

**LINCOLN BOARD OF SELECTMEN'S  
MEETING MINUTES  
OCTOBER 18, 2021 – 5:30PM  
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

**APPROVED**

**Board of Selectmen Present:** Chairman, OJ Robinson, Vice Chair, Tamra Ham and Selectman Jack Daly

**Staff Present:** Fire Chief Ron Beard and Administrative Assistant Jane Leslie

**Public Present via Zoom:** Paul Beaudin

**Public Present:** Rodger Harrington, Debbie Celino, Jim Welsh, Norman Bartlett, Bernice Fairbrother, and Phil Roberson

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**I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 5:30 pm.

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**II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING**

**MOTION: “To approve the BOS public meeting minutes of September 27, 2021 as presented.”**

**Motion: Tamra Ham**

**Seconded: Jack Daly**

**All in favor**

**MOTION: “To approve the BOS non-public meeting minutes of September 27, 2021 as presented.”**

**Motion: Tamra Ham**

**Seconded: Jack Daly**

**All in favor**

**MOTION: “To approve the BOS public meeting minutes of October 4, 2021 as amended.”**

**Motion: Tamra Ham**

**Seconded: Jack Daly**

**All in favor**

**MOTION: “To approve the first set of BOS non-public meeting minutes of October 4, 2021 as presented.”**

**Motion: Tamra Ham**

**Seconded: Jack Daly**

**All in favor**

**MOTION: “To approve the second set of BOS non-public meeting minutes of October 4, 2021 as presented.”**

**Motion: Tamra Ham**

**Seconded: Jack Daly**

**All in favor**

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**III. OLD/NEW BUSINESS**

**OLD BUSINESS:**

**NH Highland Games:**

Chairman Robinson commented that he will officially let the NH Scot-Highland Games sponsors know that the Board will consider their request for a contribution as part of the town's 2022 budget process (this contribution would go towards expenses related to police detail).

**New Town Manager Update:**

Chairman Robinson updated the public that at the present time there are no new updates on the new Town Manager, however, they expect to have more definitive news next week.

**Building Committee RFQ:**

Selectman Ham explained that the Building Committee has met with Town Engineer, Ray Korber, and they are going to take a different approach with the RFQ. Korber will be drafting a new RFQ for architectural firms and sending it to the Committee Chair, Al Poulin, and upon the building committee's approval, it will then make its way to the Board of Selectmen.

**South Peak Law Suits:**

Robinson explained that the board would like to schedule a non-public meeting this week with all interested parties, and once the board comes out of the non-public session, any announcements or motions that need to be made will be done so during public session, and brought forward again during next Monday's Board meeting (10/25/21).

**NEW BUSINESS:****Employee Credit Card Policy:**

Robinson explained that the auditors have requested that the board sign a current *Town Employee Credit Card Policy* and the following motion was made:

**MOTION: "To re-confirm the credit card policy as of October 18, 2021."**

**Motion: Tamra Ham**

**Seconded: Jack Daly**

**All in favor**

**Report of the Town of Conway Short-Term Rental Committee:**

Selectman Daly explained to the board that he was able to obtain a report from the Town of Conway's Short-Term Rental Committee, and provided a copy to each of the board members. The board thanked Daly and would review the lengthy report.

**State of NH Meals and Rooms Tax Distribution:**

Robinson explained that the Town of Lincoln's 2021 distribution from the State's Meals & Rooms Tax is \$128,893.75. Robinson noted that the total increase is up approximately 45% over last years.

**Written Agreements defining PORS in Town:**

Selectman Ham updated the board on her discussion with Town Engineer, Ray Korber who has agreed to work on creating written agreements between the Town and the various PORS (item on the BOS goals list).

**Department Budgets:**

Ham updated the board that she has emailed all department heads to have their budgets prepared and ready to submit to Finance Director, Johnna Hart this week. Next week Hart and Ham will meet with the individual department heads to prepare the budgets to be presented to the Board of Selectmen.

**Town Hall Cleaning Service:**

Robinson asked if the Town Hall has a new cleaner/cleaning service for the building. Administrative Assistant, Jane Leslie explained that a new cleaner has been hired by the Town Hall's current cleaning company (Twin Rivers Cleaning) which the town is contracted with until 2023, and this individual should be starting later on this week.

