

**LINCOLN BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**DECEMBER 14, 2015**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

---

**Present:** O.J. Robinson, Patricia McTeague, and Jayne Ludwig.

**Staff Present:** Town Manager Alfred Burbank, Fire Chief Ron Beard, Police Chief Smith, and Recording Secretary Brook Rose.

**Public Present:** Tamra Ham, Mary Conn, Roger Harrington, Cindy Rineer, Edmond Gionet, Dave Beaudin, Paul Beaudin, Steve Noseworthy, Victoria Martin, MD., Tammy Gionet Dutilly, and Lutz Wallem.

---

### **I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 5:00pm.

---

### **II. BUDGET WORKSESSION**

From 5:00pm- 6:15pm, the Board held a work session to review the budget.

**MOTION:** “To approve a new full time position within the Town of Lincoln to be split as follows: 24 hours as Fire Chief and 16 hours as a member of the public works staff.

**Motion:** McTeague            **Second:** Ludwig            **All in favor.**

---

### **III. REVIEW OF MEETING MINUTES**

**MOTION:** “To approve the minutes of the December 7, 2015 Board of Selectmen’s meeting as amended.”

**Motion:** Ludwig            **Second:** Robinson    **Motion carries with McTeague abstaining.**

**MOTION:** “To approve the non-public minutes of the December 7, 2015 Board of Selectmen’s meeting as presented.”

**Motion:** Robinson            **Second:** Ludwig            **Motion carries with McTeague abstaining.**

---

### **IV. POLLARD ROAD PETITION**

O.J. read the attached letter and petition submitted to the Board by Victoria Martin, MD. The Board discussed the petition requesting a sidewalk be installed the entire length of Pollard Road. O.J. asked for clarification as to whether the petition was intended for the Board to consider or was to be submitted for inclusion on the warrant. Town Manager Burbank stated that he had recommended to Mrs. Martin that she submit the petition to the Board as there is a great deal of expense and work required to construct a

sidewalk. Mrs. Martin stated that she would like the Board to investigate the possibility of constructing a sidewalk. She went on to say that she had spoken with the Public Works Director who relayed to her that this issue was discussed back in the 1990's and that large trees and drainage were the major deterrents at that time. The drainage has since been updated and catch basins installed. She added that Pollard Road is much more travelled than many of the streets in Town that have sidewalks. Further discussion ensued. All agreed that this was an important issue to investigate. Town Manager Burbank suggested a public meeting of the Pollard Road homeowners to discuss the proposal. The Board decided to do some research on the feasibility and asked that Town Engineer Ray Korber present them with a cost estimate for doing so. Mrs. Martin requested the Board find out a cost for this prior to the deadline for warrant article submission. The Board agreed to make all efforts to do so.

Paul Beaudin stated that years ago there was a plan designed and drawings done for a Pollard Road sidewalk. He added that rights of way, drainage, and trees were all deterrents at that time. Paul suggested the Board look into keeping commercial traffic off of the road and perhaps even look at an alternative pedestrian route somewhere else in town. Roger Harrington recalled that former staff member Mr. Perrault most likely did the engineering for this project. Town staff will follow up.

Tammy Gionet Dutilly stated that Victoria approached her weeks ago to sign the petition which she did not do. She stated that the current sidewalk is unusable and useless in the winter. If the Town clears the sidewalk, sand and salt is thrown at least six feet into yards which destroys the grass. She added that the sidewalk will be covered in snow and slush in the winter and people will walk in the roadway anyway creating a more dangerous situation.

Edmond Gionet stated that Pollard Road should be for local traffic only and that there is no need to cut trees down and dig up people's yards when the most practical solution is to limit the road to locals. He stated that there use to be more pedestrian paths but unfortunately the Town is now over-built.

Mary Conn questioned what the width of a multi-use sidewalk is. She is in favor of a multi-use sidewalk for the entire length of Pollard Road. She questioned whether Pollard Road could be made a one way road. Paul stated that this was looked into years ago and residents along the road were opposed.

---

## **V. ZONING CHANGE PETITION- PAT ROMPREY**

O.J. Robinson read the attached petition for inclusion on the Town warrant as a petition warrant article. Town staff will research the process on acting on aforesaid petition concerning Mr. Romprey's property at Map 117 Lot 19 and Lot 25. Town Manager Burbank stated that this petition is a Planning Board issue. Paul Beaudin questioned whether this petition constituted spot zoning. O.J. replied that the Board is only obligated to accept the petition.

---

## **VI. OLD/NEW BUSINESS**

### **Town Manager's Report**

#### **Common Man Parking Lot Lease**

Town Manager Burbank informed the Board that Moe Lafrenniere and Alex Ray have been contacted

and Mr. Burbank is awaiting a response. He added that lease revenues are processed through the general fund per the NHDRA.

### **Beechwood Deed**

Mr. Gionet has been provided with a copy of the deed as requested.

### **Riverfront Park Site Assessment**

Town Engineer Ray Korber has been contacted and will be drafting a task order with cost estimate for the work that the Committee has requested. The next RPPC meeting is scheduled for January.

