

## **Trustees of the Trust Funds**

Town of Lincoln, NH

### **Meeting Minutes**

August 29, 3:00 pm, Lincoln Town Hall


**Present:** Herbert Gardner, Chair, Jeanne Beaudin, Chief Financial Officer, Beverly Hall, Vice Chair  
**Guests:** From Bank of New Hampshire:  
Charles Mathews, Senior Vice President, Private Banking Officer  
Frank Anderson, Senior Vice President, Private Banking Officer

1. Meeting called to order at 3:02 pm.
2. Discussion with Bank of New Hampshire which included review of the Trust Funds positions, transactions since last meeting, and making sure Committee was receiving reports in timely manner, pointing out that MS-9 through July is completed and that end-of-year MS-9 report will be ready early in January for submittance. To clarify how appropriations are handled, Jeanne Beaudin explained that they are established in March and typically checks are cut in December, transferring funds into the appropriate funds. Disbursements are made throughout the year, on a quarterly basis.
3. Portfolio update: based on expected expenditures estimates we had given them, Capital Reserve funds are divided approximately 50/50 between fixed income bonds and money market funds. Fixed income returns 3.181%, bonds approximately yielding 2.68. (Two-thirds of bonds are in higher-yielding corporate bonds yielding approximately 2.8 vs. the remainder in government-issue yielding 2.42.) After the recent fed cut, bond yields now down to 1.5, so it is a good thing we locked in earlier at the rate we did. Trust funds are in money market funds, now yielding approximately 2.02.
4. Charlie Mathews reiterated that, in the current economy, the sooner we can inform them of expected expenditures for next year, the better, so as to perhaps lock in better rates. This is in anticipation of one or more additional rate cuts. They will continue to leave substantial amounts in money market funds for reasons of liquidity in anticipation of the town's need.
5. Mr. Mathews briefly touched on global economic concerns and how they are affecting U.S. markets. As a number of other nations are experiencing negative rates of return, U.S. markets are still somewhat desirable to investors, U.S. rates still being in the positive range. However, he stressed that there is greater uncertainty in global markets than has been seen in many years.
6. CD review--Interest through August 29:  
Primary Bank: \$480.12  
TD Bank: \$132.78

6. To protect against deflation, Mr. Mathews reiterated the need for more and early information about expected estimates to move more and more out of money market funds to earn more yield. He asked if we had any further knowledge about next year's expenditures to which Jeanne Beaudin replied that we would not have that information until December but what was provided earlier would probably be a good estimate.
7. Frank Anderson asked if MS-9 report for September was OK and Jeanne agreed that it was. He also mentioned that the end-of-year MS-9 will be ready very soon after the end of the year, ready to be submitted to the state. Jeanne reminded him that they would not have the final numbers on the two CDs that the Trust Funds have with Primary and TD Banks and that she expects to add that and submit final reports.
8. Messrs. Anderson and Mathews left at approximately 3:30.
9. Jeanne expressed concerns about moving too many funds out of the more liquid money market funds.
10. Herb Gardner reported on interest from the CDs for September:

Primary	\$498.12
TD	\$159.59
11. He also quoted from a newspaper article that Primary Bank will soon be opening a third branch in Derry and that their employee numbers have doubled from 15 to 30. The trustees wish them well with their new branch opening.
12. Next meeting scheduled for December 12 at 3:00.
13. Review and approve minutes: no minutes to approve at today's meeting.
14. **MOTION: TO ADJOURN**  
Made by Jeanne Beaudin      Seconded by Herb Gardner  
Motion passes unanimously.
15. Meeting adjourned at 3:39.

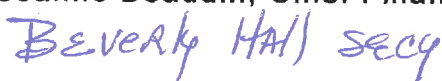
Respectfully submitted,

  
Beverly A. Hall, Vice Chair


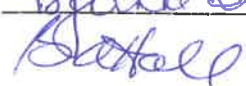
Minutes approved: 12/12/2019

Signed: Herbert Gardner, Chairman

Jeanne Beaudin, Chief Financial Officer

  
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**\*\* REMINDER: Video of this meeting can be viewed at [www.lincolnnh.org](http://www.lincolnnh.org) \*\***