

**LINCOLN BOARD OF SELECTMEN'S
MEETING MINUTES**

APPROVED

JANUARY 24, 2022 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Board of Selectmen Present: Chair OJ Robinson, Vice Chair, Tamra Ham, and Selectman Jack Daly
Staff Present: Town Manager Carina Park, Fire Chief, Ron Beard and Executive Assistant Jane Leslie.
Public Present: Debbie Celino, Jim Welsh, and Al Poulin
Public Present via Zoom Video Conferencing: Steve Calenda, Ivan Strickon, Dave Beaudin, Paul Beaudin and John Mooney.

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:33 pm.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: “To approve the Non-public BOS meeting minutes of December 20, 2021 as presented.”

Motion: Tamra Ham Second: Jack Daly All in favor.

MOTION: “To approve the BOS meeting minutes of January 3, 2022 as presented.”

Motion: Jack Daly Second: Tamra Ham All in favor.

III. SHORT-TERM RENTALS

Mr. Steve Calenda (Nordic Inn condo owner) greeted the board and explained that he has been a second homeowner in Lincoln for the past eight-years. Mr. Calenda questioned the \$100 annual short-term rental (STR) registration fee, and whether or not this fee would continue to increase annually (fee increased from \$50 to \$100) which he feels would be problematic and a bit over-aggressive. Mr. Calenda had several questions concerning the town’s STR ordinance (see attached), and does not feel that this should be a revenue generator because STR owners are also taxpayers. Selectman Ham responded that this is not meant to be a revenue generator, but rather funding that will absorb 100% of the costs associated with hiring a third-party company to facilitate the towns’ short-term rental market (and not taxpayer funds), as it is too time-consuming for Town Hall staff. A discussion ensued on the various fees associated with short-term rentals, and the town’s reasoning for charging for STR registration. The Board thanked Mr. Calenda for sharing his thoughts.

IV. VETERANS TAX CREDIT

Chairman Robinson explained that the Board had discussed the Veterans Tax Credit during a previous meeting. Town Manager Park researched and provided the following information to the Board:

Lincoln currently has 55 residents who receive the \$500 Veterans Tax Credit (\$27,500). State Statute allows for a maximum of \$750 per applicant. No town in Grafton County has adopted the full amount, and most towns provide the \$500 credit. If the town was to adopt the \$750 credit, the total credits given would increase to \$41,250 (\$13,750 differential).

Service-Connected Total Disability Credit: The town currently has 3 residents who qualify for the \$2,000 credit (\$6k). State Statute allows for a maximum of \$4k (increase adopted by the State in 2018). Six (6) towns in

Grafton County have adopted the full amount. If the town were to adopt the \$4k credit, the total credits given would increase to \$12k.

Chairman Robinson noted that the town's *proposed* operating budget has increased substantially this year, in part driven by employee costs which is occurring nationwide, in addition to other expenses, however, the town continues to have one of the lowest tax rates in the State, along with full water/sewer to nearly 100% of the residents with no additional costs. Robinson further explained that he is inclined to be in favor of this credit. The Board agreed to put both of these credits on the warrant. The board also agreed to add the Elderly Exemption to the warrant, proposing an increase for a person 65-75 years of age - \$65k, for a person 75-80 years of age - \$85k, and for a person 80 years of age or older - \$125k (subject to income limits which have also been increased).

V. ABATEMENT REQUEST

The Board reviewed an abatement request from a taxpayer who paid their tax bill through the Towns online web portal (EB2Gov) and experienced a computer glitch. Taxpayer is seeking an abatement for all interest accrued to date.

MOTION: "To approve the abatement request in the amount of \$298.63."

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

VI. WARRANT ARTICLES

Town Manager Park confirmed with the NH Municipal Association (NHMA) that the bond articles in which the town is *returning* the money to principle and/or to the Capital Reserve does *not* need to be a secret ballot, but rather 2/3 majority vote.

The Board reviewed the following warrant articles:

*Shall the town vote to authorize the expenditure of the unused portion of the bond approved in 2016 for the Pollard Road Sidewalk, and to raise and appropriate **Seven Thousand Three Hundred Sixteen dollars (\$7,316.00)** in unused bond proceeds to be applied toward the principal balance of the existing loan (original \$525,000) per RSA 33:3-a, II. No amount of money needs to be raised by taxation. The Selectmen and Budget Committee DO/DO NOT recommend this article (2/3 majority vote required).*

MOTION: "To approve this article as written."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

*Shall the town vote to authorize the expenditure of the unused portion of the bond approved in 2020 for "Additional Funding Levee" and to raise and appropriate **One Hundred Eleven Thousand Forty-Nine dollars (\$111,049.00)** in unused bond proceeds to be applied toward the principal balance of the existing loan (original \$311,000) per RSA 33:3-a, II. No amount of money needs to be raised by taxation. The Selectmen and Budget Committee DO/DO NOT recommend this article. (2/3 majority vote required).*

MOTION: "To approve this article as written."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

