

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
FEBRUARY 8, 2016
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: O.J. Robinson, Patricia McTeague, and Jayne Ludwig.

Staff Present: Town Manager Burbank, Police Chief Smith, Public Works Director Nate Hadaway and Recording Secretary Wendy Tanner.

Public Present: Tamra Ham, Edmond Gionet, Dave Beaudin, Paul Beaudin, Tammy Gionet Dutilly, Mary Conn, Roger Harrington and Steve Noseworthy.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:36 PM.

Chairman Robinson and Patricia McTeague are present.

Selectman Jayne Ludwig arrived at 5:40 PM

II. REVIEW AND APPROVAL – MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the minutes of the February 1, 2016 Select Board meeting as amended.”

Motion: Patricia McTeague Second: OJ Robinson All in Favor

III. OLD/NEW BUSINESS

Town Manager’s Report

Sidewalks

Edmond Gionet offered the name of Tom Jameson at the New Hampshire DOT for information regarding funding for sidewalks. Town Manager Burbank was able to contact Jameson and there will be no funding available until late 2017 or 2018 for sidewalks, any type of road aid or special projects. Town Manager Burbank also called John Corrigan of the Safe Routes to School Program (SRTS), and is waiting for Mr. Corrigan to return to the office later this month.

Pollard Road Sidewalk

Chairman Robinson talked about the Pollard Road sidewalk proposal and agreed that it was a good idea, but that raising the funds all in one year will have a substantial effect on the tax rate. Chairman Robinson would be in favor of putting an article on the warrant in addition to the petition. The article would be for the same amount of money (\$525,000) for the same amount of time (2 years) but be paid for in a bond. Chairman Robinson read the article as it would read on the warrant.

A brief discussion about CIP and bonded projects ensued. Chairman Robinson said that if the bond fails and the petitioned article passes, all the funds will be paid for this year. Chairman Robinson added that by state law any bonded articles must come first on the warrant.

Motion to place an article on the warrant for a bond to raise and appropriate \$525,000 for the design and construction of sidewalks, curbing and stormwater management facilities on the Pollard Road corridor from Church Street to New Hampshire Route 112.

Motion: Patricia McTeague

Second: Jayne Ludwig

All in Favor.

Chairman Robinson then stated that this article will now go to the Budget Committee.

Sidewalks and Multi-use trails

Chairman Robinson mentioned several projects in the CIP that include roads and streets as well as sidewalks, bike paths and multi-use trails. Public Works Director Nate Hadaway said that from an engineering standpoint the cross section of a road would also include curb and gutter which includes the sidewalk itself. Town Manager Burbank said that looking back on years of history; the town has taken care of sidewalks as part of roads and streets. O'Brien Avenue was discussed as a right of way and path.

Chairman Robinson noted that the town policy will need to be changed if an agreement is signed with Loon Mountain on Beechwood I roads.

Winter and Inclement Weather Policy

There was a discussion about some minor changes to the wording and order of chapters in the proposed Winter and Inclement Weather Policy. Priority of each road was discussed and who should determine priority. Roads and sidewalks not receiving winter maintenance will be added to Section 8 to include the multi-use path running from Forest Ridge Drive to Loon Mountain. The sidewalk parallel to the school driveway will be removed from number 6.

The selectmen are all in agreement with the amendments to the policy. It will be officially voted on after review by the Town Attorney.

Motion to accept the policy with the changes made, effective tonight February 8, 2016, pending review by Town Council.

Motion: Patricia McTeague

Second: Jayne Ludwig

All in favor.

FEMA Lamp Project (Levee Analysis and Mapping Procedure)

Town Manager Burbank explained that the report received is the first phase of a three step process that will be done in 2016, and the next phase is the drawing of the maps and putting the measurements to paper.

There was a discussion about the levee and next steps to be done by FEMA and by the Army Corps of Engineers. Different aspects of the report were discussed including the sluice gate, flanking levee, natural valley and the 100 year flood. Town Manager Burbank noted that a copy of the FEMA LAMP Report was available for residents to review in the Town Hall. Roger Harrington has a copy of the original 1960 map of the levee and would bring it to the Town Hall for copying.

Cease and Desist to Forest Ridge

Town Manager Burbank explained that the back taxes from Forest Ridge have now been paid. Chairman Robinson questioned who had the authority over the logging operation. Town Manager Burbank said that the State of New Hampshire Division of Forests and Land has jurisdiction and they would watch for violations.

Motion to sign the Intent to Cut.

Motion: Jayne Ludwig

Second: Patricia McTeague

All in favor.

Bond Articles

Chairman Robinson started a discussion about the order that the bond articles should be put on the warrant. Since all Board members were in agreement that the **Levee should be first, Beechwood second then Pollard Road Sidewalk third**. There was no further discussion.

State of New Hampshire Department of Revenue Administration letter January 28, 2016

Chairman Robinson reviewed the notice from the State DRA for the tax year 2015 stating that the overall equalized assessment ratio is 85.8 percent. There are two different numbers on the notice. *"The median ratio for the land buildings and manufactured housing in your municipality for Tax Year 2015 is to be 95.7."* Chairman Robinson thought that is a good number. This should be used to modify the market value of the property under review for abatement to adjust them in accordance with the overall ratio of properties. The DRA also determined that the overall equalized assessment-sales ratio for the land buildings and manufactured housing in Lincoln is 85.8 percent. No further discussion ensued.

Public Participation

Board of Selectmen Minutes

Edmond Gionet would like to get the minutes in 72 hours.

Tammy Gionet Dutilly and Paul Beaudin did not think the minutes accurately portray what was discussed. Chairman Robinson asked that changes be submitted in writing to the Town Hall.

There was further discussion concerning the minutes. The Selectman explained to the audience that the minutes should be a general scope of the discussion and not a verbatim recording. The decisions and topics should be accurate.

Mary Conn thought that the minutes could be summarized leaving out anything that was quoted. Chairman Robinson agreed with the idea.

Town Manager Burbank mentioned that there is a media streaming company that will come in and give a demonstration of live streaming of Town Board meetings. Streaming video of public meetings would have an approximate cost of \$4,800 per year. There was no immediate interest from the Selectmen.

Pollard Road Sidewalk

There was further discussion about the sidewalk on Pollard Road and residents were told if they have technical questions regarding the sidewalk they should attend the meeting on February 17, 2016.

IV. NON PUBLIC SESSION Pursuant to RSA 91-A: 3II (a,c,e,d)

MOTION: "To enter into Non-Public Work Session at 6:58

Motion: Patricia McTeague Second: Jayne Ludwig All in favor

MOTION: "To return back into Public Session at 7:37

Motion: Patricia McTeague Second: Jayne Ludwig All in favor

V. ADJOURNMENT

After reviewing the weekly accounts payables, the Board made the following motion.

MOTION: "To adjourn."

Motion: Patricia McTeague

Second: Jayne Ludwig

All in favor

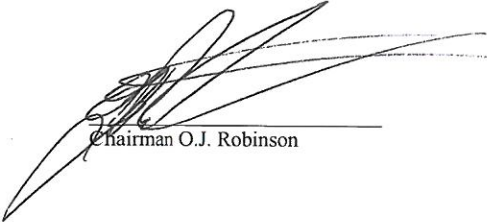

The meeting was adjourned at 7:40 PM

Respectfully Submitted,



Wendy Tanner

Approval Date 2 / 22 / 16


Chairman O.J. Robinson
Patricia McTeague
Jayne Ludwig