

MEETING MINUTES

MAY 2, 2022 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Board of Selectmen Present: Chairman OJ Robinson, Vice Chair, Tamra Ham and Jack Daly

Staff Present: Town Manager, Carina Park, Executive Assistant, Jane Leslie and Fire Chief, Ron Beard

Public Present: Cynthia Lloyd, Debbie Celino, Jim Welsh, Steven Dupre and Nancy Dupre

Public Present via Zoom Video Conferencing: DPW Director Nate Hadaway and Paul Beaudin, II

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 pm.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: "To approve the BOS meeting minutes of April 18, 2022 as presented."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

MOTION: "To approve the BOS Non-Public meeting minutes of April 18, 2022 as presented."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

III. LADIES BATHTUB

Riverfront Condo owner, Cynthia Lloyd addressed the Board of Selectmen following up on discussions from last summer concerning the Ladies Bathtub swimming area ("Bathtub") where the following items were discussed:

- Changing signage at Ladies Bathtub (No overnight parking, no open fires/campfires/grilling)
- The Town taking over the maintenance of the Bathtub (trash removal and clean-up)
- Parking (16 spaces)
- Police/Security
- Restricting access to the parking area/municipal sticker system (Lincoln/Woodstock residents only)?
- Opening up the "Old Hole" swimming area and building a parking area.

Lloyd continued to explain that due to COVID, a lot of things previously discussed were put on the "back burner" and she wanted to continue this discussion before the summer swim season begins and these same problems arise. Lloyd also noted that it was her understanding that Loon would be restricting access to the river again this summer which is going to subsequently cause more people to come to the Bathtub. Lloyd presented the historical context of events between the Riverfront Condos and Ladies Bathtub beginning back in the 1990's, along with obligations and responsibilities that the Town had accepted at that time despite the Town not taking ownership until 2014. Lloyd also noted that the Town never obtained an easement to access the Bathtub across West Branch Road, and the only easement that exists to this day is with Lincoln Station condo residents (path to access the Bathtub). Lloyd further explained that the Riverfront Condos is more than willing to work with the Town, however, there must be control mechanisms in place for what goes on at the Bathtub during the summer months (trash pick-up/removal; parking, fires etc.).

Chairman Robinson feels that the four (4) immediate issues that he sees are: (1) signage, (2) parking, (3) police/security, and, (4) who can access the parking area. A discussion ensued on signage and its verbiage, as well as implementing a sticker program for both Lincoln and Woodstock residents. Robinson supports

instituting a municipal sticker program for Bathtub parking which will entitle Lincoln and Woodstock residents/taxpayers parking privileges at the Bathtub (similar to the Solid Waste Facility stickers). Town Manager Park noted that the only thing that is within the Town's purview is to restrict the parking, and not who can walk in to the area and swim in the river (per Attorney Malia).

Jim Welsh commented that the parking should be limited to full-time (permanent) residents only because anyone owning property can have a Solid Waste sticker on their vehicle, and essentially this could open this small parking area up to a couple of thousand cars versus a couple hundred (permanent residents). Lloyd responded that this is a step in the right direction because they will be limiting the number of cars that can come and park at the Bathtub, even if it does not limit the foot traffic.

Paul Beaudin questioned where the tourists that come and visit are going to swim during the summer months when they are visiting or on vacation? Paul noted that by sending people to the Old Hole or another swimming area, they will only be recreating the same issues that the Bathtub had previously experienced, and the bigger question remains, where are they going to recommend everyone else goes for swimming (non-residents/taxpayers). Paul suggested that someone speak with Loon to see if they will reconsider opening up the swimming access to spread the swimming options out rather than restricting them to one area. Paul also suggested that the Town consider opening up the area on Rt. 112 where the moose sign is located to create another access point through the town-owned land. Paul noted that he believes that the town owns 40' on each side of the Loon Bridge for a right-of-way for maintenance, and a stairway can be erected leading down to the river that the public could utilize for river access.

