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3 **LINCOLN BOARD OF SELECTMEN**
4 **MEETING MINUTES**
5 **NOVEMBER 30, 2015**
6 **LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

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8
9 **Present:** O.J. Robinson, Patricia McTeague, and Jayne Ludwig.

10 **Staff Present:** Town Manager Alfred Burbank, Fire Chief Ron Beard, Police Chief Smith, and
11 Recording Secretary Brook Rose.

12 **Public Present:** Tamra Ham, Mary Conn, Roger Harrington, Bill Conn, Cindy Rineer, Tammy Gionet
13 Dutilly, Ben Clark, Ryan Davis, Steve Pernaw, Rick Kelley, Dave Beaudin, Susan Clark, and Paul
14 Beaudin.

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18 **I. CALL TO ORDER**

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20 O.J. Robinson called the meeting to order at 5:30pm.

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23 **II. BUDGET WORKSESSION**

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25 From 5:30pm- 6:00pm, the Board held a work session to review the budget.

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28 **III. REVIEW OF MEETING MINUTES**

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30 **MOTION: “To approve the minutes of November 23, 2015 Board of Selectmen’s meeting as
31 presented.”**

32 **Motion: McTeague Second: Ludwig Motion carries unanimously.**

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36 **IV. ICE CASTLE TRAFFIC PLAN REVIEW**

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38 Hobo Railroad owner Ben Clark introduced Steve Pernaw, President of Stephen G. Pernaw & Company,
39 Inc. who is the traffic engineer hired by Hobo Railroad to design a traffic plan for the ice castle
40 attraction. He also introduced Ryan Davis, Ice Castles representative who flew in from Utah to attend
41 the meeting.

42
43 Steve Pernaw presented the traffic plan to the Board. He began by explaining that he has some history
44 with the Town as he did the traffic study for the Loon Mt. expansion project as well as the study for the
45 South Peak expansion. He stated that the document being discussed this evening is a draft document and
46 that he will take the feedback from tonight and if applicable, include it in the study. He proceeded to
47 explain a three stage plan for a small day (0-400 hourly reservations), a maximum day (800+ hourly
48 reservations), and an average day (400-800 hourly reservations). He explained the inbound and
49 outbound routes. He stated that there will be full access to the attraction from both Connector Road and

50 Main Street. Ticket holders that purchase tickets ahead of time will receive a map and directions with
51 their tickets pointing them to exit 33. The NHDOT traffic sign on I-93 will also point traffic to exit 33
52 during maximum days. Steve also presented a signage plan as part of the traffic control plan.

53
54 Ice Castles ticket holders will also receive a time slot with their reservation. The business will coordinate
55 their ticket sales with Loon Mt. Resort so that when Loon closes for the day and the traffic flow out of
56 Loon is at its peak, Ice Castles will cut back on the amount of reservations made for this time of day.
57 Ice Castles is also planning to change their address to Connector Road for those who use GPS to direct
58 them to the attraction.

59
60 The parking plan was also discussed. Resident Cindy Rineer questioned whether there would be police
61 running traffic control on Connector Road. Mr. Pernaw stated that there should not be the need for it
62 with this new traffic plan and with the amount of increased signage. Resident Tammy Gionet Dutilly
63 expressed some concern with the high speed of traffic on Connector Road. Chief Smith agreed to
64 monitor traffic on both East Spur and Connector Roads. Resident Tamra Ham expressed concern with
65 the amount of traffic that travels down West St.(which is a dead end) as GPS directs traffic this way. Mr.
66 Pernaw stated that with the address being updated to Connector Road, it should alleviate this problem.
67 Jayne Ludwig stated that she would like to ensure that there is also access to Roger's Ski and Sports and
68 the Comfort Inn.

69
70 Town Manager Burbank stated that the Town has yet to hear back from NHDOT with their input on the
71 traffic plan. Their comments and approval are expected any day. The Board discussed a few minor
72 signage revisions with Mr. Davis. Chief Smith stated that he had a good meeting with the Ice Castles
73 representatives earlier today. He does not foresee any additional problems. He added that he is in close
74 contact with Ryan Davis and local Ice Castles representatives and that if immediate traffic control
75 measures become necessary, he will be able to reach all parties to make the necessary changes. Mr.
76 Pernaw informed the Board that he would submit an updated plan (taking into consideration the
77 feedback received this evening) to the Board tomorrow.

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80 **V. OLD / NEW BUSINESS**

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82 **Town Manager's Report**

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84 **Transfer Station Complaint (re: nails on the ground)**

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86 Town Manager Burbank informed the Board that he followed up on the complaint Ms. Gionet Dutilly
87 made regarding nails on the ground at the transfer station. Transfer station attendants scoured the
88 ground with a magnetic device and were only able to remove four nails and a couple of staples. Mr.
89 Burbank added that in the future, if anyone observes nails around the dumpster to please make the
90 transfer station staff aware so that they can be more promptly removed. Ms. Gionet Dutilly thanked
91 town staff for taking care of this.

92
93 **Erosion Control Update**

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95 Jayne Ludwig asked for an update on erosion control in Town. Mr. Burbank replied that he did follow up
96 on Paul Beaudin's recommendations to look into erosion control. The Town's engineer is looking into
97 potential problem areas in Town. Jayne mentioned that at one time there was a pretty good stream
98 behind Inn Seasons resort that was filled in with sand. She questioned whether this was how things were
99 typically done and was there a pipe installed under the sand? Mr. Burbank replied that their SWIP has
100 been reviewed. O.J. added that the plan is reviewed and approved by NHDES.

