

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
MAY 4, 2015
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Present: O.J. Robinson, Patricia McTeague, and Jayne Ludwig.

Staff Present: Town Manager Alfred Burbank, Fire Chief Ron Beard, and Recording Secretary Jane Leslie.

Public Present: Paul Beaudin, Cindy Rineer, Edmond Gionet, Tamra Ham, Mary Conn, Herb Lahout, Roger Harrington and Susan Clark and Mike Leclerc

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:40pm.

II. REVIEW OF MEETING MINUTES

MOTION: “To approve the minutes of the April 27, 2015 Board of Selectmen’s meeting as presented.”

Motion: Jayne Ludwig **Second:** Patricia McTeague **All in favor.**

Abstained: O.J. Robinson

MOTION: “To approve the minutes of the April 20, 2015 Board of Selectmen’s meeting as presented.”

Motion: Jayne Ludwig **Second:** O.J. Robinson **All in favor.**

Abstained: Patricia McTeague

MOTION: “To approve the non-public meeting minutes of the April 20, 2015 Board of Selectmen’s meeting.”

Motion: O.J. Robinson **Second:** Jayne Ludwig **All in favor.**

Abstained: Patricia McTeague

III. DISCUSSION OF INTER-MUNICIPAL RECREATION AGREEMENT BETWEEN LINCOLN AND WOODSTOCK

Chairman Robinson suggested the Board takes the following week to review the draft agreement documents and discuss further at the next Board of Selectmen’s meeting.

IV. OLD/NEW BUSINESS

Public Participation

Herb Lahout

Mr. Lahout questioned the Board's handicap parking policy as well as concerns he has over a multi-dwelling housing property located at 29 Main Street and owned by Dave Rodgers, and is currently before the Planning Board. Chairman Robinson stated for the record that each decision the Board makes is done on a case by case basis, and not as an overall uniform precedence. He also stated that the Board of Selectmen would not interfere with an active Planning Board issue.

Edmond Gionet

Mr. Gionet requested clarification on the procedure for voting on meeting minutes in the absence of a Board member. Chairman Robinson explained to Mr. Gionet that the Board was short a member for each of the previous two meetings, and the minutes could not be signed until those members were present.

Roger Harrington

Mr. Harrington requested that the Board of Selectmen visit O'Brian Avenue to view the damage done to property owned by Miles Moran during the Public Works winter maintenance of the road. Mr. Harrington is requesting that the Town clean up the sand from the homeowner's property. The Board clarified that it is the homeowner that must request this.

Paul Beaudin

Mr. Beaudin requested updates from the Board on the Levee. Chairman Robinson stated the Board is scheduled to participate in a conference call on May 12th with the town attorney, as well as the levee attorney to discuss the possibility of going to court to request a declaratory judgement to determine legal responsibility over the levee. South Mountain Partners and the Town will be going to court in the spring of 2016, which is currently the only litigation pending at this time.

Mr. Beaudin asked the Board why they did not consider re-hiring Cindy Rineer as Deputy Town Clerk when they realized there were excess cuts made to the budget, and \$20,000 was put back into the Welfare Department. Selectman Ludwig stated the money was put back into the Welfare Budget because it can be moved in the event of possible litigation fees or unanticipated expenses. She also noted the correct figure was \$15,000.

Mr. Beaudin also questioned the Board if they were aware during the recent Town Meeting that the Police Chief would be going down to part-time hours. Chairman Robinson responded that at the time of Town Meeting, the Board was not aware Mr. Beaudin would be cutting the budget and the Chief would be reduced to part-time hours. The Police Chief had a reduction of work hours with his hourly pay staying the same.

Edmond Gionet

Mr. Gionet informed the Board for clarification purposes only, that PLT (Property Liability Trust) will cease to exist in July 2016. He also questioned the Board if there were any *strings attached* to the funding used to purchase the department's Body Cams. Chairman Robinson responded that he will follow up with information concerning the purchase of the Body Cams. Mr. Gionet also inquired about the curb stop in front of his home on Pollard Road.

Mary Conn

Resident Mary Conn asked the Board if it would be beneficial to bring the Deputy Town Clerk/Tax Collector position back in light of the fact that the current Town Clerk will be retiring in the near future.

Chairman Robinson responded that based on the current budget constraints, the Board was forced to make drastic cuts they did not want to make.

Cindy Rineer

Resident Cindy Rineer asked the Board if they have had a chance to review the lighting proposal from NHEC, and Town Manager Burbank responded that the agreement for the lighting project will be between Weston & Sampson and NHEC due to the fact that we are participating in their special program and any costs to the town associated with this project will be available in the near future. Chairman Robinson added that the costs for the Water Treatment Plant are \$9910. and the Dept. of Public Works is \$8485. with a 50% rebate on each project. There will be an upcoming LED Lighting Trade Show on May 19th in Plymouth at NHEC to view the lighting. The Town plans to move forward with this project.

Email received from Bill Conn

See attached

Chairman Robinson responded that the Board had requested further information from KV Partners concerning his 91-A Request, and he has no further comments at this time concerning the Sewer Contract, as this matter is currently under review.

Town Managers Report

Junk Yard Issues –

A certified letter from the Town's attorney was sent to Mr. & Mrs. Peterson Sr. Mr. Peterson Jr. /VA Administration property has been cleaned up and the debris has been moved to Mr. Peterson Sr.'s property. Mr. Chenard has also received a certified letter from the Town's council.