Robinson made the following motion:

MOTION: "To restrict parking at Ladies Bathtub to people that have a Solid Waste Facility sticker and/or Town Facility Pass sticker."

Motion: OJ Robinson

Seconded: Jack Daly

Motion carries

Opposed: Tamra Ham

Selectman Ham commented that she cannot support restricting access to the river which is why she is opposed to this motion. This motion will restrict everyone except Lincoln and Woodstock property owners and full-time residents who hold a Solid Waste Facility sticker.

DPW Director Hadaway joined the meeting and explained that he had in fact ordered signage in the fall, however, due to it being late in the season he did not follow-up because he was wrapping up several ongoing projects in preparation for winter. Hadaway explained the wording he used for the signage and asked the Board if they wished to amend the verbiage. Carina and Nate agreed to meet this week to review amended language for the signage before placing the order. The Board also discussed amending the wording on the current Lincoln-Woodstock Solid Waste Facility Stickers to possible be called a *Municipal Pass*. Robinson thought it would be helpful to collaborate with the Chamber of Commerce and White Mountain Attractions to advertise alternative swimming holes for visitors.

IV. BOARD OF SELECTMEN'S 2022 GOALS REVIEW

The board reviewed their 2022 Selectmen's Goals:

- 1. Water Meters & Water Rates:** The board agreed to remove this item from the list.
- 2. Village at Loon water pipe to the tank feeding Coolidge Falls & Clearbrook:**

Chairman Robinson feels that this item should remain on the list and have the ability to be the backup for the other zone up on South Peak (after the water storage tank is in place) and to put this into the CIP.

3. Sewer Issues (capacity & town growth) sewer upgrades and funding:

Director Hadaway commented that he has a full in-depth sludge study being scheduled for this year, and based on the results from this study they will be able to determine “next steps.” Hadaway also noted that at some point next year the Town should be receiving a preliminary EPA Permit that will recertify the status of the Wastewater Treatment Plant and determine what will be needed to keep it compliant and/or make improvements. Robinson and the Board agreed to keep this item on the list.

4. Work on obtaining written agreements (defining responsibilities) for PORS (privately owned redistribution system):

Director Hadaway commented that DES has taken the lead on this for the past 3-4 years ensuring that these PORS remain in compliance (approximately 6-8 PORS) and conducting the required bacterial water testing. This item will remain on the list.

5. Process and timeline to resolve water pressure issues, adding addition to the South Peak tank, additional tank at new location:

The Town is currently working on this issue with Mark Bogosian. Carina spoke with Mr. Bogosian’s attorney this morning, and this item will be on next week’s agenda (5/16/22) to discuss the proposed easement.

6. Main Street Crosswalk:

This item has been completed. (Remove)

7. Public Parking/Riverfront Parking/Additional River Access points:

This item is in-process and will remain on the list.

8. Kanc Recreation Parking Area:

This item is in-process and will remain on the list.

9. Workforce Housing/Industrial Business Park:

Chairman Robinson noted that the Board had decided to leave this item on the list, although there are no immediate action items at this time.

10. Obtaining viable members to join town committees:

This item will remain on the list.

11. Short-Term Rentals: In-process

Additions to the BOS Goals:

12. Ladies Bathtub: Resolving the signage and parking issues; in-process.

13. Riverfront Park Project: This would also provide river access.

Burying Town Power Lines:

Selectman Ham questioned whether or not the Board wanted to discuss burying the power lines on Main Street, as she was approached by two separate individuals last week regarding the same, and she did not recall the Board ever collectively having this discussion. Selectman Daly commented that he had brought this to Town Manager Ted Sutton’s attention some years ago when there were grants available (*Beautify Main Street*) for this type of project, however, the Board of Selectmen at that time did not see a need to spend money on this. Ham commented that although she is not in favor of spending taxpayer dollars on

this project, she would support Carina looking into grants and programs that the NH Electric Co-op may have available for projects such as this.

