

**LINCOLN BOARD OF SELECTMEN'S
MEETING MINUTES
MONDAY, MAY 8, 2023 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH
(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)**

APPROVED

Lincoln Board of Selectmen Present: Chairman, OJ Robinson, Vice Chair, Tamra Ham and Selectman Jack Daly
Staff Present: Town Manager, Carina Park, and Executive Assistant Jane Leslie
Public Present via Zoom: Paul Beaudin II, Michael Weden, Ryan Fairbrother, David Tomaso and Cynthia Lloyd
Public Present: Debbie Celino, Jim Welsh, Wayne Baltzer, Roger Boyer (Acting USFS/WMNF Pemigewasset District Ranger) and Scott Hall (National Environmental Policy Act Coordinator)

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 p.m.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: “To approve the BOS meeting minutes of April 19, 2023 as amended.”

Motion: Tamra Ham **Second:** Jack Daly **All in favor.**

MOTION: “To approve the Non-Public BOS meeting minutes of April 19, 2023 presented.”

Motion: Tamra Ham **Second:** Jack Daly **All in favor.**

III. WHITE MOUNTAIN NATIONAL FOREST *Discussion*

Forest Service Vegetation Management Opportunities – Lost River Area

Rodger Boyer, USFS Acting Pemigewasset District Ranger greeted the Board of Selectmen and explained that they were attending tonight’s meeting to discuss their upcoming Lost River Project for Vegetation Management (other than forest products) and their hopes to engage people in the greater Woodstock and Lincoln communities to help with the development of the Lost River Project (see attached). This project is considered an Integrative Resource Management Project (vegetation management project). One of the key objectives is to look at all of the infrastructure contained within the project’s location (i.e., roads, hiking trails, snowmobile trails, bike trails) to see if there has been any erosion, weight restriction concerns, and any necessary improvements that they find may be needed. Another key objective is the wildlife habitat and timber products. Ranger Boyer noted that they will be holding a **Lost River Conceptual Planning Open House at Lincoln Town Hall on Thursday, May 25th from 6:00pm-7:30pm**, and are hoping for a wide range of public engagement to learn how residents utilize these areas, and what (if any) changes they would like to see.

Scott Hall, NEPA (National Environmental Policy Act) Project Coordinator explained that NEPA has two main focuses: 1) requires every federal agency to take an intensive look at any environmental affects that may occur due to its actions, and, 2) to involve and inform the public on what those actions may be, and to give the public a chance to provide feedback relative to those actions. Over the course of the next year they will begin the process of “scoping”, which allows them to provide an initial proposal regarding their thoughts and ideas for this specific area of land to the public, and to obtain public ideas and changes that they would like to see in response to the scoping. The next step will be conducting fieldwork (in October) obtaining and analyzing data, and then in the spring they will submit a draft of their environmental assessments with their findings to the public.

Selectman Daly questioned if it was possible for the Town to collaborate with the US Forest Service (USFS) and comingle funds (grant money) in an effort to address Lincoln's goals and USFS goals. Mr. Hall responded that there are ways to partner and collaborate with funding on project level interests, however, regarding this particular forest area project, there is not.

Chairman Robinson questioned the time frame for the implementation aspect of the project. Ranger Boyer explained that a lot of this is contingent upon the nature of what is being implemented (e.g., timber operations can take 5-years, smaller wildlife areas can take a matter of months, recreation trails upwards of 6+ months). The Board agreed to advertise and promote this project via the town's website, and public postings.

V. OLD/NEW BUSINESS

Town Manager Report:

Granicus Update:

Granicus submitted an updated Short-Term Rental Contract, and has agreed to keep the contract flat to last year's rate (\$31,444.86). To date, the town has 322 active registrations; 108 letters were sent out last month, of which 46 of those properties are now registered (there are a total of 74 non-compliant properties).

Grafton County ARPA Funds Application:

The Grafton County ARPA Funds application has been submitted for a structural analysis & air quality evaluation at the Fire Department. Once the County Committee meets, they will then approve/disapprove the Town's request.

