

LINCOLN BOARD OF SELECTMEN'S

APPROVED

MEETING MINUTES

FEBRUARY 8, 2021 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Board of Selectmen Present via Zoom: Chairman OJ Robinson, Vice Chair, Tamra Ham, and Selectman Jayne Ludwig

Staff Present via Zoom: Town Manager Burbank, Fire Chief, Ron Beard, and Administrative Assistant Jane Leslie.

Public Present via Zoom Video Conferencing: Paul Beaudin

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:35 pm.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: "To approve the BOS meeting minutes of February 1, 2021 as presented."

Motion: Jayne Ludwig

Second: Tamra Ham

All in favor.

MOTION: "To approve the BOS Non-public meeting minutes of February 1, 2021 as presented."

Motion: Tamra Ham

Second: Jayne Ludwig

All in favor.

MOTION: "To approve the BOS Non-public meeting minutes of January 25, 2021 as presented."

Motion: Tamra Ham

Second: Jayne Ludwig

All in favor.

III. EXTENSION OF OUTDOOR DINING *Discussion*

Chairman Robinson explained that during the January 25th Selectmen's meeting, the board discussed the extension of outdoor restaurant dining for the upcoming summer/fall season. The board had agreed to allow for the extension of the outdoor dining for *Covid purposes only* with the following conditions: (1) restaurant must file a new application for outdoor seating, and note if they will be following their same protocol as last summer, and, if anything changes with their outdoor seating plan(s), the Police and Fire Chief will have to reinspect the site, (2) outdoor dining extended for Covid purposes *only*, and, (3) no increased restaurant capacity; must stay the same as the original permit approval pre-Covid pandemic (indoor & outdoor seating must not exceed original approved restaurant capacity). **Note: any restaurant can submit a new application to the Planning Board if they wish to make any permanent changes.**

Selectman Ham asked Chief Beard if he had email addresses for last year's applications that had applied for the outdoor seating extension? Chief Beard responded that he has a file for all requests that he and Chief Morris received last year, and he would reach out to the restaurants, and also provide them with the new guidelines based on the Governor's orders at that time.

Robinson also wanted to address any possible "triggers" that may occur to end this *temporary* permission for outdoor dining, and noted that last year the permission extended beyond Columbus Day weekend (mid-November unless the order was lifted sooner) and suggested that they do the same again this year. Ham added that the permission should definitely be extended through Columbus Day weekend regardless of whether or not the Governor lifts any orders because many restaurants are investing significant money into setting up their outdoor dining areas, and she does not want to see their time, effort, and monetary investments go to waste. Ham feels if the board grants this permission to extend outdoor dining (for

COVID-related reasons) it should be granted for the entire summer/fall season. Robinson was fine with this, however, noted that there should not be an increase in the restaurant seating capacity, as it must remain the same as the original permit approval pre-Covid. Robinson explained that if the restrictions are lifted, the restaurant *cannot* fill the entire indoor and outdoor seating areas, as this would exceed their original permit capacity approval. Ham added that if the restaurant wants to make their outdoor seating permanent, they will have to apply to the Planning Board.

Robinson asked if there was any public input regarding the extended outdoor seating (*there was no public input*). With no further discussion, the following motion was made:

MOTION: “To allow outdoor seating, similar to last year, due to the Covid Pandemic until Columbus Day weekend 2021 with the following conditions: (1) must file a new application, (2) temporary for Covid purposes only (*not permanent*) (3) total restaurant capacity cannot exceed pre-Covid capacity.”

Motion: Tamra Ham

Second: Jayne Ludwig

All in favor.

IV. Water Storage Tank

Town Manager Burbank explained to the board that he spoke with Town Engineer, Ray Korber today who was in communication with Jeff McClure of Weston & Sampson (W&S), and they will have a written update for the board by the end of the week. The update will include information on the water storage tank sighting, as well as an update on Crooked Mountain Road. Chairman Robinson asked that the report be forwarded to the Selectmen for review, and then discussed further during the February 22nd Selectmen’s meeting.

V. OLD/NEW BUSINESS

Town Manager’s Report

Town Offices Closed on February 15th – Presidents Day:

Town Manager Burbank reminded the board that all town offices will be closed on Monday, February 15th in observance of the Presidents Day holiday.

Water Meter Update:

Town Manager Burbank asked the board if there was anything further, they wanted to discuss concerning the water meter warrant article. Burbank explained that Ray Korber and Dave Fox (Raftelis) will be drafting an informational fact sheet with talking points for the water meters that will be available to the public in the Town Report, as well as on the town’s website. A discussion ensued on the various criteria for rate structuring/billing, and other matters related to water meters in preparation for Town Meeting.

