

**LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
NOVEMBER 16, 2015
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

Present: O.J. Robinson, Patricia McTeague, and Jayne Ludwig.

Staff Present: Town Manager Alfred Burbank, Fire Chief Ron Beard, Police Chief Smith, and Recording Secretary Brook Rose.

Public Present: Roger Harrington, Paul Beaudin, Lutz Wallem, Bill Conn, Tammy Gionet Dutilly, Cindy Rineer, Steve Noseworthy, Susan Clark, Mary Conn, Taylor Beaudin, David Beaudin, and Rosemary Dutilly.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:30pm.

II. REVIEW OF MEETING MINUTES

MOTION: “To approve the minutes of the November 9, 2015 Board of Selectmen’s meeting as presented.”

Motion: McTeague **Second:** Ludwig **Motion carries unanimously.**

MOTION: “To approve the non-public minutes of November 9, 2015 Board of Selectmen’s meeting as presented.”

Motion: McTeague **Second:** Ludwig **Motion carries unanimously.**

III. THE LANDING DISCUSSION

The Landing discussion has been postponed until next week as Mr. Berman had to unexpectedly reschedule.

IV. OLD / NEW BUSINESS

Dispatcher Position Discussion

O.J. stated that in response to a recent question regarding filling the full time police dispatcher position, that the Town would indeed be hiring someone to fill the position left vacant by a recent retiree. O.J. stated that this was part of the budget discussions earlier this year. Jayne questioned whether there is a need to fill this position. Chief Smith explained that in order to save money as part of the whole 2015

budget cut process, the decision was made to hold off on filling the position from August-December to save money. He explained that in order to run a 24 hour dispatch center, there needs to be a minimum of four full time and one part time dispatcher. Since August, the new administrative assistant has been filling in several days a week as a dispatcher which has caused the department to fall behind administratively. Town Manager Burbank added that the Town has consensus from the Union (and thanks the Union) permitting the Town not to fill the position until January 1, 2016 to save money. If the Town were to back out of that agreement, there would be issues with the Union. The Town is currently advertising to fill the position.

Paul Beaudin stated that the minutes of a prior meeting state that the Board is going to eliminate the position. O.J. agreed that the minutes stated this in error. Paul proceeded to inquire about the specifics of the administrative assistant's duties and position.

Town Manager's Report

Public Works Director Position

Town Manager Burbank informed the Board that the process for hiring a new public works director is progressing and he hopes to finalize an offer with the candidate this week. He hopes to make a formal announcement next Monday which gives him time to notify all parties.

Levee Update

O.J. questioned whether Mr. Burbank has heard anything from NHDES or Dubois & King regarding the levee. Mr. Burbank replied that he has a call into both parties. NHDES is aware of the Town's circumstances and is not planning to levy fines against the Town. O.J. asked that Mr. Burbank get a written letter from NHDES stating that they do not plan to fine the Town.

Livestreaming Town Meetings

The Board discussed whether they would like to invest funds into livestreaming town meetings. The Board agreed that \$5,500 is a lot of money to spend annually to broadcast the meetings especially as there has not been much interest expressed from the public. Jayne added that if the public would like to make this request, they are welcome to approach the budget committee or propose an amendment to the budget at Town Meeting.

RiverWalk Park Planning Committee (RPPC) Meeting

Jayne stated that the first meeting of the RPPC is scheduled for tomorrow evening at 6:00pm. The agenda will be posted on the Town's website.

UPS Signs

Jayne questioned whether UPS is allowed to put up all of the temporary signs that they have placed around town to announce they're hiring. She added that she is not complaining about the signs but is bringing it to the Board's attention in the event that any residents do bring this to the Board.

Public Participation

Tammy Dutilly Gionet

Tammy thanked the Board for fixing the town siren. She also expressed concerns for the amount of nails on the ground in front of the incinerator. Town Manager Burbank questioned whether she mentioned this to the staff at the facility. Tammy replied that she did not. Mr. Burbank will mention this to the staff but added that she should feel free to bring any concerns with the facility to the staff's attention. Tammy also mentioned that the Board could look into filming the town's meetings with an iPhone camera and then just posting the videos to YouTube. Rosemary added that in many towns, the local high school students film the meetings and broadcast them on the local access channel. Chief Smith replied that he has approached the school about this but the whole program has really changed. There are a great deal more restrictions on the students and they are not allowed to do evening work. Tammy also mentioned to Chief Smith that she would like to see some kind of a brochure from the Police Department that has photos of each of the officers. She added that it would be good for the safety of the community if residents were familiar with the officers. Chief Smith thanked Tammy for her input. He added that officers can be recognized as they are always in uniform and that there are also many photos of the officers on Facebook.

Rosemary Dutilly

Rosemary thanked Chief Smith and everyone else involved in installing the signs along the walkway on Connector Road.

Paul Beaudin

Paul Beaudin questioned who in town is responsible for monitoring erosion control. He stated that there are other projects in town that should be checked on and that the Board should not just focus on Forest Ridge. Mr. Burbank replied that no one has made any complaints to the Town and that Paul is the first complainant. The Board asked Paul to expound on this. Paul replied that he did not want to say anything other than that the Board should look around. The Board took it under advisement. Paul questioned whether the Town has the traffic plan for the ice castle. Mr. Burbank replied that the plan was recently submitted to NHDOT. The Town will wait to discuss the plans until NHDOT has approved them. O.J. asked that a copy of the plan be given to Paul.

Roger Harrington

Roger Harrington questioned what the Board has decided pertaining to the distribution of the Town's 250th banners. He stated that he does not trust what the Board will do as the Town gave away the culvert pipe which Mr. Loukes needed some of. Mr. Burbank replied that unfortunately Mr. Loukes made the inquiry after the pipe had already been spoken for. O.J. added that the Board was trying to be as generous as they could be. The pipe had already been offered to Mr. Conn for residents in need and also to the White Mountain Snowmobile Club which benefits many residents. He stated that the Snowmobile Club has already thanked the Town for the donation. As far as the banners are concerned, O.J. stated that the Board plans to follow Mr. Harrington's recommendation to give a banner to the family of the first baby born in Town in 2015. The library and the historical society will also receive one. Mr. Burbank will contact some other agencies in Town to see if they have any interest in the banners.

Mary Conn

Mary Conn asked the Board for an update on pending litigation. O.J. obliged and updated Mary on each case to the extent possible in public session. Regarding The Landing, O.J. stated that the Town has received input from the Town’s attorney. Jayne stated that the Town is hoping for a positive outcome in this case. Bill Conn commented that he was up at Beechwood today and the power company advised him that the Town is rebuilding that road next year. Mary also questioned how the tax rate is set and the process the Board uses to buy the tax rate down. O.J. explained the definitions and process of using the overlay and fund balance to offset the tax rate.

V. NON PUBLIC SESSION Pursuant to RSA 91-A: 3II (b,e) Personnel, Legal

MOTION: To go into Non-Public Work Session at 6:10pm.

Motion: Ludwig Seconded: McTeague Roll call vote all in favor.

MOTION: To go back into public session at 7:05pm.

Motion: Ludwig Seconded: McTeague Roll call vote all in favor.

VI. ADJOURNMENT

After reviewing the weekly accounts payables, the Board made the following motion.

MOTION: “To adjourn.”

Motion: Robinson Second: Ludwig All in favor.

The meeting was adjourned at 7:10pm.

Respectfully Submitted,

Brook Rose

Approval Date 11/23/15

O.J. Robinson

Patricia McTeague

Jayne Ludwig