

**Town of Lincoln**  
**Board of Selectmen Meeting Minutes**  
September 10, 2012

**Board of Selectmen Present:** Tamra Ham and Patricia McTeague.

**Staff Present:** Town Manager Peter Joseph, Administrative Assistant Brook Rose, Planning Board Chairman Pat Romprey, Planning & Zoning Administrator Michael Asciola.

**Excused Absence:** O.J. Robinson.

**Public Present:** Deanna Huot, Lutz Wallem.

## **I. CALL TO ORDER**

Vice Chair Patricia McTeague called the meeting to order at 5:32PM.

## **II. REVIEW AND APPROVAL -MINUTES OF THE PREVIOUS MEETINGS**

The Board reviewed the August 27, September 3, 4, 5, & 7, 2012 public and non-public meeting minutes.

**MOTION:** “To approve the meeting minutes of August 27, 2012 as well as September 3, 4, 5, and 7, 2012.”

**Motion:** Patricia McTeague                      **Second:** Tamra Ham                      **All in favor.**

**MOTION:** “To approve the non-public meeting minutes of September 3, 4, 5, and 7, 2012 and to seal them permanently.”

**Motion:** Tamra Ham                      **Second:** Patricia McTeague                      **All in favor.**

**III. PUBLIC HEARING Pursuant to RSA 31:95-b the Lincoln Board of Selectmen will hold a hearing relevant to the acceptance of equipment from funds allocated to the State of NH by the US Department of Homeland Security for the Lincoln Police Department. The equipment is valued at \$16,030.56.**

Peter Joseph explained that by law the Town is required to hold a public hearing to accept any funds over \$5,000. The value of each radio is over \$2,000 and the Department received seven radios. There is a small cost to program the radios however the maintenance costs of the radios should decrease.

The Board opened up the public hearing. Pat Romprey questioned what was being done with the old radios and whether they could be reprogrammed for the Fire Department. Peter Joseph will look into whether this is possible. Mr. Romprey asked that, if feasible, consideration be given to the Fire Department if the Police Department has no further use for the radios.

**MOTION:** “To accept 7 Motorola APX6000 singles band portable radios with accessories valued at \$16,030.56 from funds allocated to the State of NH by the US Department of Homeland Security for the Lincoln Police Department.”

**Motion:** Tamra Ham                      **Second:** Patricia McTeague                      **All in favor.**

## **IV. APPOINTMENTS**

## **Deanna Huot re: LinWood Alumni Association School Reunion**

Deanna Huot attended the meeting to discuss the next LinWood School Reunion which is taking place in 2014. She informed the Board that Norm Bossey is the President of the Linwood Alumni Association and the Association would like to plan the reunion in conjunction with the Town's 250<sup>th</sup> Anniversary in order to promote both events. The Association is considering August 1-3<sup>rd</sup> for the event. There was a discussion regarding individuals that may be interested in serving on the Town's 250<sup>th</sup> Anniversary Committee. Tamra Ham stated that she will approach some of these individuals this week and try to schedule a Committee meeting as soon as possible. All agreed that this is an important time in the history of the Town and want to schedule a celebration accordingly. The Board thanked Deanna for bringing this before the Board.

## **Pat Romprey / Planning & Zoning Administrator Michael Asciola re: Ordinance Revisions**

Planning & Zoning Administrator Michael Asciola and Planning Board Chairman Pat Romprey presented the Board with proposed revisions to the Land Use Plan Ordinance. Michael explained that the revisions are a work in progress that he hopes will bring consistency to the ordinance while making it easier to read. Pat stated that Michael is also having to correct many inaccuracies within the ordinance cross references which is a time consuming job. Michael also informed the Board that there are some issues relating to fees and police participation in the ordinance that he is currently researching. Michael also added an integrated sign plan for the general use and village center zones which addresses unconventional development such as a tourist attraction or a parcel with a large amount of frontage. Pat Romprey requested the Board's feedback on the proposed revisions prior to the next Planning Board meeting on September 26<sup>th</sup>. The Board complimented Michael on his work. Michael stated that he plans to put the proposed revisions on the Town's website. The Board thought this was a great idea.

## **V. OLD/ NEW BUSINESS**

### **Fire Truck – Bid Review**

Brook Rose provided the Board with a copy of the bid tabulation. Seven bids were received for the 1986 fire truck. Peter Joseph read the bids aloud. Donahue Sand & Gravel LLC submitted the highest bid in the amount of \$16,600. The Board accepted the bid. Brook Rose will draw up a bill of sale. The Town will take care of removing the lettering on the truck prior to turning it over.

### **Town Manager's Report**

#### **2012 NH Highland Games / Loon Mountain Bridge Closure**

Peter Joseph met with Rick Kelley from Loon Mountain Resort today. An indemnification agreement was drafted however Mr. Kelley has decided not to close the bridge (and thus not sign the indemnification agreement) and to limit the closure to one lane. The bus route and bus schedule for the event will be rearranged to utilize the lower dirt parking lot. There will be a police officer at either side of the bridge directing traffic. Peter Joseph stated that he just received the return receipt from MDR South Peak today and he is unsure whether he will hear from them prior to the event.

#### **Sewer Lagoon Bank Stabilization Project**

Peter Joseph will schedule a meeting next week with all involved parties to close out this project. A member of the Board will need to attend. Peter will ensure that all of the invoices related to the project have been paid prior to the meeting.

**NH Municipal Association (NHMA) Legislative Policy Conference**

O.J. Robinson is planning to attend on behalf of the Town.

**MOTION: “To appoint O.J. Robinson as delegate for the Town of Lincoln to the NHMA Legislative Policy Conference.”**

**Motion: Patricia McTeague            Second: Tamra Ham            All in favor.**

**Loon Mountain Road Pay Application #2**

Peter Joseph provided the Board with a memo he drafted to Helen Jones authorizing the payment of \$201,119.99 for the completion of the Loon Mountain Road Reconstruction Project. The project costs for this project were shared three ways between the Town of Lincoln, Loon Mountain Recreation Corp., and the Mountain Club on Loon. According to the agreement between the three parties, and the spreadsheet titled FINAL COST ALLOCATION BREAKOUT, the breakout of this \$201,119.99 is as follows: Town of Lincoln- \$129,468.32, Loon Mountain Recreation Corp.- \$68,225.63, and Mountain Club on Loon- \$3,396.04. Peter added that a check from the Roads and Streets Capital Reserve Fund for the Town's portion would go out this week. The other parties will be paying their portions by separate check directly to Caulder Construction LLC.

**Other Business**

Lutz Wallem addressed the Board and Peter Joseph stating that he hated to see Peter Joseph leave the Town of Lincoln but wished him the best of luck in his new job. Everyone was in agreement with Mr. Wallem and wished Peter the best in his future endeavors.

**VI. ADJOURNMENT**

As there was no further business to attend to, the Board made the following motion.

**MOTION: “To adjourn.”**

**Motion: Patricia McTeague    Second: Tamra Ham    All in favor.**

The meeting adjourned at 7:10pm.

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman O. J. Robinson

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Vice Chair Patricia McTeague

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Tamra Ham