Industrial Business Park:

The Board discussed the lots that the Town owns at the Industrial Business Park (Arthur Salem Way). Selectman Ham feels that what the Town needs is housing, and noted that there is a legal way to change the zoning on part of the land so that housing could be built. Robinson feels that they are not in a rush to sell these parcels as much as finding the appropriate business that meets the criteria of the covenants. Ham feels that there is room for housing and sellable business lots which is the option that the Town needs the most. Robinson suggested including this to the Workforce Housing goal (#9) on the list.

Camper outside 7-11

Daly asked what was going on with the dilapidated RV Camper outside of 7-11? Carina responded that she is working on this now and trying to find out why it is there. Chief Beard explained that the vehicle that was originally towing the camper was undersized, and the Police Department pulled him over and made him leave it at the site where it is parked today. The Police Department is in communication with the owner of the camper.

V. OLD/NEW BUSINESS

Town Manager's Report

Chenard Site Visit:

Town Attorney, Jason Dennis has confirmed with Attorney Marshall that the site visit will be conducted on May 10th between the hours of 8am and 1pm. This visit will be posted as a non-meeting with Town Counsel.

Granicus Short-Term Rental Management:

Carina has signed a contract with Granicus for the Short-Term Rental Management program. The terms of the contract will be billed quarterly in anticipation of balancing the expenses with the revenue that is collected.

Locality Equipment Program:

The Town's application for the GOFERR (Governor's Office for Emergency Relief and Recover) Locality Equipment program has been accepted, and the Town has been awarded \$50k to purchase new police and fire radios.

Compliance Reporting:

Carina submitted the Town's annual Compliance Reporting for the ARPA funds (American Rescue Plan Act), in addition to the first quarter Northern Border Regional Commission progress report.

Scenic Byways Grant:

Carina will be submitting the final application to DOT for the Scenic Byways Grant which is due May 6th.

Department of Public Works Job Vacancy:

An advertisement has been posted in the Courier Newspaper, Plymouth Record, Town Website and NH Municipal Association Classifieds for a full-time Equipment Operator/Driver Laborer.

Grafton County Broadband Informational Handout:

Carina provided the Selectmen with a handout for the Grafton County Broadband Committee (see attached).

Town Hall Flooring Replacement:

Carina updated the Board on the Town Hall flooring replacement plan which was going to originally be installed over the current hallway flooring, however, due to the severe cracking and degradation of the current floor tiles, it will have to be torn up and will cost an additional \$2k [Note: original quote to replace the hallway flooring and Conference Room carpeting was \$15,600].

NEW BUSINESS:

Tax Collector Appointment:

Carina informed the Board that Sandy's last day working as interim Tax Collector is Friday, May 6th and Lisa Peluso has been training to replace Sandy. Carina is not certain whether or not this transition will work out or be long-term, however, with the low advertising response for this position, it is the only option for the Town at this time. The Board of Selectmen thanked Lisa for taking on this very important position.

MOTION: "To appoint Lisa Peluso as Tax Collector."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

Treasurer's Deposit Delegation Authority

The Board signed a new Deposit Delegation Authority document to denote that the Town Clerk and Tax Collector are now two separate positions. Additionally, the sentence ...*whenever receipts total \$500 or more* was corrected to read \$1500 or more, and the following motion was made:

MOTION: "Pursuant to the provisions of RSA 41:29, II, the Town Treasurer Pursuant to the provisions of RSA 41:29, II, the Town Treasurer has the responsibility to deposit all such monies received by the Town of Lincoln in appropriate financial institutions as outlined in the statute.

RSA 41:29, VI allows the Treasurer to delegate deposit or other financial functions to other town officials or employees provided such delegation is in writing and includes written procedure acceptable to the Board of Selectmen. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Lincoln Town Treasurer hereby delegates deposit function authority to the Lincoln Town Clerk/Tax Collector and her respective Deputy of the funds collected in the role. These deposits shall be made on a weekly basis or daily, whenever receipts total \$1500 or more.

In making these deposits, the Lincoln Town Clerk/Tax Collector and her respective Deputy shall provide the Lincoln Town Treasurer with the deposit slip from the Town's general fund financial institution, in addition to a detailed back up report documenting the receipt of monies comprising the deposit made.