**Public Participation:****Pollard Road Traffic/Speeding**

Norman Bartlett (Pollard Road resident) addressed the board and explained that he lives on the narrowest

portion of Pollard Road, and has major concerns about the traffic that travels up/down this road, in particular during Columbus Day weekend. Mr. Bartlett explained that he was home and out in his yard for a good portion of the weekend and observed vehicles excessively speeding up and down the road, and there were no police officers in sight. Mr. Bartlett explained that this is a residential road where people walk their dogs; walk with their kids, and children ride their bikes and someone is going to get hurt or even worse. Selectman Ham commented that she had personally witnessed Lincoln Police cruisers sitting outside of Lincoln Sign on Pollard Road on both Saturday and Sunday of Columbus Day weekend, as well as four vehicles that she witnessed had been pulled over by the Officers.

Phil Roberson (Pollard Road resident) commented that he can very safely say that on Friday and Sunday afternoons cars travel regularly at a speed of 45-50mph, and there are also times when he has witnessed vehicles easily driving 65-70 mph. Mr. Roberson explained that he lives across from the childcare center, and vehicles are driving so fast that they don't even take notice of that. Roberson added that he has called Lincoln Police Department on several occasions about this issue, and although they recognize this issue, he never, ever sees any police officers at the Community Center. Selectman Ham responded that she agrees 100% on the traffic concerns, however, she disagrees about the Police Officers.

Rodger Harrington (Pollard Road resident) commented that there are two (2) speed limit signs on Pollard Road, and one of the signs is covered by the trees on the road. Ham responded that this was good to know and she would speak with Public Works about trimming/clearing the trees and/or moving the sign over.

Chairman Robinson commented about the electronic speed signs that he has seen in other towns, and asked the board if they wanted to ask either Nate or Chad to research the costs for these signs, and to see if there may be grants available to help with the costs.

Jim Welsh commented that he recalls years ago that Deer Park had put out speed bumps to slow traffic down, however, it did not deter anyone from driving fast. Welsh feels if you want to slow traffic down, you would have to lay a lot of speed bumps down to be effective. Robinson commented that some of the things can now is, (1) clearing the trees that are blocking the speed limit sign or moving the sign, (2) add additional signage, (3) place the speed trailer on Pollard Road, and if effective possibly put an electronic speed sign, (4) experiment with temporary speed bumps, and, (5) place an empty police cruiser on Pollard Road.

Paul Beaudin reminded the board that other alternatives discussed in the past about this particular issue were, (1) making Pollard Road a one-way so that there wouldn't be through-traffic, and, (2) putting a sign up near GH Pizza directing traffic up Route 3 to the I-93 highway entrance providing a second option to getting on the highway.

Bernice Fairbrother (School Street resident) addressed the board and explained that there is a narrow roadway behind her house/garage that has a pot hole that is getting bigger and bigger, and what the through traffic is doing is cutting across her property to avoid the pothole and she does not want to lose her land. Ms. Fairbrother is asking the town to do something with this pothole before she loses any more of her property. Selectman Ham explained that she will speak with Public Works Director Hadaway to follow-up on this matter.

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#### **IV. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (c) Personnel Issue**

**MOTION: "To go into Non-public session pursuant to RSA 91-A:3 (III) (c) Personnel Issue.**

**Motion: OJ Robinson**

**Seconded: Tamra Ham**

**All in favor**

The Board of Selectmen went into Non-public session at 6:00 p.m.

**MOTION: "To re-enter public session."**

**Motion: OJ Robinson**

**Seconded: Jack Daly**

**All in favor**

The Board of Selectmen came out of Non-public session at 7:00 p.m.

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## **VII. ADJOURNMENT**

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion:

**MOTION: "To adjourn."**

**Motion: OJ Robinson**

**Second: Tamra Ham**

**All in favor.**

The meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Jane Leslie

Approval Date: October 25, 2021

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Chairman O.J. Robinson

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Tamra Ham

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Jack Daly

**October 18, 2021**  
**Board of Selectmen's Meeting**  
Please **PRINT** Legibly

ROGER HARRINGTON  
(Print Name)

SIM WELSH

DEB CELINO

Roger Harrington  
(Sign Name)

Jim Welsh

Deb Celino

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