Long-Term Debt – Project Funding:

The application has been submitted to NHMBB (NH Municipal Bond Bank) and Devine Millimet has been engaged as Bond Counsel. Additional funding options have also been received from Union Bank, and depending on the funding option selected, the rates will vary from 4.34% - 4.86%.

New Police Station Final Design Package:

The final AIA agreement has been received from Lavalle Brensinger Architects (LBA). Upon review of the agreement with Town Engineer Ray Korber, several amendments will need to be made. There was a brief discussion about possibly hiring a Clerk of the Works for this project (someone who is knowledgeable and familiar with the construction of a Police Station) as a representative for the town to oversee the quality and progress of the construction project.

Legal Update (Jeannine Wood Litigation):

The Trial Management Conference (TMC) has been scheduled for the end of August (exact date to be determined – Attorney Dennis had a scheduling conflict). Jury selection is scheduled for September 5, 2023 at 9:00am, and the trial is scheduled for September 2023.

Riverfront Park:

Town Engineer Ray Korber has been invited to the May 22nd BOS meeting to discuss the Riverfront Park Project. Ray Korber has also requested that Nobis (Environmental Engineers) be invited to this meeting as well to discuss recent assessments at the Riverfront Park site.

Financial Update:

A copy of the year-to-date expenditures was provided to the Board. It was noted that there are a few line items that appear to be overspent (Sewer & Solid Waste Electricity), however, this is the result of inaccurate coding on the billing of some of the invoices. The corrections will be made and should be reflected in next month's report. As an FYI, all of the billing and revenue sharing with Woodstock and H2O Innovations is all caught up.

Employment Vacancies:

There are currently three employment vacancies being advertised: 1) Finance Director/Assessing Clerk, 2) Public Works Laborer, and, (3) Part-Time Tax Collector/Municipal Agent. All interested applicants should reach out to Town Hall.

NEW BUSINESS:

Letter from Riverfront Condominium Association:

The Board received a letter from the Riverfront Condo Association (see attached) regarding the Ladies Bathtub swimming area. During the summer of 2022, the Town addressed some of the concerns of the condo association and created 16-lined parking spaces (in the circle) and signage stating that the parking spaces are limited to Lincoln and Woodstock property owners only, and require a permit sticker (Solid Waste Sticker). The Town also amended their *Traffic and Parking Ordinance* which now authorizes the Police Department to ticket and tow illegally parked vehicles. There were some concerns expressed over where the signage was placed by both the Police Dept. and the Condo Association (signage at the entrance to the “Bathtub” but not in front of the individual parking spaces). As a result of the expressed concerns, DPW Hadaway has ordered new signage which will clarify which parking spots are for permitted parking only. There was also discussion about possibly spray-painting numbers on the permitted parking spaces. OJ commented that the summer weekends are the busiest time for swimming at the “Bathtub”, and it may helpful if the Police Department integrates routine visits to this area during the summer months.



Town Crosswalks:

OJ commented that there was an article in the Caledonian Record that discussed how the Town of Littleton has removed slip-prone green-painted crosswalks that were a slipping hazard after a rain event, and applied the less slick and standard “piano keys” crosswalks in town. OJ thought that this was an interesting idea, and questioned whether or not this is something to discuss with DPW Director Hadaway. Carina would follow-up with Nate to discuss for next year’s crosswalk painting.

Riverfront Park:

Selectman Daly commented the he had a discussion with Jim Welsh about the need for parking in town, and questioned whether or not it would be feasible to have a conversation about putting municipal parking on the Riverfront Park site, as well as Pickle Ball courts. Jack also questioned if it may reduce the cost of remediating the site if a parking lot and courts were placed on top of the land. OJ commented that he did not really want to have this discussion until there was a response from the EPA regarding the Brownfield Grant Funding, which would essentially cover the costs for the cleanup (if the Town was approved).