Structural Building Issues at 121 Main Street –

Town Manager Burbank explained the structural issues concerning this apartment building. The building was collapsing onto the Ice Cream Shop , and is currently being investigated by the property owners' structural engineers and has been shored up to safeguard the occupants' safety.

Town Department Surplus Equipment

Department heads are in the process of compiling lists of surplus equipment that will go out to bid in the near future.

Loon Mountain Bridge –

We are going to attempt to NOT use a TAN but rather utilize existing funds out of the Water Tap – Sewer Tap and Bedroom fees tax accounts. Mr. Gionet assisted the Town in getting the State to make prompt payment on the outstanding invoices due to the Town.

South Peak Pump Station –

Bid opening April 30th and only 1 bid was submitted out of the three (3) requests for the amount of \$15,950 from James Gagnon.

Solid Waste Facility Hours of Operation –

Woodstock BOS had several questions and concerns over Transfer Station hours. They will be discussing on Tuesday, May 5th at their BOS meeting and follow up with Lincoln.

July 4th Parade/Celebration –

The theme this year will be “American Heroes”. The parade is scheduled for Saturday, July 4th at 2:00 PM beginning at the Alpine Village and working its way up 112 to Lincoln Town Hall with over \$600 in cash prizes.

Lincoln-Woodstock Inter-Municipal Agreement for the Recreation Department -

This agreement was never finalized between Lincoln and Woodstock for unknown reasons back in 2000. Woodstock’s Auditors have requested that the Joint Boards establish an Intergovernmental Agreement.

Skateboard Park

Selectmen Ludwig questioned the Boards intentions with the proposed Skateboard Park and asked if the Board followed the appropriate RSA’s during the process. She does not believe the town should offer up valuable town property for a skateboard park that can be better used for much needed municipal parking. Chairman Robinson responded that this is a town-owned piece of land that has been targeted for recreational park purposes since the 1980’s, and the town is not granting the land to anyone, as it will remain town land. The Skate Park Committee approached the town and requested they be able to put this facility on town land, which the Board agreed to do as stated in the Master Plan. The Board agreed to hold further public input discussion in the near future.

Beechwood Roads

Town Manager Burbank stated that our town attorney will be filing a declaratory judgement in the near future as there has been no movement from the homeowners.

Primex response to culvert installation on Plummer Hill

O.J. read the attached email received from Primex.

See attached

Resident Paul Beaudin suggested that if at all possible, the Board could issue a Tax Abatement to this property, with the understanding that the property owner would be responsible for all repairs to this culvert.

V. NON-PUBLIC WORK SESSION Pursuant to RSA 91-A:3II(legal)

MOTION: To go into Non-Public Work Session at 7:30pm.

Motion: O.J. Robinson Seconded: Jane Ludwig Roll call vote all in favor.

MOTION: To go back into public session at 8:00 pm.

Motion: O.J. Robinson Seconded: Patricia McTeague Roll call vote all in favor.

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VII. ADJOURNMENT

After reviewing the weekly accounts payables, the Board made the following motion.

MOTION: “To adjourn.”

Motion: O.J. Robinson Second: Patricia McTeague All in favor.

10 The meeting was adjourned at 8:00pm.

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12 Respectfully Submitted,

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14 Jane Leslie

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16 Approval Date 5 / 11 / 15

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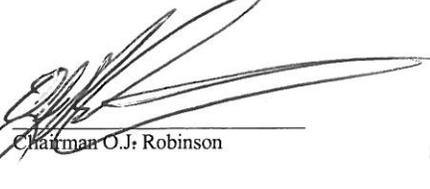
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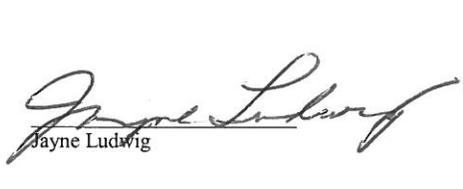
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Chairman O.J. Robinson


Patricia McTeague


Jayne Ludwig

townhall

From: townmanager
Sent: Tuesday, May 05, 2015 9:05 AM
To: townhall
Subject: FW: Questions for 5/4/15 BOS

From: Bill Conn [<mailto:wmconn13@yahoo.com>]
Sent: Monday, May 04, 2015 10:52 AM
To: townmanager; OJ Robinson
Subject: Questions for 5/4/15 BOS

Hi,I have another question on the Sewer Treatment Plant. During the BOS meeting of 12/30/13 I asked the following and got this reply.

“The town manager's comment was that the contract with the sewer treatment plant works well, my question being have they ever run numbers on the cost savings and if so what were they? To my recollection the only cost savings we had at the sewer treatment plant was electrical and we could control that in house if that's the case.”

To this question, O.J. replied that the Town did not have the personnel to run the wastewater treat plant at the time it was contracted out so there is no way to, “run numbers on the cost savings.”The following question was asked by Joe Conn at the 4/6/15 BOS and replied to.

Joe Conn questioned whether the Town could bring the operation of the wastewater facility in house. O.J. replied that Town Manager Burbank looked into this a few years ago. Town Manager Burbank added that the Town could not cover staffing the facility (benefits/payroll) without increasing expenses. The company that manages the facility has only increased their costs 4% since 1997. That being said, Town Manager Burbank does plan to explore this option again in the near future.Both question are similar but have different answers so my question to OJ, since he answered both of the other questions, is what is the correct answer.Also, I haven't received my 91-A request about KV Partners contract on Pollard Road.I'm

requesting this be read at the 5/4/15 BOS meeting and put in the minutes. Please acknowledge receipt of this email. Thanks, Bill Conn

Sent from my iPad