

**LINCOLN BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**DECEMBER 15, 2014**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

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**Board of Selectmen Present:** O.J. Robinson, Patricia McTeague, and Tamra Ham.  
**Staff Present:** Town Manager Burbank and Recording Secretary Brook Rose.  
**Public Present:** Susan Clark, Pat Romprey, Jayne Ludwig, and Dave Beaudin.

## **I. CALL TO ORDER**

The Board of Selectmen met to review the budget from 4:35-5:55pm. No public comment was taken at this time. O.J. Robinson called the regularly scheduled meeting to order at 5:55pm.

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## **II. OLD / NEW BUSINESS**

### **Public Participation - Mr. Pat Romprey**

Pat Romprey addressed the Board and expressed his support of the Town Christmas party. He proposed considering alternate funding or possibly fundraising for the party in the future.

### **Susan Clark - Plummer Hill Road Inquiry**

Susan Clark attended the meeting to inquire about the Board's decision regarding Plummer Hill Road. O.J. read the Board of Selectmen's response given at their last meeting which is as follows:

“The Board of Selectmen sympathizes with the residents of the privately owned Plummer Hill Road however the Board does not believe that the Town has the legal authority to spend taxpayers' money to fix the culvert and sewer pipe on this private drive.”

O.J. further explained that the Town's dilemma is that Plummer Hill Road is a private road as are many of the development roads in Town. Patricia stated that Plummer Hill Road is also not up to Town standards.

Susan replied that she had done the research and has found that the culvert was installed by the Town years ago. O.J. replied that the Town could have put the culvert in years ago. Municipalities operated very differently decades ago however State law prohibits municipalities from doing any work on private land.

In response to Susan's comments about Forest Ridge water runoff, Town Manager Burbank stated that there are serious downstream implications from development in this area. He recently met with the principal developers of Forest Ridge who have signed an agreement to pay for engineer Ray Korber's review of the development. Based on the photos taken during Mr. Korber's site assessment, Forest Ridge is in violation of their storm water management plan. It was found that the development had to do a serious alteration of terrain due to an error in the development's engineering plans. The project will be coming back to the Planning Board for site plan review. Mr. Korber's letter of deficiencies to the

developers has sparked a NHDES review. Mr. Burbank added that much of this study was prompted because of the homeowners' complaints about Plummer Hill Road. O.J. stated that going forward; the Planning Board will require complete mitigation of storm water runoff for any new development. At that point, NHDES conducts a thorough review of the development plans. The Town is taking steps to ensure that future development does not add to the storm water runoff.

Town Manager Burbank stated that he recently spoke with the realtor who is selling the Plummer Hill Road property. The realtor may be interested in getting the culvert, water, and sewer lines repaired in order to sell the property. He added that the residents on this road should stay in contact with the realtor. The discussion of a possible lien being placed on the property by the tenants was discussed. Susan has looked into the possibility of placing a lien.

Jane Ludwig questioned why the Town does not hire a building inspector. O.J. replied that the Town's process is to hire an outside engineer to review development plans at the developer's cost. The Town has not done this in the past however this will be the avenue the Town continues to use going forward rather than adopting building codes and hiring a building inspector.

### **Town Manager's Report**

#### **Skate Park Update**

Recreation Director Tara Tower has applied for a grant for the skate park. It is the same grant the Town utilized to build the ball field.

#### **Stairs at Town Hall**

The steel stairs have been installed and the steel work should be completed by tomorrow.

#### **Loon Mountain Bridge**

The construction contract signing will take place on Wednesday.

#### **Sign Ordinance Enforcement**

Town staff has had positive responses to the sign violation notices recently mailed. All but two businesses have contacted the Town and are making efforts to comply. Some of the business owners may be putting in an application to the ZBA.

#### **Community Center Watershed Stormwater Assessment**

The Board reviewed and discussed the recommendations from engineer Ray Korber for the drainage area surrounding the Community Center. The Public Works Department will do as much of the work as they can facilitate within their department with guidance from engineer Ray Korber. The Board asked Town Manager Burbank to determine an estimate for the necessary work.

#### **2015 Selectmen's' Recommend Budget**

**MOTION: To approve the Board of Selectmen's recommended 2015 Budget in the amount of \$5,303,655 and to approve the reserve trust amount, warrant articles, and special warrant articles with the exception of the articles pertaining to the levee funding and the water treatment cell.**

**Motion: O.J. Robinson      Second: Patricia McTeague      All in favor.**

O.J. informed the Board that he spoke with Cemetery Trustee Bill Conn regarding changes to the cemetery budget. The trustees put a new line item in the budget for burial wages and backhoe rental. O.J. stated that the trustees have no intention to hire an outside firm to do any burials and they will continue to utilize the Public Work Department to do so. This new line item is solely for budgeting and tracking purposes.

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### III. MINUTES OF THE PREVIOUS MEETING

**MOTION: "To approve the non-public minutes of the December 8, 2014 Board of Selectmen's meeting."**

**Motion: Tamra Ham                      Second: Patricia McTeague                      All in favor.**

**MOTION: "To approve the minutes of the December 8, 2014 Board of Selectmen's meeting as amended."**

**Motion: Tamra Ham                      Second: Patricia McTeague                      All in favor.**

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### IV. NON PUBLIC WORK SESSION Pursuant to RSA 91-A:3II(e)

**MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(e)"**

**Motion: Tamra Ham                      Seconded: Patricia McTeague                      Roll call vote was all in favor.**

The Board went into Non-Public Session at 7:25pm.

**MOTION: "To re-enter public session"**

**Motion: Patricia McTeague                      Seconded: Tamra Ham                      Roll call vote was all in favor.**

The Board came back into session at 7:35pm.

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### V. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

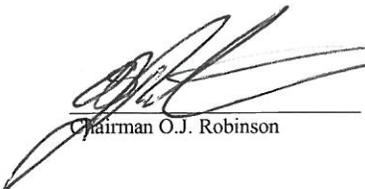
**Motion: O.J. Robinson                      Second: Tamra Ham                      All in favor.**

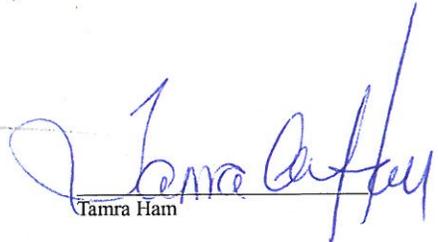
The meeting adjourned at 7:36pm.

Respectfully Submitted,

  
Brook Rose

Approval Date 12/22/14

  
Chairman O.J. Robinson

  
Tamra Ham

Patricia McTeague