101 **Public Participation**

102

103 **Bill Conn**

104

105 Bill Conn asked for an update on Beechwood One. O.J. replied that the Town has negotiated and
106 reached an agreement with Loon Mt. Resort for a 50/50 cost sharing of engineering for this area to
107 determine the necessary repairs. Bill Conn questioned why this was a secret last week and now it is not.
108 O.J. replied that the Town was in negotiations with Loon Mt. Resort until this time.

109

110 **Tammy Gionet Dutilly / Paul Beaudin / Mary Conn**

111

112 Tammy Gionet Dutilly questioned why the Town needs a full time fire chief and whether this was
113 something that has to be voted on at town meeting. O.J. replied that it is up to the Select Board as to
114 whether to include the position in the 2016 budget which is then presented to the Budget Committee.
115 Once the Budget Committee reviews and accepts that budget, it is presented at town meeting for a vote
116 of the townspeople. Ms. Gionet Dutilly stated that she has looked around at other towns to see what a
117 full time fire chief gets paid. She wants to be sure that having a full time chief is cost effective for the
118 taxpayers as she is not in favor of a full time chief at this time. She had many questions about this and
119 also stated that she suspects down the road it may be a possibility that Inn Seasons Resorts will purchase
120 their own fire apparatus. Jayne Ludwig replied that the Board is elected by the townspeople and will
121 listen to and take into consideration their concerns. Town Manager Burbank stated that he is working on
122 a job description for the position. He believes it is time for the Town to have a full time chief and has
123 included the position in the budget he submits to the Board. He believes \$50,000 is an appropriate
124 salary. Further, he stated that several smaller and less busy towns, such as the Town of Bethlehem, have
125 a full time chief. He believes that the Town of Lincoln which is far busier should consider making their
126 fire chief full time. O.J. added that an important part of the job would also be state fire code
127 enforcement. He stated that Ron Beard has done an exceptional job in his current position and that it
128 would greatly benefit the Town to bring him on board full time. Jayne added that Ron Beard has done
129 an awesome job. He has saved the Town a great deal of money protecting the town from liability. She
130 added that he needs to be paid for the work he is doing. She would like to see more building code
131 enforcement in Town. However, she added that she is not convinced at this time that the Town needs a
132 full time chief. She would rather see Woodstock and Lincoln combine services to save money. Paul
133 Beaudin suggested that the Board put this on the warrant for the townspeople to vote on. O.J. noted Mr.
134 Beaudin's suggestion. Further discussion ensued regarding the Town's decision not to adopt state
135 building code and the Town's decision regarding enforcement of that code.

136

137 Mary Conn questioned whether the Board is in favor of a full time fire chief. O.J. replied that the Board
138 hasn't had a chance to discuss it yet. Further discussion ensued regarding the exact details of the job
139 description for this position.

140

141 Paul Beaudin questioned what the total cost would be to have a full time fire chief. Town Manager
142 Burbank replied that the total cost would be presented as part of the budget to the Budget Committee.
143 He did not have the exact numbers prepared for this evening. Paul then questioned what the new public
144 works director's wage would be. O.J. replied that he believes it is \$63,000+. Butch confirmed the
145 salary is \$65,000.

146

147 **Bill Conn**

148

149 Bill Conn questioned whether a new water tank is being designed for Beechwood One. He added that
150 the Town should consider checking the water pressure for this area for consistency purposes. Mr.
151 Burbank explained the current scope of the project and agreed to have Chief Beard check the water

152 pressure for this area. Mr. Conn stated that Chief Beard should already know every water pressure in
153 Town. He then proceeded to point out other areas that a fire chief should have full knowledge of. Chief
154 Beard stated that he hoped this would not result in a personal attack. O.J. ceased any further discussion.
155

156 **Police Department Update**

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158 Chief Smith congratulated Chief Beard and the Fire Department for winning the basketball game with
159 the Police Department. Chief Smith also informed the Board that he is having the department's website
160 redesigned along with a new department app. Both will include photos of the officers and an e-mail
161 address to get in touch with them.
162

163 **J.E. Henry Trail Use**

164
165 Town Manager Burbank informed Ms. Gionet Dutilly that he did speak with Rick Kelley regarding the
166 use of this trail by the public. Mr. Kelley informed him that the trail is open to the public for hiking and
167 skiing and that Loon Mt. Resort does not groom it.
168

169 **RPPC Meeting Update**

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171 Jayne Ludwig informed the Board that the RPPC did a site visit last week and that the Committee is
172 getting excited about the park's potential. The next meeting will be held this week at the Octagon Lodge
173 at 6:00pm. Ideas for the land will be discussed.
174

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176
177 **VI. ADJOURNMENT**

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179 After reviewing the weekly accounts payables, the Board made the following motion.

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181 **MOTION: "To adjourn."**

182 **Motion: Robinson Second: Ludwig All in favor.**

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184 The meeting was adjourned at 7:15pm.

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186 Respectfully Submitted,

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188 Brook Rose

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190 Approval Date 12/7/15
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195 _____
196 O.J. Robinson

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196 Patricia McTeague

195 _____
196 Jayne Ludwig