*"Shall the town vote to authorize the expenditure of the unused portion of the bond approved in 2016 for the Beechwood One Roads, and to raise and appropriate **Forty-Two Thousand Eight Hundred Seventy-Seven dollars (\$42,877.00)** in unused bond proceeds for the Road and Street Reconstruction Capital Reserve Fund (created in 1994) per RSA 33:3-a, II. No amount of money needs to be raised by taxation. The Selectmen and Budget Committee DO/DO NOT recommend this article. (2/3 majority vote required)."*

*Selectman Ham noted that this money *cannot* be returned to principle. Ham explained that during a recent Building Committee meeting, the question was asked if these funds could be used to go towards the article for the Conceptual Design Services for the new Police/Fire Station. After a brief discussion the following motions were made:

MOTION: "To change Article 3 that the \$42,877.00 left over from the Beechwood One Road bonds, and appropriate these funds for the Conceptual Design Services for a new Police/Fire Station."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

MOTION: "Shall the town vote to authorize the expenditure of the unused portion of the bond approved in 2016 for the Beechwood One Roads, and to raise and appropriate \$42,877.00 in unused bond proceeds for the Conceptual Design Services for a new Police/Fire Station. The scope of services will include an existing Facilities Evaluation and Needs Assessment; Conceptual Designs, and Community Education and Outreach Program. No amount of money needs to be raised by taxation. The Selectmen and Budget Committee DO/DO NOT recommend this article." (2/3 majority vote required)."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

*"In the event Article 3 fails, shall the town vote to authorize the expenditure of the unused portion of the bond approved in 2016 for the Beechwood One Roads and to raise and appropriate **Forty-Two Thousand Eight Hundred Seventy-Seven dollars (\$42,877.00)** in unused bond proceeds for the Road and Street Reconstruction Capital Reserve Fund (created in 1994) per RSA 33:3-a, II. No amount of money needs to be raised by taxation. The Selectmen and Budget Committee DO/DO NOT recommend this article. (2/3 majority vote required)."*

MOTION: "To approve this article as written."

Motion: OJ Robinson

Second: Tamra Ham

Opposed: Jack Daly

***Motion passes by majority vote.**

Paul Beaudin commented that during budget meeting talks, there was discussion about possibly using \$10k of the \$40k to offset the costs for road improvements at the cemetery which would aid in preventing an increase to the town budget. Paul feels that the public should first see evidence that there is a need for a new Police/Fire Station before spending all of this money, and feels that there are other costs that this \$40k can offset in the current budget. Paul noted that he had submitted a written request to former Town Manager Burbank to have the Building Committee meetings available to the public via Zoom, and this never happened. The Selectmen were not aware of this, and will make sure all future Building Committee meetings are available via Zoom going forward.

*"To see if the Town will vote to raise and appropriate **Thirty Thousand dollars (\$30,000.00)** for purposes allowed under the State of New Hampshire Highway Block Grant Program. This appropriation is to be*

offset by revenue from the State of New Hampshire Highway Block Grant Program to the extent that it is available. The Selectmen and Budget Committee DO/DO NOT recommend this article."

MOTION: "To approve this article as written."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

*"To see if the Town will vote to raise and appropriate the sum of **Fifty-Two Thousand Eight Hundred Thirty-One dollars (\$52,831.00)** for the purpose of purchasing a replacement cruiser. The Selectmen and Budget Committee DO/DO NOT recommend this article. Tax Impact: \$.06/per thousand."*

MOTION: "To approve this article as written."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

Selectman Daly questioned whether or not the new police cruiser would be an unmarked vehicle, or if it would delineate The Town of Lincoln Police Department and Seal. Daly explained that he has received complaints from his constituents that the Police Department has too many unmarked cruisers which he has discussed with Chief Morris. Daly personally feels that the Police Department should have fully marked vehicles that represent the department and the Town of Lincoln. Selectman Ham reached out to Chief Morris who confirmed that the new cruiser will be a "marked" vehicle with minimal graphics.

"Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Lincoln based on assessed value for qualified taxpayers to be as follows: for a person 65 years of age up to 75 years of age, \$65,000; for a person 75 years of age up to 80 years of age, \$85,000; for a person 80 years of age or older, \$125,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$45,000; and own net assets not in excess of \$150,000 excluding the value of the person's residence. The Selectmen recommend this article. (Majority vote required)"

**This article was a motion at a previous meeting.*

*"To see if the Town will vote to raise and appropriate the sum of **Thirty Thousand Dollars (\$30,000.00)** for the purchase and installation of 30 Solar PV panels on the Kancamagus Recreational Area maintenance garage. The Selectmen and Budget Committee DO/DO NOT recommend this article."*

Carina and Rec. Director Tara Tower have looked into potential grants for the solar panels with no luck. There are options for low-interest loans or third-party leases, however, Carina does not think that this is the direction that the board wanted to go. The solar panels are currently a CIP project; however, no funds have been allocated. After a brief discussion, both Selectman Daly and Robinson were *not* in favor of supporting this article. Although a worthy cause, they could not justify the expense at this time due to the increases in the budget.