Connector Road Benches:

Selectman Daly received a phone call from someone regarding the benches on Connector Road stating that they have been in disrepair for over a year. OJ suggested that the Public Works Department take a look at them, and repair the ones that are damaged.

Route 3 Banners:

OJ commented that the new banners up on Route 3 look great. The Town budgets for a certain number of banner replacements each year (those that need to be replaced), and the remaining six (6) banners for Route 3 will be in next years budget.

Veteran Tax Credit

The Board reviewed an application for a Veteran’s Tax Credit, and the following motion was made:

MOTION: “To approve the Veteran’s Tax Credit for Vincent Ciarliglio, 3 Eagle Cliff Road.”

Motion: OJ Robinson

Second: Jack Daly

All in favor.

2022 Total Equalized Valuations:

Lincoln’s total equalized valuation including utilities and railroads is \$1,876,665,499 (one billion, eight hundred seventy-six million, six hundred sixty-five thousand, four hundred ninety-nine dollars) which is used to calculate Lincoln’s portion of the county tax, and portion of any cooperative school district taxes. Lincoln’s total equalized valuation *not* including utilities and railroads is \$1,851,322,344 (one billion, eight hundred fifty-one million, three hundred twenty-two thousand, three hundred forty-four dollars) which is used to calculate Lincoln’s portion of the state education property tax. Base valuation for debt limits equals \$1,873,179,513 (one billion, eight hundred seventy-three million, one hundred seventy-nine thousand, five hundred thirteen dollars).

OLD BUSINESS:

Industrial Business Park:

The Board briefly discussed the covenants and deed restrictions for the Business Park, and OJ noted that based on a copy of Donahue’s Quit Claim Deed, it does not appear that the same restrictions were attached to his two (2) parcels (Donahue did the site work for the development of the Business Park, and in return received two (2) parcels of land). Carina has forwarded files of information to Town Counsel for his review and opinion on how to change the covenants should the Board decide to go in this direction. OJ suggested this be added to the Selectmen’s *Activities in Progress List*.

South Peak Water Tank:

Horizons Engineering was unable to get the survey work done by May 1st, however, they did think that they would get it done in early May. The USFS also reached out to Weston and Sampson (W&S) regarding the required NEPA (National Environmental Policy Act) review process, and the USFS believes that they may be able to expedite some of the review process based on other reviews that they are doing in the area, which would save the town money.

Skateboard Park:

Tammy updated the Board on the status of the skatepark project: the lot has been cleared, and the skatepark builders have approved it and are ready to go. There are a list of “in-kind” donation needs, and if everything can be obtained and mobilized by this coming fall, the chances of this getting done are much higher, otherwise it will be on the build list for the spring of 2024.

Public Participation:

Paul Beaudin asked if a listing of short-term rental owners/operators was available to the public. Carina responded that this is public information, therefore, if someone comes into Town Hall wanting information on a short-term rental property, they would be able to obtain it. Paul also asked if there was any new information or time frame for the paving of Lower Black Mountain Road. Carina noted that they are waiting for the NH Electric Coop to complete their work.

Paul Beaudin commented that there were two people on zoom earlier this evening that were raising their hands to speak, and they were not recognized. Although the Public Participation section of the meeting is for public input, OJ feels that if there is a specific discussion taking place, and the public has a comment specific to this discussion, they should be able to weigh in at that time.

Cindy Lloyd explained that the Riverfront Condos has granted the Town “permissive access” over East Branch Road for those with permits to park there to access the Ladies Bath, provided that the town has oversight of the same during the summer months. Cindy noted that the condo board feels that things are

working well with the town, which is the reason they are granting “permissive access”, however, there are a few things that need to be tightened up a bit such as police presence (on holidays & weekends), and better communication on where the public can obtain the stickers to park at the bath. OJ suggested that they have a board meeting after the 4th of July (July 17th) with the condo association for an update on how things appear to be going at the Ladies Bathtub to ensure all is going as planned. Cindy thought this was a great idea.

V. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (c) Personnel

MOTION: “To go into Non-public session pursuant to RSA 91-A:3 (III) (c)”

Motion: Tamra Ham

Second: Jack Daly

All in favor

The BOS went into Non-public session at 7:00 p.m.

MOTION: “To re-enter public session.”

Motion: OJ Robinson

Second: Jack Daly

All in favor.

The Board reconvened public session at 7:37 p.m.

VI. ADJOURNMENT

After review of the weekly payables and with no further business to attend to, the Board made the following motion:

MOTION: “To adjourn.”

Motion: OJ Robinson

Second: Tamra Ham

Motion carries.

The meeting adjourned at 7:37 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date: May 22, 2023

Lincoln Board of Selectmen:


Chairman O.J. Robinson


Tamra Ham


Jack Daly



United States Department of Agriculture
White Mountain National Forest

LOST RIVER CONCEPTUAL PLANNING OPEN HOUSE

WHEN

May 25th, 2023, 6-730 pm

WHERE

Lincoln Town Hall
148 Main St, Lincoln, NH

WE WANT YOUR IDEAS

Are there activities or plans adjacent to the Forest that this project would benefit from considering?

What potential opportunities for partnerships are there and with whom?

What other opportunities or needs exist?

Do you have initial thoughts or concerns and do you have ideas on how we can address them?

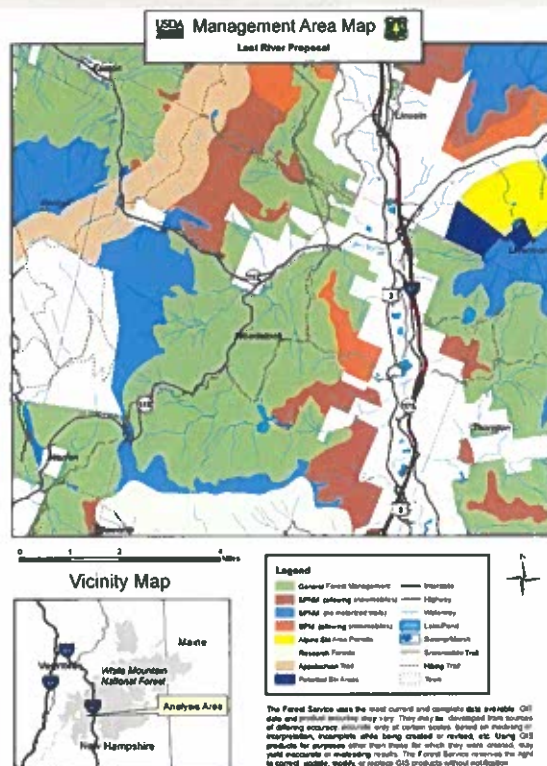


Figure 1 shows the broad conceptual area, which includes National Forest System lands and is bound roughly by New Hampshire Highway 3 to the east, the Benton town border to the west, the Appalachian Trail to the north, and the Woodstock town border to the south.

OUR IDEAS

VEGETATION AND WILDLIFE HABITAT IMPROVEMENT

Timber harvest where allowed under the Forest Plan to improve wildlife habitat, provide sustainable wood products, improve forest health and productivity, and increase resiliency to climate change

TRANSPORTATION MANAGEMENT

Management of roads in the conceptual area to address long-term and proposal-specific transportation needs

Address undersized culverts to improve watershed conditions

RECREATION

Consideration of recreation resources and opportunities in the conceptual area to address public needs, resource concerns, and sustainability

WHAT'S NEXT

Do you want to be involved in the next steps?

We will refine the activities and project boundary as the project develops with consideration of your input.

Once the proposed action is developed, the district will notify interested stakeholders of the proposed project and begin the public involvement process under the National Environmental Policy Act (NEPA). Formal public scoping is expected to begin this summer.

FOR MORE INFORMATION

Visit the Lost River planning webpage:

<https://www.fs.usda.gov/project/whitemountain/?project=63401>. To receive email updates on current or future Forest projects, enter your contact information under "Subscribe to Email Updates."