Town Meeting Venue – Days Inn:

Town Manager Burbank reported that he was part of Zoom meeting earlier today with members of the SAU and the School Board, and noted that there appears to be trepidation with the town holding their annual meeting at the school for a few reasons: (1) the school has a strict mask mandate, (2) concern about Town Meeting being held on a Tuesday, and the students returning to school on the following day, and whether or not the meeting space could be properly sanitized. Burbank noted that the question was asked if the town would consider changing the Town Meeting date from a Tuesday to a Friday, because this would allow for thorough sanitizing over the weekend. Burbank was not certain if they could change the actual date of voting, however, he thought that the deliberative session may be able to be re-scheduled. Burbank further explained that Chief Beard recently spoke with the owners of the Days Inn up on Route 3, and they were more than happy to allow the town to utilize their facilities for Town Meeting. Selectman

Ludwig asked if the school has said whether or not they would allow the School Board meeting to be held at the Days Inn as well. Burbank responded that this is going to be discussed at the School Board's meeting on February 10th, however, the school board was comfortable with holding their annual meeting as a virtual drive-up as they did last year.

Selectman Ham asked if Moderator Wetherell could find out if the deliberative session could be changed to a Friday night, and voting could still take place on Tuesday (March 9th) at the Town Hall. Burbank said he would reach out to NHMA legal department to find out the answer to this question. Ham proposed that if the school is willing to allow the town to use their facility for the deliberative session on Friday night, they should then hold the voting session at Town Hall on Tuesday (March 9th). However, if the school will not allow the town to use the facility at all, they should then hold the voting and deliberative session up at the Days Inn on Tuesday, March 9th. There was a brief discussion on changing the venue/date for Town Meeting, and the board was all in agreement to wait and see what the final decision is on Wednesday (February 10th) when the school board meets to discuss this further and make a final decision. The board also agreed to bring Moderator Wetherell into this discussion after the school board meeting on the 10th.

Robinson also asked if they can mandate that all Town Meeting participants must wear a mask/face covering. Burbank responded that he would have to check into this further. Selectman Ham commented that once everyone is seated and properly socially distanced (6-feet apart) they could then remove their face covering, as the town cannot make anyone keep their masks on (per Moderator Wetherell).

Fire Department Command Vehicle "Sold"

Town Manager Burbank informed the board that the Fire Department Command vehicle has been sold to Jon Ham (the only bid received) for \$500.

NEW BUSINESS

There was no new business discussed.

OLD BUSINESS

South Peak Pressure Zone

Town Manager Burbank explained to the board that he spoke with David Yager today of the South Peak Homeowners Association, and they discussed Crooked Mountain Road and who was responsible for the water. Burbank explained to Yager that a few years ago when testing was done in the pump house, there was not a clear understanding of exactly what the issues were, and who was responsible for the repairs, however, the town has since discovered that it appears that it comes down to two (2) pressure reducing valves (PRV) that need to be installed (up on Crooked Mountain Road). Burbank further explained that Mr. Yager had questioned why this hasn't been taken care of, and Burbank explained to Yager that this is on private property and the responsibility of either the South Peak Homeowners Association and/or CRVI (not the town). Mr. Yager responded that he would look into this matter immediately (Crooked Mountain Road) and *if* it is in fact part of the Homeowners Association, the required work will take place as soon as possible.

Public Participation

Paul Beaudin commented to the board that he was told that the only reason the camera system at the Solid Waste facility was not working was because the town "did not want Paul monitoring it." Paul explained that although this comment is hearsay, he wanted to assure the board that he no longer has a connection to this camera system anymore, and all of this equipment is gone. Burbank responded that this is not true,

and he is currently looking at new Solid Waste facility security cameras.

Paul Beaudin remarked that has heard comments from a couple different people that if the town can hold their Annual Meeting (socially distanced), then why is it that Town Hall remains closed to the public? Town Manager Burbank responded that the Town Hall building has terrible air circulation and the quality of air in the building is marginal at best. Burbank feels that once his staff is fully vaccinated, he will be more comfortable with re-opening Town Hall.

VI. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (e)

There was no Non-public session this evening.

VII. ADJOURNMENT

With no further business to attend to, the Board made the following motion:

MOTION: "To adjourn."

Motion: OJ Robinson

Second: Tamra Ham

All in favor.


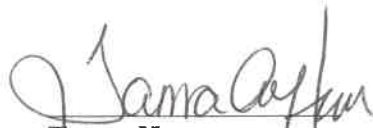
The meeting adjourned at 6:35 p.m.



Respectfully Submitted,

Jane Leslie

Approval Date: February 22, 2021


Chairman O.J. Robinson
Tamra Ham

Jayne Ludwig