**No motion was made for this article, and it will NOT appear on the warrant.*

*"To see if the town will vote to raise and appropriate the sum of **Sixty Thousand dollars (\$60,000.00)** for Conceptual Design Services for a new Police/Fire Station. The scope of services will include an existing Facilities Evaluation and Needs Assessment, Conceptual Designs, and Community Education and Outreach Program. The Selectmen and Budget Committee DO/DO NOT recommend this article."*

**This was discussed earlier in the meeting.*

"Shall the town modify the Veteran's Tax Credit in accordance with RSA 72:28, II from its current tax credit of \$500.00 per year to \$750.00? The Selectmen recommend this article. (Majority vote required)"

**This article was discussed earlier in the meeting.*

"Shall the town modify the Service-Connected Total Disability Credit in accordance with RSA 72:35 from its current tax credit of \$2,000.00 per year to \$4,000.00? Selectmen recommend this article. (Majority vote required)"

MOTION: "To approve the articles for the Veteran's Tax Credit & Service-Connected Total Disability Credit as written."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

"To see if the Town will vote to place a deed restriction on the Town-owned, 2.4-acre land only parcel located on Pollard Road (Map & Lot 113/051) for the purpose of limiting the use of the property to non-intrusive recreational uses only."

Town Manager Park explained to the Board that she has researched deed restrictions and conservation easements. A conservation easement is not appropriate for the Kanc Rec land unless the Town is willing to grant the easement to a third-party. Conservation easements are legally binding agreements between a landowner and an easement holder. The AG's office is involved in enforcing terms as they are considered charitable trusts under State law. A deed restriction is possible; however, most deed restrictions are placed on the property at the time of conveyance. Park explained that essentially the Town would have to sell the parcel back to the "Town" with the imposing restriction in the deed. Furthermore, deed restrictions are only enforceable by the landowner, so if a future Board chooses not to enforce the restriction and build on the property, it would be within their right to do so. After a brief discussion, the following motion was made:

MOTION: "To approve this article as written."

Motion: OJ Robinson

Second: Jack Daly

All in favor.

**Motion passes by majority vote.*

VII. OLD/NEW BUSINESS

Town Manager's Report

Building Permit/Code Enforcement Update:

Park updated the Board on the status of the backlog of building permits, and explained that the Planning Department has been diligently working to offload the backlog of building permits and identify the next steps for the remaining ongoing projects. The following is the status of the recent work completed:

- 12 permits drafted and are in the final stages of approval and/or have already been issued.

- 7 permits currently under or in-queue for peer review with the Town Engineer.
- 2 permits are currently in the in-house review stage.

West Street project funding:

Carina provided the board with a detailed breakdown (*see attached*) of the West Street funding as follows:

- Difference between 1st & 2nd signed contract: \$131,694
- Costs incurred before 2nd Bid: \$339,429.41 *This includes money paid to Nelson Construction, original KV Partners contracts & money spent to close up the project for the winter (Caulder & Bigelow).
- **Total: \$471,123.41 or 97% of additional funding required** (if you reduce it by the KV Partners, the figures that the Town should have already accounted for those costs, it still reflects 76% of the additional funding required).

Robinson thanked Carina for putting this breakdown together, and noted that these were not incremental decisions to overspend *any* funds, but rather a decision to halt Nelson's Construction work on the project for numerous reasons that the Board stands behind (currently in litigation with Nelson). Robinson continued to explain that Nelson's unfinished work under Route 112 had to be completed before the planned paving by the State which subsequently led to the hiring of Caulder Construction and Bigelow to complete the sewer connection work on the project. Also noted, if the Selectmen should decide to use the undesignated fund balance or the surplus from 2021, it will require a warrant article for a Town Meeting vote.

A discussion ensued concerning the \$42,877 which represents the unused portion of the bond approved in 2016 for Beechwood One Roads, and put these funds towards the West Street overages, and the remaining funds out of the Capital Reserve and/or water/sewer tap fees (approx. \$114k of which \$70k is undesignated funds, and \$40k which has been designated for something else). Upon conclusion of the discussion, the following motion was made:

MOTION: "To disregard the last motion on the duplicate article with the unused portion of the bond proceeds for the Beechwood One Roads and revert back to the original article: *Shall the town vote to authorize the expenditure of the unused portion of the bond approved in 2016 for the Beechwood One Roads, and to raise and appropriate **Forty-Two Thousand Eight Hundred Seventy-Seven dollars (\$42,877.00)** in unused bond proceeds for the Road and Street Reconstruction Capital Reserve Fund (created in 1994) per RSA 33:3-a, II. No amount of money needs to be raised by taxation. The Selectmen and Budget Committee DO/DO NOT recommend this article. (2/3 majority vote required).*"

Motion: Tamra Ham

Second: OJ Robinson

All in favor.

The Board discussed the article for the Police/Fire Station, and the following motion was made:

MOTION: "To see if the town will vote to raise and appropriate the sum of **Forty Thousand dollars (\$40,000.00)** for Conceptual Design Services for a new Police/Fire Station. The scope of services will include an existing Facilities Evaluation and Needs Assessment, Conceptual Designs, and Community Education and Outreach Program. The Selectmen and Budget Committee DO/DO NOT recommend this article."