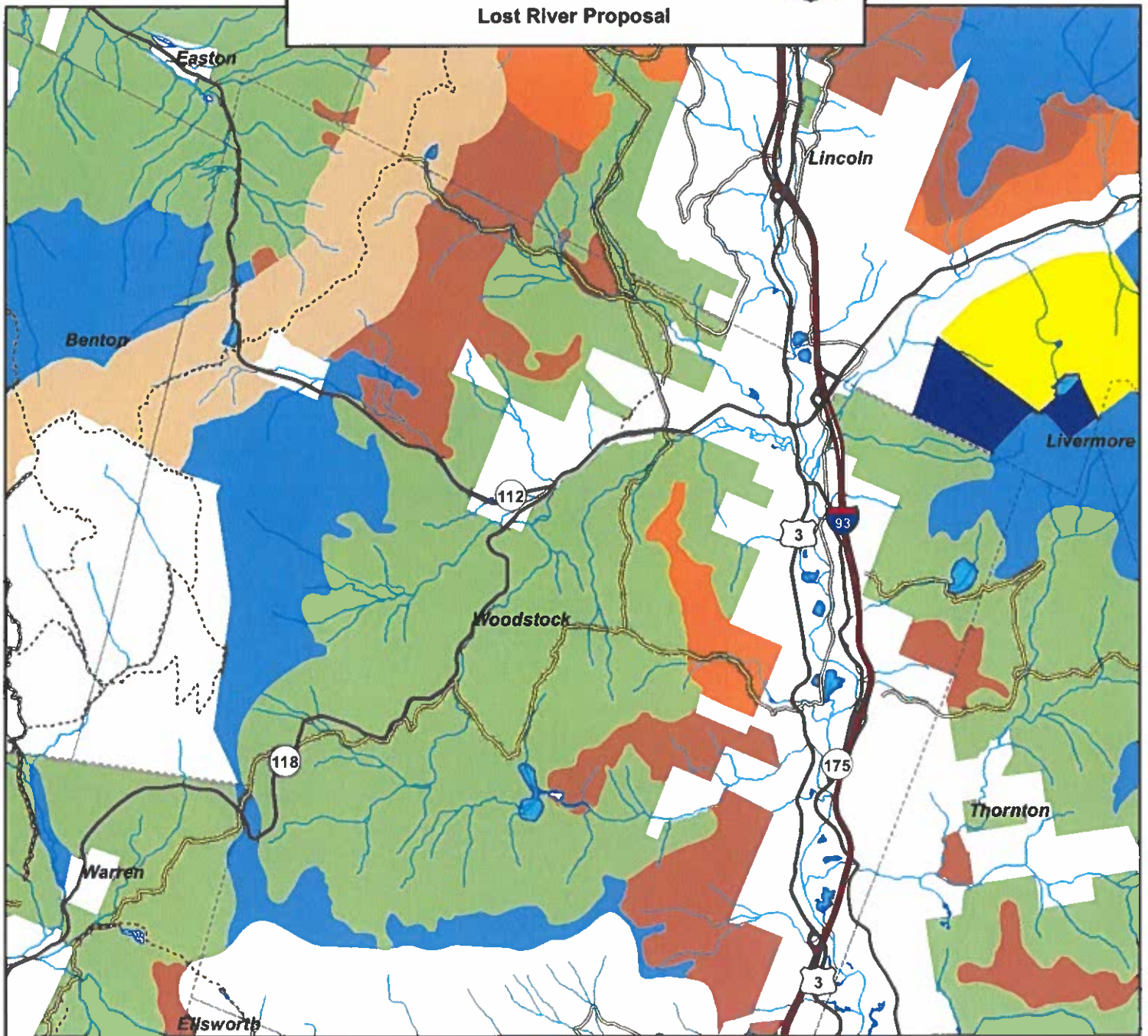
For more information contact Scott L. Hall, NEPA Coordinator
(scott.hall@usda.gov)
603-536-6226.



