eight (8) town roads: Beechnut Drive, Brookway Street, Coolidge Street, East Branch Drive, Edgewood Street, Hanson Farm Road, Kanc Rec Road and West Street until at such time the underground frost has melted.”**

**Motion: O.J. Robinson                      Seconded: Tamra Ham                      Roll call vote was all in favor**

**Levee discussion with DES Commissioner Tom Burack**

Chairman Robinson and Town Manager Burbank met with DES Commissioner Tom Burack and summarized the following meeting results: DES has authorization over the levee project according to State law, regardless of whether it is characterized as a dike, levee or dam. The Dam Bureau and Army Corp of Engineers will collaboratively work together over the course of the project and each conduct annual inspections on the levee.

---

**IV. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II(c)***

The Board did not enter into non-public session.

---

**V.ADJOURNMENT**

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

**MOTION: “To adjourn.”**

**Motion: O.J. Robinson                      Second: Tamra Ham                      All in favor.**

The meeting adjourned at 7:15 pm.

Respectfully Submitted,  
Jane Leslie

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

---

Chairman O.J. Robinson

---

Patricia McTeague

---

Tamra Ham