Motion: Tamra Ham

Second: OJ Robinson

Opposed: Jack Daly

**Motion passes by majority vote.*

The Board of Selectmen took at brief recess at 7:18pm.

NEW BUSINESS

Estimated Revenues:

The Board reviewed the 2022 Estimated Revenues that will be presented to the Budget Committee tomorrow night (see attached).

Police Department Cruiser Accident:

Carina informed the Board that one of the Police Department's cruisers was involved in an accident earlier in the day. Everyone was alright and the vehicle sustained minimal damage, but enough to file a claim for possible reimbursement.

Public Hearing on the Proposed Budget & Warrant Articles:

The Public Hearing will be held on Thursday, February 3rd at 5:30pm in the Town Hall Conference Room for the proposed budget & warrant articles. If canceled due to weather or the need for a second public hearing, it will be scheduled for Thursday, February 10th at 5:30pm at Town Hall. This meeting will also be available via Zoom.

Town Hall Staff usage of Town Counsel Opinion:

Jack Daly commented that the previous Town Administration had allowed Town Hall staff and various Board Members to utilize the legal advice of Town Counsel whenever needed, and Daly feels that based on the amount of money spent on legal services, he would like to see a policy implemented that directs town staff to first speak with the Town Manager (prior to reaching out to legal counsel), and to have town staff /board members get into the habit of reaching out to the legal counsel at the NH Municipal Association (NHMA) who provide free legal information.

Selectman Ham did not feel a policy was necessary, however, she agrees that Carina should have a conversation with town staff to initially run any requests to speak with town counsel by her first. A discussion ensued, and the Board asked Carina how she felt about a similar policy. Carina responded that if the Selectmen would like all correspondence/communications with town counsel to be filtered through her office, then a policy should be implemented.

OLD BUSINESS:

Traffic at Loon Mountain Meeting:

Robinson asked if the meeting with NH-DOT District One Engineer, Phil Beaulieu had been rescheduled. Daly responded that the meeting is now scheduled for February 2nd.

DOJ (Dept. of Justice) Grant:

Robinson asked Town Manager Park if she has had a chance to meet with Chief Morris and Chief Beard to discuss the grant for relaxed COVID policies. Park has not met them yet, but it is on her agenda.

Public Participation

Chairman Robinson read the following email from resident, Ivan Strickon:

"I have spent much time trying to convince the town to enact a mask ordinance. I certainly understand that enforcement would be a tremendous problem. It seems strange that we have to compel people to do the right thing. The virus is certainly spreading in our town and has affected some businesses dramatically. I have always thought there is power in numbers, so I have the following suggestion:

The Town of Lincoln should host a multi town summit to discuss this problem with the leadership of our surrounding communities. This could be done online via Zoom. The towns should include, but not limited to Littleton, Franconia, Sugar Hill, Woodstock, Thornton and Campton as a start. I truly believe that if the enforcement problem could be solved, these towns would share support for mask mandates. Also, pressure could be applied to our state to support our effort and use the resources of the NH State police to help with the enforcement. We should also extend the invite to the medical management of Littleton Regional Hospital as well as Speare Memorial Hospital.

If we have any chance of getting back to a normal life, we need to stop the spread of COVID. This type of action may prompt other communities to follow in this effort." Respectfully, Ivan Strickon, Proud Resident of Lincoln

Ivan further commented that he has also submitted a letter to the editor for the Courier Newspaper (see attached), and feels if we are ever going to get back to any semblance of a normal life, we need to stop the spread of COVID by the science and not the politics.

Selectman Ham suggested having the Town Manager reach out to our surrounding community partners (Woodstock, Franconia, Sugar Hill, Littleton, Thornton and Campton) to get their opinions on this matter. Jack Daly feels that the enforcement of mask wearing will be a challenge for local law enforcement and cause issues. Carina responded that she will reach out to these communities to obtain some ideas and to see what they are doing to slow the spread of COVID.

VI. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (c,e) Personnel issue, general legal follow-up discussion from the Board's non-meeting with Town Counsel earlier this afternoon.

MOTION: "To go into Non-public session pursuant to RSA 91-A:3 (III) (c,e)" Personnel
Motion: OJ Robinson Second: Tamra Ham All in favor.

The BOS went into Non-public session at 7:40 p.m.

MOTION: "To re-enter public session."
Motion: Jack Daly Second: Tamra Ham All in favor.

The Board came back into public session at 8:35 p.m.

VII. ADJOURNMENT

After review of the weekly payables, and with no further business to attend to, the Board made the following motion:

MOTION: "To adjourn."
Motion: Tamra Ham Second: Jack Daly All in favor.

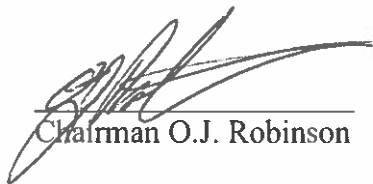
The meeting adjourned at 8:35 p.m.