Management Area Map

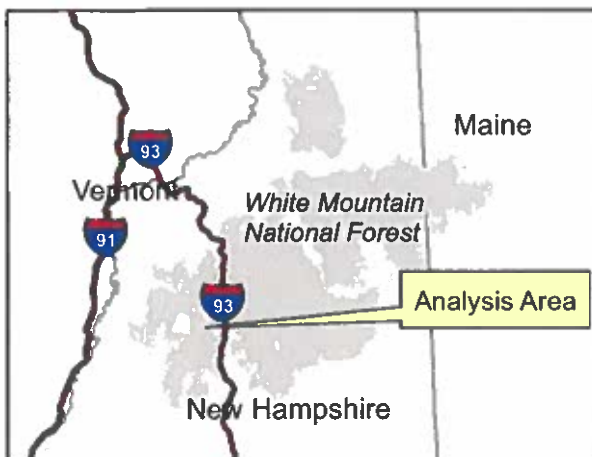


Lost River Proposal



0 1 2 4 Miles

Vicinity Map



Legend

- | | |
|------------------------------|------------------|
| General Forest Management | Interstate |
| SPNM, (allowing snowmobiles) | Highway |
| SPNM, (no motorized trails) | Waterway |
| SPM, (allowing snowmobiles) | Lake/Pond |
| Alpine Ski Area Permits | Swamp/Marsh |
| Research Forests | Snowmobile Trail |
| Appalachian Trail | Hiking Trail |
| Potential Ski Areas | Town |



The Forest Service uses the most current and complete data available. GIS data and product accuracy may vary. They may be: developed from sources of differing accuracy, accurate only at certain scales, based on modeling or interpretation, incomplete while being created or revised, etc. Using GIS products for purposes other than those for which they were created, may yield inaccurate or misleading results. The Forest Service reserves the right to correct, update, modify, or replace GIS products without notification.



Lincoln Station Riverfront Condominium Association

P.O. Box 1210
Lincoln, NH 03251

April 28, 2023

To: Jack Daly, Lincoln Board of Selectmen
Tamra Ham, Lincoln Board of Selectmen
OJ Robinson, Lincoln Board of Selectmen
CC: Carina Park, Lincoln Town Manager
Police Chief, Chad Morris
Brian Shaughnessy, Riverfront Board Vice President

It is that time of the year again when the river becomes more active and also the Ladies Bathtub. We made great progress last year with respect to agreements and signage. Thank you. We would like to follow up on some of those agreements.

In 2022, we agreed to focus on improved signage with respect to use and access to parking. A motion was carried at the Board of Selectmen's meeting on May 2, 2022, to restrict parking at the Ladies Bathtub to people who have a Solid Waste Facility sticker and/ or Town Facility Pass sticker. This required integrating a Parking Restrictions: Permit Parking section to the Town of Lincoln Traffic Ordinance. This addition allowed the Board of Selectmen to establish the location of Permit Parking Areas and the Chief of Police and/or his designees to post signs in these areas stating that any vehicles parked in them must display a valid parking permit or be fined, towed at the Owner's expense, or both. The Ladies Bathtub was designated a Permit Parking Area. Signs incorporating improved use statements and the Permit (Facility sticker) requirement were posted. Riverfront also improved its signage accordingly.

The signage offered some improvement in the parking situation. However, good weather weekends were still challenging. (To date, the traffic on weekdays is lighter and mostly controls itself.) Riverfront monitors (security) were still needed during the busiest hours, 11-4 on Saturday and Sunday. Few of the cars parking in the Permit Area had NH plates, let alone Facility stickers. People who did have Facility stickers were angry when parking spots were occupied by cars without stickers and not open to them. Both still thought that our parking areas should be available to them. We did have to tow cars ourselves last summer.

We do understand that the lack of enforcement last summer was due in part to police staffing. Being resolved, we are looking for increased support this year. We can explain the permit requirement to visitors, but are unable to enforce a Town Ordinance. Again, most parking issues occur on good weather weekends, 11-4.