This authority shall remain in effect until rescinded by written notice of the Lincoln Town Treasurer."

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

Municipal Services Fees:

Finance Director Johnna Hart, Town Treasurer Janet Peltier and Town Clerk Kristyn Brophy are discussing moving from a "two-check" town to a "one-check" system for all motor vehicle transactions.

29 School Street – Involuntary Lot Merger:

Chairman Robinson read the following email received from Mercedes Mulligan: *I am requesting the un-merger of an involuntary lot merger. I would like to have another dwelling unit erected on the rear lot. It appears at some point the rear lot was modified as the lot line is at an angle instead of straight across. Please advise as to what steps need to happen. Let me know if I need to have the land surveyed. Best, Mercedes Mulligan*

After a brief discussion, the following motion was made:

MOTION: "To approve the un-merging of an involuntary lot merger at 29 School Street."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

Public Participation:

Links condo owners, Mr. and Mrs. Steven & Nancy Dupree addressed the Board of Selectmen asking if there was anything that could be done to further regulate/restrict short-term rentals in the community. Mr. Dupree expressed concerns with the nuisance problems being created by the growing short-term rental market, and was appealing to the Board for guidance. Robinson explained that the Condo Associations have more legal power and latitude over restricting short-term rentals within their individual condo communities than the Town does. Robinson further explained that the Town recently contracted with a short-term rental management company that will be identifying all of the Town's short-term rentals and overseeing their registration process; compliance with town ordinances, as well as obtaining important contact information.

Jim Welsh asked if there was any way for the Police Department to bill for short-term rentals that are habitual nuisances? Selectman Daly commented that there is a clause in the Ordinance that allows for penalty fines for nuisance rentals, and after three (3) complaints/incidents logged with the Police Department within one year, the Town may then revoke the registration for the short-term rental.

VI. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (e)

There was no non-public session.

VII. ADJOURNMENT

With no further business to attend to, the Board made the following motion:

MOTION: "To adjourn."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

The meeting adjourned at 7:50 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date: May 9, 2022


Chairman O.J. Robinson


Tamra Ham


Jack Daly

May 2, 2022
Board of Selectmen's Meeting
Please PRINT Legibly

Debbie Collins

(Print Name)

Jim Welsh

Steven Dupre

Nancy Dupre

Debbie Collins

(Sign Name)

Jim Welsh

Steven P. Dupre

Nancy Dupre

CONNECT GRAFTON COUNTY NOW

FIBER OPTIC NETWORK



FIBER OPTIC
NETWORK



COUNTY-OWNED
ASSET



COMMON ACCESS
INFRASTRUCTURE



BROADBAND
EXPANSION



ECONOMIC
DEVELOPMENT

Grafton County is developing a County-owned, open-access, middle-mile backbone (network) serving all communities and rural population centers with a combination of new fiber optic cable construction, when necessary, and existing infrastructure, where possible, to reduce buildout costs. The backbone will be available to all 39 Grafton County municipalities and multiple Internet Service Providers (ISP) to provide ubiquitous open access Fiber-to-the-Premise services to homes, businesses and more. This network is the springboard for connecting all areas of the County in a very cost-competitive manner through a single cohesive plan and deployment.

The network will consist of multiple links connecting core sites and anchor locations along the route with total route mileage anticipated to be 353 miles. The backbone route will utilize 144-strand fiber and consist of approximately 95% aerial, except for a few locations where poles are not available.

The network will provide the electronics and optics necessary to provide service at identified Municipal/County anchor locations and will allow for future growth and expansion with minimal additional equipment. Non-Municipal/County locations will be served through dark fiber access only, allowing ISPs to develop their own last mile and Fiber-to-the-Home architecture.

The Connect Grafton County Now program has support from NH County Commissioners, UNH staff managing the I-BEAM Network, NH Office of Strategic Initiatives, federal and state delegation members, 30 municipalities throughout Grafton County, Vermont Community Broadband Board, healthcare providers, manufacturers, educational institutions and more.

