

**LINCOLN BOARD OF SELECTMEN'S  
MEETING MINUTES  
JUNE 28, 2021 – 4:00PM  
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

**APPROVED**

**Board of Selectmen Present:** Chairman, OJ Robinson, Vice Chair, Tamra Ham and Selectman Jack Daly

**Staff Present:** Town Manager Burbank, Finance Director, Johnna Hart and Administrative Assistant, Jane Leslie

**Public Present:** Jenn Dorr, Department of Revenue Administration

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**I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 4:00 pm.

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**II. NON-PUBLIC Session *Pursuant to RSA 91-A:3(III) (e) Personnel Issue***

Chairman Robinson explained that the Board will be going into Non-public to discuss a personnel issue, and the following motion was made:

**MOTION: “To go into Non-public session pursuant to RSA 91-A:3 (III) (e)”**

**Motion: OJ Robinson                      Second: Tamra Ham                      All in favor.**

The BOS went into Non-public session at 4:05 p.m.

**MOTION: “To re-enter public session.”**

**Motion: Tamra Ham                      Second: Jack Daly                      All in favor.**

The BOS came out of Non-Public session at 5:15 p.m.

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**III. MUNICIPAL RESOURCES INC. PROPOSAL *Discussion***

Chairman Robinson made a public announcement that Town Manager Burbank’s contract is due to expire on December 31, 2021, and he has decided that he will be retiring effective September 10, 2021. The Board thanked Town Manager Burbank for his years of service to the Town of Lincoln, and they are sorry to see him leave. Robinson explained that the board has received a proposal from Municipal Resources Inc. (MRI) to provide their services for the search and vetting process for a new Town Manager (search, advertising, obtain referrals, screening, interviewing etc.). Town Manager Burbank offered to assist the Selectmen during this process in any way they would like, and also informed town staff that anyone interested in applying for the Town Manager position is welcome to do so. The board reviewed the MRI proposal, and the following motion was made:

**MOTION: “To accept the recruitment services proposal from MRI, and taking on their assistance package.”**

**Motion: Tamra Ham                      Second: Jack Daly                      All in favor.**

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**VI. OLD/NEW BUSINESS**

**NEW BUSINESS:**

**Abatement Requests**

The board received an abatement request from Thomas Zukowski & Lisa Gillingham, 28 Loonwood Drive #1 (M/L 130-061-000-03-0000E) due to a printing error on the December 2020 tax bill in the amount of \$2,543 which was sent to the wrong address. A request to waive the costs and interest has been submitted as it was an error on the town's behalf. The abatement request is \$48 in fees, and \$131.87 in interest for a total of \$179.87.

**MOTION: "To grant the abatement for fees and interest charged in the amount of \$179.87"**

**Motion: OJ Robinson**

**Seconded: Jack Daly**

**All in favor**

#### **Abatement Requests *cont'd***

The board received an abatement request for CRVI South Peak TRS, Inc. for M/L 121-050 for tax year 2020. The previous assessment was for \$442,200, and the revised assessment is \$69,360. This abatement is being granted based on the settlement agreement from the 2018 appeal.

**MOTION: "To grant the abatement for CRVI South Peak TRS, Inc. in the amount of \$5,996.20."**

**Motion: OJ Robinson**

**Seconded: Jack Daly**

**All in favor**

The Board received an abatement request for CRVI South Peak TRS, Inc. for a piece of open space (common land) M/L 124-066. The previous assessed value was for \$290,300 and the revised assessment is now \$0 (zero dollars) due to this being open land.

**MOTION: "To grant the abatement for CRVI South Peak TRS, Inc. in the amount of \$0 (zero dollars)."**

**Motion: OJ Robinson**

**Seconded: Jack Daly**

**All in favor**

The board received an abatement request from Robert & Lisa Drew, 85 Beechnut Drive, M/L #126-011 for the 2020 tax year. The previous assessment was for \$383,400 and this property is currently under appeal and awaiting a court decision from the Bureau of Land and Tax Appeals. It is recommended that it be denied until the court renders a decision.

**MOTION: "To deny the abatement request."**

**Motion: OJ Robinson**

**Seconded: Jack Daly**

**All in favor**

The board received an abatement request for FC-Loon, LLC. These lots are all part of the FC-Loon/CRVI settlement agreements and the following motion was made:

**MOTION: "To grant this abatement request in the amount of \$128,661.59 for all of the FC-Loon lots as listed."**

**Motion: OJ Robinson**

**Seconded: Tamra Ham**

**All in favor**

#### **Voluntary Water Conservation**

Town Manager Burbank informed the board that DPW Director Hadaway has posted a public notice of current drought conditions in the North Country, and is requesting voluntary water conservation for all non-essential outdoor water use (e.g., irrigation, car washing, washing sidewalks and driveways etc.) with the goal of reducing water use.

#### **Letter received from Airbnb**

Chairman Robinson read the following email received from Airbnb:

Dear Hons. Robinson, Ham, and Daly:

I'm reaching out on behalf of Airbnb's Public Policy team to introduce myself as your point of contact. We welcome the opportunity to discuss how we can work together to attract visitors to your region, as well as promote responsible short-term rental (STR) hosting. We provide a [Neighborhood Support Line](#) that provides your staff and community members direct access to report issues and concerns; the toll-free number for your reference is (855) 635-7754.

In addition, we can set up a Responsible Hosting Page with information specific to Lincoln, NH. Here is one example: [Responsible Hosting In Easton, PA](#). Please do not hesitate to reach out with questions or concerns. Chairman Robinson suggested this be put on the agenda for the July 12<sup>th</sup> Board of Selectmen's meeting.

#### **David Boyle – Proposal to stock Loon Pond with Brook Trout**

Chairman Robinson explained that the town received a request from Mr. David Boyle to stock the Loon Pond with free roaming brook trout, and gaining access to the pond via Loon Mountain roads. Mr. Boyle states that he has already spoken with the State Biologist, and all he needs at this point is approval from the town. Robinson suggested putting this on the July 12<sup>th</sup> agenda to discuss further. Robinson noted that Mr. Boyle is out of town until July 28th, however, he will have the option to zoom in to participate. In the meantime, the board asked Town Manager Burbank to follow-up with Director Hadaway and DES to for their input.

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## **VII. ADJOURNMENT**

With no further business to attend to, the Board made the following motion:

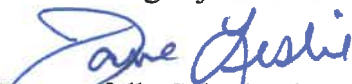
**MOTION: "To adjourn."**

**Motion: Jack Daly**

**Second: Tamra Ham**

**All in favor.**

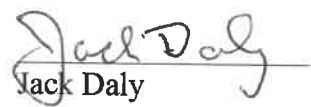
The meeting adjourned at 5:50 p.m.

  
Respectfully Submitted,  
Jane Leslie

Approval Date: July 12, 2021

  
Chairman O.J. Robinson

  
Tamra Ham

  
Jack Daly