On Labor Day weekend, one Officer came by and placed the placard below on all cars in the lot.

Lady's Bath Tub Permit Parking



- A Lincoln-Woodstock Transfer Station Permit is required to park here.
- Overnight Parking is not allowed
- Permits can be issued at either Town Hall
- Non-Compliance will result in a parking ticket.

The intent was to inform. Although this information is in the signage, visual communication in hand is additionally effective. We had offered to help/ do something similar last summer, but realize our direct involvement is not appropriate. It was late in the season, so we can't measure the impact. However, this approach with enforcement during peak hours might get the message out more quickly. Information for all Permit Areas, as well as where to obtain the Permits, should be posted on the Town website and included in other area information source materials.

In a Board of Selectmen's meeting, July 26, 2021, Brian Shaughnessy, Vice President, Riverfront Board of Directors, explained that the Town does not have an access easement for the Ladies Bathtub over West Branch Road. Riverfront is willing to provide permission to access in exchange for measures of control over the swimming area (returned to its original intent, parking restrictions, maintenance). With that consideration, the Board of Riverfront Condominium Association has granted permission to the Town of Lincoln, NH, for the town's use of West Branch Road and for people with permits to park at Ladies Bathtub to have permissive use of West Branch Road for the purposes of access to Ladies Bathtub parking area.

I have used the name "Ladies Bathtub" in my letter. The Police notice says "Lady's Bath Tub". The name in our original documents (survey) is "Old Ladies Bathtub". The River Society sign says "Lady's Bathtub". Town communications (notices) and documents (minutes, tax, etc.) use a combination of these identities. It is obviously all the same property, but should be noted.

Thank you for working with us. We look forward to your response.

Respectfully, Cindy Lloyd



Lindsey M. Stepp
Commissioner

Ora M. LeMere
Assistant Commissioner

State of New Hampshire Department of Revenue Administration

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MUNICIPAL & PROPERTY
DIVISION
Samuel T. Greene
Director

Adam A. Denoncour
Assistant Director



April 26, 2023

TOWN OF LINCOLN
OFFICE OF SELECTMEN
148 MAIN STREET, PO BOX 25
LINCOLN, NH 03251

Dear Selectmen/Assessing Officials,

This is your official notification of the 2022 Total Equalized Valuations. We used your municipality's weighted mean ratio to calculate these valuations.

We calculated two equalized figures for your municipality. The "Total Equalized Valuation Including Utilities and Railroads" is used for your portion of the county tax and your portion of any cooperative school district taxes. The "Total Equalized Valuation Not Including Utilities and Railroad" is used to calculate your portion of the state education property tax. We adjusted your modified assessed valuation as reported on your 2022 MS-1 to bring the valuation to fair market value.

	Including Utility Valuation and Railroad Monies Reimbursement	Not Including Utility Valuation and Railroad Monies Reimbursement
Town Name: Lincoln		
2022 Modified Local Assessed Valuation	\$1,258,798,024	\$1,241,767,424
+ D.R.A. Inventory Adjustment	\$614,381,489	\$606,068,934
= 2022 Equalized Assessed Valuation	\$1,873,179,513	\$1,847,836,358
+ Equalized Payment in Lieu of Taxes	\$3,485,986	\$3,485,986
+ Equalized Railroad Tax	\$0	\$0
= 2022 Total Equalized Valuation	\$1,876,665,499	\$1,851,322,344
2022 Equalized Assessed Valuation	\$1,873,179,513	
+ Adjustment RSA 31-A (Shared Revenues)	\$0	
= Base Valuation for Debt Limits	\$1,873,179,513	

You have the right to appeal these valuations to the N.H. Board of Tax and Land Appeals within 30 days of the date of this letter. Call our office to discuss any concerns or questions you may have at (603) 230-5950. We will continue working with you to resolve any issues but please be advised that the appeal period will not be extended.

We have enclosed informational sheets that show how each of the figures were calculated.

Sincerely,

Linda C. Kennedy, Manager
Equalization Bureau

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

