

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
APRIL 27, 2015
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Present: Patricia McTeague and Jayne Ludwig.

Excused Absence: O.J. Robinson.

Staff Present: Town Manager Alfred Burbank, Fire Chief Ron Beard, and Recording Secretary Brook Rose.

Public Present: Paul Beaudin, Tamra Ham, Cindy Rineer, Roger Harrington, Susan Clark, Ted Smith, and Mary Conn.

I. CALL TO ORDER

Vice Chair McTeague called the meeting to order at 5:33pm.

II. REVIEW OF MEETING MINUTES

The Board reviewed the minutes however a vote could not be taken as a quorum of members from the April 20, 2015 meeting was not present. The approval of the minutes was postponed until the next meeting.

III. PUBLIC PARTICIPATION

Paul Beaudin

Paul Beaudin questioned what the status of the elimination of the dispatcher position is. Town Manager Burbank replied that a full time dispatcher is retiring in September. Part time employees will be covering the hours until January when a full time dispatcher will be hired.

Susan Clark

Susan Clark questioned why Town Manager Burbank received a \$16,000 raise a few years ago and questioned what the study was that was done by the Town. Mr. Burbank replied that he negotiated a contract for a five year term with the Board of Selectmen. He added that the Town hired Municipal Resources Inc. in 2012 to conduct a wage and classification survey which was presented to the Board in 2013. The study has been used a guide ever since. Patricia McTeague added that Ms. Clark is welcome to review the survey any time if she so wishes.

IV. TOWN MANAGER'S REPORT

Request to Borrow Funds

Finance Officer Helen Jones provided a written request to the Board authorizing the use of the Water Tap (\$245,244.29), Sewer Tap (\$101,046.80), and Water Treatment Cell (\$74.55) fees for the use of covering the Town's cash flow in lieu of applying for a tax anticipation note. Monies would be drawn weekly from these funds as needed and paid back to the Town with interest.

MOTION: "To authorize the use of the Water Tap (\$245,244.29), Sewer Tap (\$101,046.80), and Water Treatment Cell (\$74.55) fees totaling \$346,365.64 for the use of covering the Town's cash flow in lieu of applying for a tax anticipation note."

Motion: Jayne Ludwig Second: Patricia McTeague All in favor.

Surplus Equipment Inventory

Town Manager Burbank has requested that department heads compile a list of surplus equipment for their department that the Town can then put out to bid. This list will be presented to the Board for review before it goes out to bid.

Solid Waste Facility Hours

The Woodstock Board of Selectmen will discuss the proposed revised hours of the facility at their upcoming meeting on May 5th.

Roger Harrington- Church Street Raking

Roger Harrington stated that the Town raked a portion of Church Street which is private property. Town Manager Burbank stated that if there are locations that the Town piles snow throughout the winter and a property owner so requests it, the Town will clean up the area. Mr. Harrington then explained Mr. Willey's winter sanding techniques to the Board and why he feels they are inadequate. The Board will pass along his comments to Public Works Director Willey.

Letter of Thanks from Lahout's

Patricia McTeague read the attached letter of thanks to the Lincoln Police Department from Joe Lahout.

E-mail from Bill Conn

Patricia McTeague read the following e-mail from Bill Conn:

*"Hi,
I like to know how much Lincoln taxpayers have spent to date on the clean up and the legal costs of the Route 3 and Liberty Road property.
Thank you,
Bill Conn"*

Town Manager Burbank acknowledged receipt of the email. He will research this matter and respond to Mr. Conn's request accordingly.

Correspondence from Lincoln Woodstock Chamber of Commerce

The Board reviewed the attached letter from Executive Director Alyssa Yolda regarding the July 4th festivities and specifically the parade. Tamra Ham stated that there is committee meeting next week to discuss and decide on the parade theme. The Town will continue to apply for the parade permit as they have done over the past two years.

V. ADJOURNMENT

After reviewing the weekly accounts payables, the Board made the following motion.

MOTION: "To adjourn."

Motion: McTeague Second: Ludwig All in favor.

The meeting was adjourned at 5:50pm.

Respectfully Submitted,

Brook Rose

Approval Date 5/4/15


Vice Chair Patricia McTeague


Jayne Ludwig



April 24, 2015

To the Boards of Selectmen of Lincoln & Woodstock,

The Lincoln Woodstock Chamber of Commerce is looking forward to a busy summer season. As you know, one of the many popular events hosted in our communities during these months is the annual July 4th Independence Day Celebration. With summer right around the corner, I am writing today to clarify the Lincoln Woodstock Chamber's involvement with regard to this event, and specifically the organization and safety of the parade, as was respectfully communicated to both Boards in 2012.

For many years, the Chamber was the organizing group behind the parade and was ultimately legally responsible for it. During the 2012 parade, it became apparent that there were several questionable safety/compliance situations which the Chamber did not have the authority to address or change (for example, non-street legal vehicles, underage drivers of ATV's and dirt bikes, children riding bicycles not wearing helmets, etc.). Following the parade that year, the Chamber's Board of Directors discussed the situation at length and voted to absolve the organization of responsibility and liability of the parade, while still continuing to support the event by participating on an organizing committee and by promoting it. This was communicated to each town's Board of Selectmen during the mid-summer of 2012, and at that time, each Board agreed to apply for a permit for their respective portion of the parade and handle the appropriate insurance coverage. It was understood by the Chamber that, moving forward, the towns agreed to form a planning committee which would include representatives from each town, the Chamber, and any other interested persons who would work together to plan and manage the parade with the proper oversight.

The Chamber is still committed to help plan and promote the parade, but we cannot be the sole organizing group for this event. We are interested in participating on an organizing committee, and would like to know when a meeting is planned so that we can participate. We look forward to a busy and successful Independence Day celebration and weekend.

Respectfully,

Molly Mahar
President, Board of Directors

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4/20/15

Lincoln Police Department
PO Box 488, 148 Main St.
Lincoln, NH

Dear Chief Smith:

On 2/21/15, we had two 17 year old boys shoplifting at our 127 Main Street store. I would like to thank your department, and especially Officer Mike Stevens, for handling this matter professionally and to everyone's satisfaction. It was a very tense situation on a very busy day, and I again apologize to your dispatch for over-reacting over the phone.

Again, thank-you for the LPD's continued excellent service and concern.

Sincerely,
Joe Lahout

cc: Lincoln Board of Selectmen

8 Locations in
Littleton &
Lincoln NH

Littleton NH | The Original Country Clothing & Ski Shop | Discount Warehouse | The North Face® Patagonia® Shop
Lincoln NH | Country Clothing & Ski Shop | Life is good® | Columbia Sportswear™ | Burton® | The North Face® Summit Sh