ABOUT US

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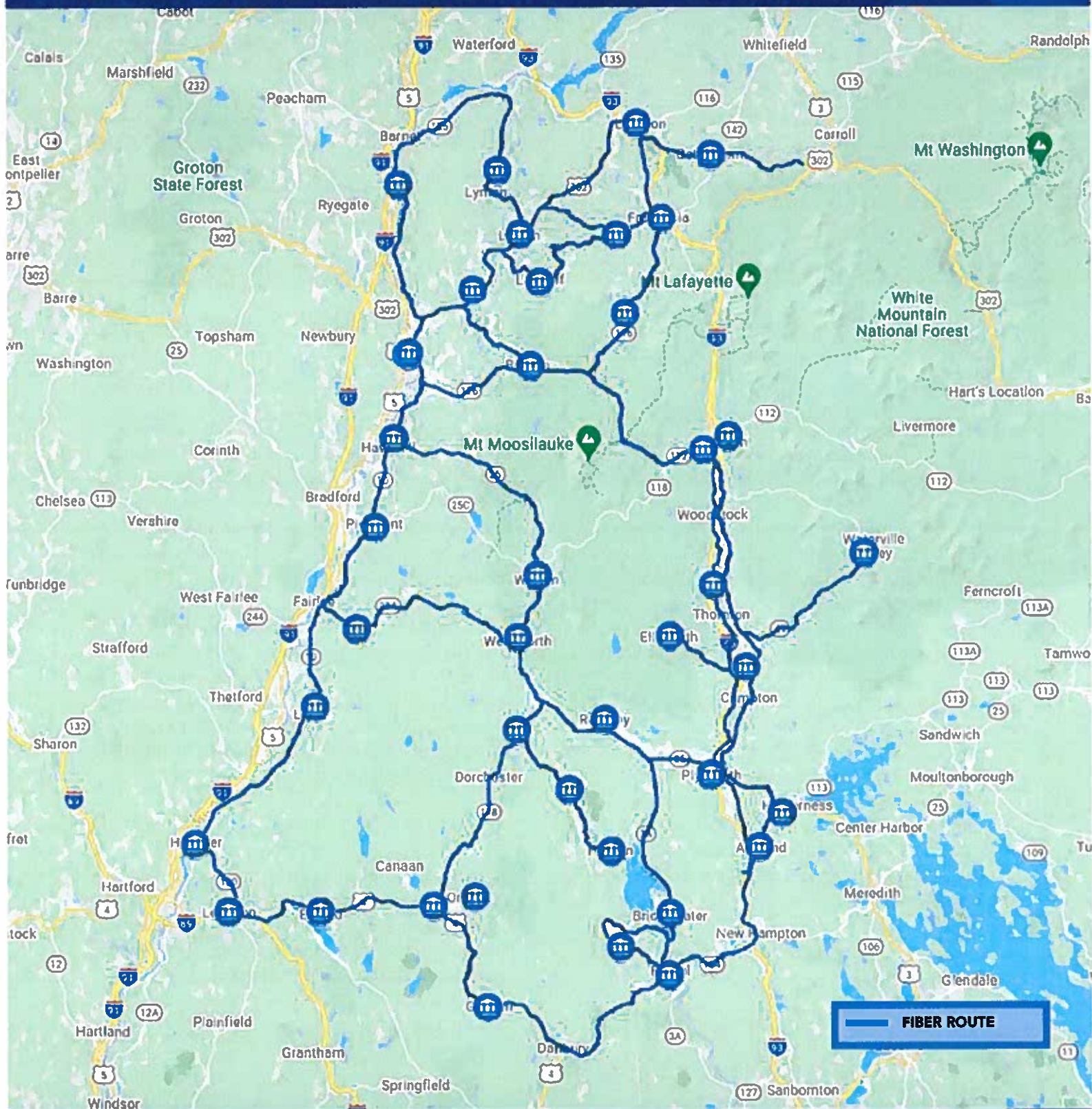
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