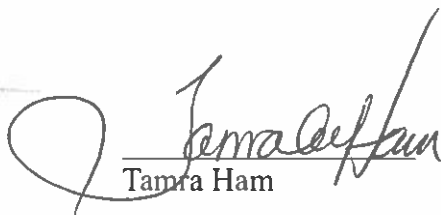
Respectfully Submitted,

Jane Leslie

Jane Leslie February 7, 2022

Approval Date: January 31, 2022


Chairman O.J. Robinson


Tamra Ham


Jack Daly



TOWN OF LINCOLN, NEW HAMPSHIRE
Regulations Relative to Permits for Short Term Rentals
Adopted July 13, 2020
Amended November 16, 2020
Amended October 4, 2021

The Town of Lincoln will allow Short Term rentals but wants to ensure the safety of occupants, minimize neighborhood disruption, and maintain fairness related to paying for Town services.

A "Short-Term Rental" or "Vacation Rental" unit is defined as any individually or collectively owned single family house or dwelling unit or any unit or group of units in a condominium, cooperative, or timeshare, or owner-occupied residential home, that is offered for a fee for less than 30 consecutive days per RSA 48-A:1.

The following are NOT considered "Short Term Rentals" and are NOT subject to the registration of Short-Term Rentals with the Town of Lincoln:

1. Any hotel or motel business where all units are owned and operated by the same entity.
2. Any condo-hotel that operates in a fashion similar to a hotel where all units that are made available for rent by the public are managed by an exclusive, on-site management company, with no units being offered to the public by individual unit owners.

Any hotel or motel that fits the above exclusions are asked to notify the Town in writing that they are not subject to the registration requirement.

On or before January 1, 2021, all Short-Term Rental units must be registered with the Town. A registration form is available online at www.lincolnnh.org or at the Town office. Upon registration, a Short Term Rental permit shall be issued.

There is a \$100 annual fee to register Short-Term Rental units per tax parcel.

The owner of any unregistered Short-Term Rental unit will be fined as follows starting April 1, 2021:

First offense from unit owner that was not sent a notice of this ordinance by the Town: written warning

First offense from unit owner that was sent a notice of this ordinance by the Town: \$100

Second offense, after allowing 10 days for registration since first offense: \$500

Additional offenses, after allowing 10 days for registration since second offense: \$1,000 each.

The Town has the right to revoke a permit for any Short-Term Rental unit that becomes a nuisance. This action will require a minimum of three incidents within one year, validated by the Lincoln Police Department or NH State Police, where the contact person was notified of problematic occupant actions. Any unit owner found to be operating as a Short Term Rental after revocation will be fined \$1,000 per 10-day period.

If a permit is revoked, the owner may appeal the decision to the Board of Selectmen within 30 days of the date of revocation, and the Selectmen shall hold a hearing on the appeal within 45 days and either affirm the revocation

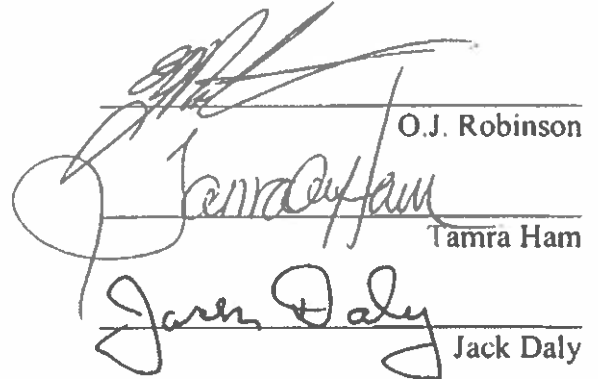
or overturn the revocation. If the revocation is overturned, the Selectmen can impose conditions upon the reinstatement of the permit.

Any comments or complaints related to Short Term Rentals can be submitted online at www.lincolnnh.org or at the Town Office.

Approved by the Town of Lincoln Board of Selectmen on July 13th, 2020.
Amended November 16, 2020 and October 4, 2021

ORDINANCE REVIEWED AND APPROVED ON THIS 8TH DAY OF NOVEMBER, 2021

**By the Board of Selectmen of the
Town of Lincoln, New Hampshire:**



O.J. Robinson
Tamra Ham
Jack Daly

Registration No: _____, _____ Map# _____ Lot# _____

Town of Lincoln New Hampshire

Short-Term Rental Registration

Submittal Date: _____ Registration Fee of **\$100.00** per tax parcel

1. TYPE OF SHORT- TERM RENTAL BEING APPLIED FOR:

STR TYPE 1.

STR Type 1 is owner or operator occupied or associated with an owner-occupied Managed Residential Unit Building.

STR TYPE 2.

STR TYPE 2 is *not owner or operator occupied* and is not associated with an owner-occupied Managed Residential Unit Building.

STR TYPE 3.

STR TYPE 3 is owner or operator occupied or associated at least part-time.