### **Dubois & King Estimate for the Levee Repairs**

Dubois & King has provided an estimate of 1.385 million dollars to be allocated as part of the 2016 budget as a warrant article.

### **Loon Pond Dam**

There were approximately 13 contractors interested in bidding on the Loon Pond Dam reconstruction. The U.S. Forest Service is trying to expedite the permitting process in hopes that the Town can go out to bid sometime next year.

### **Public Participation**

#### **Edmond Gionet re: Beechwood One**

Edmond Gionet stated that the Town should not have to deal with the bat issue much longer as the wind farms are wiping out the bats faster than anything else. Mr. Gionet read the attached right to know request to the Board.

#### **Paul Beaudin**

Paul Beaudin would like to see more in depth minutes of the budget work sessions. He also questioned whether the solid waste facility would be increasing the hours of operation as there is an increase in wages in the budget. O.J. replied that no increase in hours is planned. Paul had a few budget and CIP questions regarding the levee. He also asked that the Board clarify that there would not be a budget proposed by the Board that included a full time fire chief position. O.J. confirmed that there would not be.

#### **Mary Conn /Edmond Gionet/ Paul Beaudin**

Mary Conn, Edmond Gionet, and Paul Beaudin weighed in on their opinions regarding a new full time fire chief position. They had questions regarding the salary, necessary certifications, and creating a new full time salaried position. Paul Beaudin stated for the record that he does not believe that the Town is in need of a full time fire chief right now. He strongly urged the Board to bring this issue before the voters and to take the time to research this matter. He has personally done extensive research and believes a full time fire chief should have the fire fighter two and c-pat certifications and possibly a bachelor's degree. He added that all research points to education and knowledge being more important than experience in a fire chief's position especially with a volunteer fire department.

Edmond Gionet suggested that staff use trip tickets for town owned vehicles to keep track of mileage. Town Manager Burbank replied that the staff already logs mileage for all town vehicles.

Mary Conn questioned whether the contractors that were not present at the mandatory pre-bid meeting on the Loon Pond Dam reconstruction project would be allowed to bid. Mr. Burbank replied that any contractors not at the meeting would not be allowed to bid.

### **Cindy Rineer**

Cindy Rineer had a question about the large file box on the table. She questioned whether there are angry taxpayers waiting for their land use compliance certificates to be issued. O.J. Robinson stated that this box was brought to the meeting as an example to demonstrate the backlog of administrative work as the Fire Chief does not have the time to address. All of the files in the box are awaiting inspections from the Fire Chief and Public Works Director. Chief Beard explained the process of the land use compliance certificates. Further discussion ensued regarding building code and the role of the fire department and fire marshal's office. Edmond stated that the Fire Marshal's office has the credentials to do the work and Ron does not.

---

## **VII. NON PUBLIC SESSION Pursuant to RSA 91-A: 3II (e) Legal**

**MOTION: To go into Non-Public Work Session at 7:30pm.**

**Motion: Robinson      Seconded: McTeague      Roll call vote all in favor. .**

**MOTION: To go back into public session at 7:45pm.**

**Motion: Robinson      Seconded: Ludwig      Roll call vote all in favor.**

---

## **VIII. ADJOURNMENT**

After reviewing the weekly accounts payables, the Board made the following motion.

**MOTION: "To adjourn."**

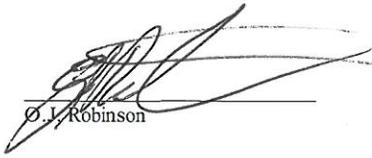
**Motion: Robinson      Second: Ludwig      All in favor.**

The meeting was adjourned at 7:50pm.

Respectfully Submitted,

Brook Rose

Approval Date 12/14/15



O. J. Robinson



Patricia McTeague



Jayne Ludwig





# State of New Hampshire

HOUSE OF REPRESENTATIVES

CONCORD

P. O. Box 414  
Lincoln, NH 03251-0414

December 14, 2015

Board of Selectmen  
Town of Lincoln  
148 Main Street  
P.O. Box 25  
Lincoln, NH 03251

Dear Members of the Board:

Pursuant to RSA Chapter 91-A, New Hampshire's Right-to-Know law, I am requesting that you respond to the following:

1. At the Annual Town Meeting in 1976, the Town of Lincoln voted to not accept Beechwood roads until a state engineer inspected the roads and gave his stamp of approval. Please provide any and all documents showing that this took place.
2. Please provide any and all documents, including minutes of that meeting, showing that the Board of Selectmen met and formally accepted Beechwood roads.
3. You stated that in October of 1976 that the Town was legally responsible to maintain the Beechwood roads because the Town owns them. Provide all documents that relate to ownership by the Town of Lincoln.
4. I request a waiver of any fees. This information is requested in the public interest. The information will not be used for financial gain.

Sincerely,

  
Representative Edmond D. Gionet  
Grafton County, Dist. 5

