

LINCOLN BOARD OF SELECTMEN'S

**APPROVED**

MEETING MINUTES

FEBRUARY 3, 2022 – 4:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

**(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)**

---

**Board of Selectmen Present:** Chairman, OJ Robinson, Vice Chair, Tamra Ham & Selectman Jack Daly

**Staff Present:** Town Manager, Carina Park and Fire Chief Ron Beard

**Staff Excused:** Executive Assistant Jane Leslie

**Public Present via Zoom:** *The were no Zoom participants*

**Public Present:** Budget Committee Member, Tracy Brumlik

---

**I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 4:27 pm.

---

**II. NON-PUBLIC Session Pursuant to RSA 91-A:3(III) (e) Legal**

**MOTION: "To go into Non-public session pursuant to RSA 91-A:3 (III) (e)" Legal**

**Motion:** OJ Robinson

**Second:** Tamra Ham

**All in favor.**

**The BOS went into Non-public session at 4:28 p.m.**

**MOTION: "To re-enter public session."**

**Motion:** OJ Robinson

**Second:** Tamra Ham

**All in favor.**

The Board came back into public session at 4:49 p.m.

---

**III. REVIEW AND APPROVE PROPOSED BUDGET**

The Board reviewed the Budget Committee's changes to the proposed budget, and discussed whether or not there were additional changes that they would like to make. The following budget items were discussed:

**Budget Committee Changes/Recommendations:**

- Executive Budget: \$8,040 for Budget Committee computers was reduced to \$5,000
- Planning Budget: Short-Term Rental Mgmt., \$31,139.60 increased by \$0.40 (round up) to \$31,140
- Town Hall: The tile flooring (\$10,500) & carpet quotes (\$5,140) were removed from the Operating Budget and recommended that they be taken out of the CIP [Total \$15,640].
- Town Hall Front Door Replacement (\$14,800) and the Police Department Door Replacement (\$4500) was recommended to come out of CIP [Total \$19,300].
- Welfare Budget: Increase this year's budget to \$10,000

\*Ham noted that the Town Hall furnace (27-years old) will need to be replaced prior to the next heating season, however, with Town Hall doors and flooring coming out of the CIP, there will not be enough funds to replace the furnace. A discussion ensued on which expenses, and what priority expenses should come out of the CIP. The Board also discussed the Cemetery Road paving that needs to be done.

Robinson suggested agreeing with the operating budget changes as proposed by the Budget Committee, and when the time comes to raise each of the monies for the Capital Reserve, the Town Building will

---

increase by \$15,640, and the Roads and Streets will increase by \$10k (Cemetery paving).

The Board adjusted their figures to align with all of the Budget Committee's amounts, and then increased the Capital Reserve amounts as previously stated.

**MOTION: "To recommend the Operating Budget at \$7,461,916."**

**Motion: Tamra Ham**

**Second: OJ Robinson**

**All in favor.**

**MOTION: "To recommend the Trust Fund Articles at \$1,095,736."**

**Motion: Tamra Ham**

**Second: Jack Daly**

**All in favor.**

**MOTION: "To recommend the special warrant articles at \$284,073."**

**Motion: Tamra Ham**

**Second: OJ Robinson**

**Opposed: Jack Daly**

**Motion Carries.**

---

#### **IV. ADJOURNMENT**

With no further business to attend to, the Board made the following motion:

**MOTION: "To adjourn."**

**Motion: Tamra Ham**

**Second: OJ Robinson**

**All in favor.**

The meeting adjourned at 5:15 p.m.

  
Respectfully Submitted,  
Jane Leslie

Approval Date: February 14, 2022

  
Chairman O.J. Robinson

  
Tamra Ham

  
Jack Daly