2. APPLICANT INFORMATION

Applicant's Name:	
Applicant's Address:	
Telephone:	E-Mail:

Owner Information Same as Applicant Y / N

Entity/Owner Name:	Entity/Owner Contact Person:
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Owner's Address:

Telephone: _____ E-Mail: _____

DESIGNATED EMERGENCY CONTACT *(With a Response Time in person or by phone of 45 Minutes)*

Designated Contacts Name:	
Designated Contacts Address:	
24 Hour Telephone:	Email:

3. NH Room and Meal's Tax Licensed Y / N

4. Does the unit(s) have working Smoke and CO Detector's Y/N

5. Any questions you can request a free Life Safety Inspection.

PREMISES INFORMATION

Physical address of the short-term rental:

Street Address: _____ Unit Number(if applicable) _____

Type of Structure:

Residential (Single Family) O

Residential (Two Family/Multi) O

Accessory Dwelling O

Apartment or Unit in Multi-Family-Unit Building O

Number of Bedrooms: _____ Number of Bathrooms: _____

Burglar/Fire Alarm Registered with the Police Department: Y/N

Number of Designated Parking Spaces on the Property: _____

List of short-term rental platforms the property will be advertised through (ex. AirBnB, HomeAway, VRBO, ect): _____

LIST OF TOWN ORDINANCES THAT ARE STRICTLY ENFORCED AND RENTERS MUST BE AWARE OF: *MANDATORY TRASH RECYCLING –TRANSFER STATION USE BY PERMIT STICKER ONLY.* Any question's please call Lincoln Town Hall.

Permissible Fireworks Ordinance, Dog Ordinance, Drug Paraphernalia Ordinance

Public Drinking Ordinance, Wild Animal Ordinance, Disorderly Action Ordinance

Winter and Inclement Weather Ordinance. Ordinances can be viewed on the Town's

Web Site. www.lincolnnh.org

Acknowledgment

By signing this registration form, I acknowledge that I am aware of the Town of Lincoln's Ordinances listed above including the Short-Term Rental Ordinance.

Property Owners Signature:

X _____ Date: _____

Staff

Registration Fees Paid \$

Acceptance: Y N By:

Registration Number(s): 2022-_____

NOTE: The following are NOT considered "Short Term Rentals" and are NOT subject to the registration of Short-Term Rentals with the Town of Lincoln:

1. Any hotel or motel business where all units are owned and operated by the same entity.
2. Any condo-hotel that operates in a fashion similar to a hotel where all units that are made available for rent by the public are managed by an exclusive, on-site management company, with no units being offered to the public by individual unit owners.

Any hotel or motel that fits the above exclusions are asked to notify the Town in writing that they are not subject to the registration requirement.

West Street Project Budget/Expenses		
Original Bid Selected		
Nelson	\$807,946.50	
2nd Request for Bids		
Coleman & Sons, Inc.	\$933,640.50	
Integrity Earthworks	\$864,921.00	
J. Hutchins, Inc.	\$1,214,953.00	
Caulder Construction	\$947,930.00	
2020 Bid Award		
Coleman & Sons, Inc. Bid	\$933,640.50	
Change Order #1	\$6,000.00	
TOTAL	\$939,640.50	
Difference 1st Bid vs. 2nd Bid	\$131,694.00	
KV Partners-Contract		
KV Partners- 2015 Contract	\$ 42,000.00	
KV Partners-2018 Contract	\$ 58,500.00	
KV Partners-2021 Contract	\$55,000.00	
TOTAL	\$155,500.00	
Project Costs Prior to Coleman		
Nelson	\$ 113,396.34	
Caulder Construction	\$ 111,406.97	
Promise Land	\$ 4,150.00	
Don Bigelow	\$ 9,976.10	
KV Partners- 2015 Contract	\$ 42,000.00	
KV Partners-2018 Contract	\$ 58,500.00	
TOTAL	\$ 339,429.41	
Total Project Costs-YTD 1/10/22		
Nelson	\$ 113,396.34	
Caulder Construction	\$ 111,406.97	
Promise Land	\$ 4,150.00	
Don Bigelow	\$ 9,976.10	
Coleman & Sons, Inc.	\$ 718,353.31	
KV Partners	\$ 149,138.27	
EJP	\$ 1,810.76	
Misc.	\$ 235.00	
Legal Costs	\$ 45,381.25	* Not included in Total-Operating Budget Expense
Total Expenses Paid to Date	\$ 1,108,466.75	
Balance to Finish	\$ 221,287.16	*Coleman
Balance to Finish	\$ 6,361.73	*KV Partners
TOTAL	\$ 1,336,115.64	
Additional Funding Required	\$ 486,115.64	
Town Funding		
2016	\$80,000.00	
2017	\$500,000.00	
2018	\$100,000.00	
Water Fees	\$85,000.00	*previously earmarked
Sewer Fees	\$85,000.00	*previously earmarked
TOTAL	\$850,000.00	
Additional Funding ?		
Add. Sewer Fee	\$ 165,000.00	
Add. Water Fee	\$ 165,000.00	
Undesignated Fund Balance or Capital Reserve	\$ 156,115.64	
TOTAL BALANCE	\$ 486,115.64	

TOWN OF LINCOLN
2022 ESTIMATED REVENUES

			2021	2021	2022
					EST. REVENUE
<u>Revenue from Taxes:</u>			Estimated	Actuals	
3185-000	Timber Tax	3185	0.00	0.00	0.00
3186-000	Payment in lieu of taxes	3186	212,753.00	212,753.00	210,000.00
3190-000	Interest on Taxes	3190	50,000.00	51,565.07	50,000.00
<u>Revenue from Licenses, Permits & Fees:</u>					
3210-000	UCC Fees	3210	1,000.00	765.00	1,000.00
3210-001	Application Fees	3210	23,000.00	35,502.25	35,000.00
3210-003	Sign Permits	3210	100.00	70.00	500.00
3210-004	Cost Reimbursement	3210	8,000.00	9,767.97	8,000.00
3210-005	Short Term Rentals Registration	3210	10,000.00	21,100.00	40,000.00
3220-000	Motor Vehicle Fees	3220	350,000.00	445,793.94	400,000.00
3290-000	Dog Licenses	3290	750.00	720.00	1,000.00
3290-001	Misc. Income/NSF	3290	900.00	860.11	900.00
3290-002	Vital Records	3290	700.00	1,145.00	1,000.00
3290-009	Cable TV Franchise Fees	3290	75,000.00	0.00	75,000.00
<u>Revenue from Other Governments:</u>					
3352-002	Meals & Room Tax Distribution	3352	128,894.00	128,893.75	125,000.00
3353-000	Highway Block Grant	3353	35,587.00	35,578.25	30,000.00
3359-001	Forest Service	3359	2,000.00	0.00	2,000.00
3359-007	Water Filtration Grant	3359	17,612.00	17,611.65	17,000.00
3359-003	Rail Road Fund	3359	219.00	218.53	400.00
3359-008	ARPA Funds (Town & Library)	3359	0.00	94,994.89	92,127.00
3359-100	State Grant	3359	0.00	464.00	0.00
3379-300	TOW - SW	3379	217,699.00	186,289.31	251,854.00
3379-301	TOW - RC	3379	138,151.00	121,950.11	211,967.00
3379-302	TOW - CB	3379	94,150.00	85,282.03	150,282.00
<u>Revenue from Charges for Services:</u>					
3401-100	EX - Misc Income/NSF	3401	1,000.00	1,065.45	1,000.00
3401-200	PD - Misc Income	3401	650.00	774.00	500.00
3401-201	PD - Grant Revenue	3401	0.00	950.00	0.00
3401-202	PD - Parking Tickets	3401	5,000.00	3,883.00	5,000.00
3401-203	PD - Court Reimbursements	3401	3,000.00	10.00	1,000.00
3401-206	PD - False Alarms/Fees	3401	3,000.00	2,745.00	2,500.00
3401-207	PD - Copies of Reports	3401	1,000.00	885.00	1,000.00
3401-208	PD - Dispatching Revenue	3401	18,000.00	18,000.00	18,000.00
3401-401	FD - Misc Income	3401	0.00	0.49	0.00
3401-401	EM - Misc	3401	0.00	0.00	4,000.00
3401-501	PW - Cemetery Equip Rental	3401	1,000.00	975.00	1,000.00
3401-600	SW - Misc Income	3401	0.00	0.00	0.00
3401-602	SW - Recycling Rev	3401	18,000.00	20,808.15	20,000.00
3401-603	SW - Tipping Rev	3401	32,000.00	47,318.02	40,000.00
3401-604	SW - Grant	3401	0.00	0.00	0.00
3401-700	WT - Misc Income	3401	4,000.00	0.00	4,000.00
3401-701	WT - Grant Rev	3401	0.00	0.00	0.00
3401-703	WT - Water Meter Equipment	3401	45.00	15.00	50.00
3401-800	RC - Misc Income	3401	0.00	16.58	0.00
3401-802	RC - Ski Area Rev	3401	15,000.00	8,740.16	20,000.00
3401-803	RC - Summer Camp	3401	10,000.00	10,259.00	12,500.00
3401-807	RC - Adventure Camp	3401	10,000.00	9,945.00	10,000.00
3401-804	CB - Grafton Sr.	3401	6,264.00	7,317.73	6,390.00
3401-805	CB - Child Care	3401	12,798.00	12,798.00	12,798.00
3401-806	CB - After School	3401	11,500.00	11,302.32	13,500.00
3401-808	CB - Misc Income	3401	60.00	60.00	0.00
3401-900	LB - Misc Income	3401	200.00	180.00	200.00
3401-902	LB - Equip User Fees	3401	500.00	855.00	500.00
3409-001	CM - Burials	3401	0.00	5,625.00	7,000.00
3508-007	Wellness Health Trust	3401	600.00	600.00	500.00
<u>Revenue from Miscellaneous:</u>					
3501-001	Sale of Town Property	3501	0.00	0.00	1,000.00
3502-000	Interest on Deposits	3502	3,000.00	3,177.08	2,500.00
3506-600	Insurance Reimbursement	3506	5,000.00	4,426.85	5,000.00
3509-001	FCI - Permit	3509	1,200.00	1,200.00	1,200.00
3503-002	Lease Town Property	3508	1,200.00	1,200.00	1,200.00
3503-003	Repayment Loan - Loan Mtn (2026)	3508	60,000.00	60,000.00	60,000.00
<u>Revenues from Interfund Operating Transfers In:</u>					
3912	From Special Revenue Funds	3912			
<u>Other Revenue Sources</u>					
TOTAL REVENUES			\$ 1,590,532.00	\$ 1,686,456.69	\$ 1,955,368.00



TOWN OF LINCOLN

148 Main Street – P.O. Box 25
Lincoln, New Hampshire 03251

Phone: (603)745-2757
Fax: (603)745-6743

Website: www.LincolnNH.org
Email: TownHall@LincolnNH.org

NOTICE **OF PUBLIC HEARING** **ON PROPOSED BUDGET & WARRANT** **ARTICLES**

**Town of Lincoln
Town Hall Conference Room
148 Main Street, Lincoln, NH on**

Thursday, February 3rd, 2022 at 5:30 PM

**(If canceled due to weather or the requirement of
a 2nd public hearing, it will be scheduled for
Thursday, February 10th, 2022 at 5:30 PM)**

Join Zoom Meeting

<https://us02web.zoom.us/j/87548894246?pwd=bm53REE2TINCd1NFN29lY2JTMnFIUT09>

Meeting ID: 875 4889 4246
Passcode: 084332

Find your local number: <https://us02web.zoom.us/j/kibpAlCtc>

Live Free Or Die

Yes, our state motto is "Live Free Or Die". They sure got the "Die" part right. As we are in the middle of a pandemic, it seems that many of our state residents are taking the motto to the extreme. Not getting vaccinated, not wearing a mask, and not practicing social distancing. The vaccination rate in our state is pathetically poor. This is not an issue of living free, this is an example of following the politically wrong information that is pushing that we are not in a pandemic, rather than the science that has told us the current Omicron variant is spreading like wild fire. Not wearing a mask and not following social distancing is more of an attitude that these individuals just don't care about the ones that are trying to survive. They prance into our retail establishments where honest people are trying to buy groceries, get their prescription drugs, picking up their mail, doing their banking, and so forth, without any consideration for our fellow citizens who are being careful.

As a young child of school age I can remember the Polio epidemic that put children into wheel chairs for the rest of their lives. They were the lucky ones. Some died from the disease, while others were confined to artificial lung machines that were no more than a tin can with a hole where your head was placed. A mirror was set above their head so they could look at something more than the ceiling. Today they would have been placed on a respirator. We certainly have come a long way in technology. We were scared and hopeful that science would come up with a vaccine to protect us from this dreadful disease. When it was finally available, there was no question that we would participate in the protective nature of the vaccine. We were given it in schools to protect the younger population, and by other means to protect the general population.

What has happened to society in the 21st century? We have, as a nation, resisted the preventative nature of vaccines to keep us from dying. It has been shown that most of the patients that are dying now in hospitals are the unvaccinated. Hospital staff have reported the some the the final words from these dying patients have been "I should have gotten the shot." But even with these facts, and I emphasize the word "facts", people are still resisting getting vaccinated. My wife and I have spent the last two years of our retirement playing it safe by getting vaccinated as soon as the vaccine was available, along with the booster shot when it became available. Our lives have been radically changed by this pandemic, but we hope to survive and be able to get back to a normal life.

My only comment to this situation is that our government, both at state level and at federal level, should put in place mandatory vaccination, and mask mandate for many of the normal activities such as going out to dine as well as our daily needs.

Respectfully,
Ivan Strickon
Proud New Hampshire Resident

Town Hall

From: ivan.s@ipstechnology.com <ivan.s@ipstechnology.com>
Sent: Friday, January 21, 2022 1:22 PM
To: Town Hall
Subject: Letter to the BOS

Please pass this on to the BOS and town manager.

I have spent much time trying to convince the town to enact a mask ordinance. I certainly understand that enforcement would be a tremendous problem. It seems strange that we have to compel people to do the right thing. The virus is certainly spreading in our town and has effected some businesses dramatically. I have always thought there is power in numbers, so I have the following suggestion:

The Town of Lincoln should host a multi town summit to discuss this problem with the leadership of our surrounding communities. This could be done online via Zoom. The towns should include, but not limited to Littleton, Franconia, Sugar Hill, Woodstock, Thornton and Campton as a start. I truly believe that if the enforcement problem could be solved, these towns would share support for mask mandates. Also, pressure could be applied to our state to support our effort and use the resources of the NH State police to help with the enforcement. We should also extend the invite to the medical management of Littleton Regional Hospital as well as Speare Memorial Hospital.

If we have any chance of getting back to a normal life, we need to stop the spread of COVID. This type of action may prompt other communities to follow in this effort.

Respectfully,
Ivan Strickon
Proud Resident of Lincoln

