

LINCOLN BOARD OF SELECTMEN'S

APPROVED

MEETING MINUTES

FEBRUARY 12, 2021 – 4:00PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Board of Selectmen Present via Zoom: Chairman OJ Robinson, Vice Chair, Tamra Ham, and Selectman Jayne Ludwig

Staff Present via Zoom: Town Manager Burbank, Fire Chief, Ron Beard, and Administrative Assistant Jane Leslie.

Public Present via Zoom Video Conferencing: Moderator, Robert Wetherell, and Dennis Ducharme

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 4:10 pm.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: “To approve the BOS Public Bond Hearing meeting minutes of February 4, 2021 as presented.”

Motion: Tamra Ham

Second: Jayne Ludwig

All in favor.

III. MARCH TOWN MEETING LOCATION

Chairman Robinson explained that the board was meeting today to discuss options for holding both the town elections and the Town Meeting, which are scheduled for Tuesday, March 9th. Robinson noted that the School Board recently met and decided to *not* allow the town to hold their annual meeting/voting at the school this year due to the current COVID situation. Robinson further explained that during the previous Selectmen's meeting, the board had discussed holding both the elections and the deliberative session in-person up at the Days Inn (formerly known as the Beacon Motel). The thought was to hold the daytime elections in the area that used to be known as “Dads Restaurant/lounge,” and the business meeting in what used to be the indoor tennis court, and now the banquet center.

Moderator Wetherell addressed the board and explained that he and Chief Beard visited the Days Inn yesterday (2/11), and the lounge area appears to be a perfect venue for the daytime elections, and has more than enough adequate room for this event (will be able to accommodate one-flow traffic). Wetherell also noted that the banquet center/indoor tennis court area has plenty of capacity (100-150 people) for the evening business meeting that can easily accommodate social distancing requirements. Wetherell added that the Days Inn has plenty of chairs and tables available for the meeting, and other then a few minor technicalities (parking lot snow removal, van accessible parking spot, American Flag must be hung in front of polling location) this venue will definitely work fine for the day's events. Town Manager Burbank responded that DPW Director Hadaway will be able to take care of snow removal in the parking lot, as well as create a van accessible parking spot. Burbank noted that since this is a town function, he would give Chief Beard a waiver to use the town's ladder truck to properly hang the American Flag at the polling location, and they will be able to make this all work. Chief Beard commented that he has spoken to Marcus Corey, and he is willing to supply the town with wireless microphones, speakers, and other equipment necessary for the deliberative session. Dennis Ducharme offered tables and chairs from the Riverwalk, in the event there are not enough for the meeting.

Chairman Robinson commented that he feels that the town should sign a one (1) day lease with the Days Inn for (1) insurance purposes, (2) with a signed lease, the town will have an *equitable interest* in the

property, and therefore be able to remove the snow from the parking lot, hang the American Flag, as if it was town property. Robinson also suggested that the informational flyer that is going to be posted with the Town Meeting location information should also mention that everyone is *expected* to wear a face mask. Moderator Wetherell commented that there is a Senate House Bill that allows towns to either hold virtual or in-person town meetings, and it specifically states that people must wear face masks upon entering the building and to their seats. Wetherell further explained that the Moderator can require that all participants must wear their masks *at all times*, however, they must then create a *mask less* section of the meeting room for anyone who does not want to wear their mask when seated. Robinson asked if they will need additional facilitators available to guide the public to the various parking/voting/meeting locations because this is a new venue. Wetherell thought this was a good idea, and noted that additional signage may also be helpful as well as a new position that will be responsible for sanitizing and wiping down the microphone between speakers. Robinson thought that between the Supervisors of the Checklist and Ballot Clerks, possibly one of them may want to take on this responsibility. Chief Beard offered to reach out to the Rotary members to see if there is an Interact student that may be interested in helping out at Town Meeting and taking on the responsibility of keeping things clean and sanitized.

Robinson explained that for the daytime elections, they will run them as they normally do (with COVID protocol) and then break at 6pm and prepare to go into the Town Meeting for 6:30 pm, with the first order of business being the bond vote (Water Meters). The board noted that they will review the warrant with Moderator Wetherell during their Selectmen's meeting on Monday, February 22nd.

MOTION: "To hold the annual elections at the Days Inn Resort from 10am to 6pm followed by the Town Meeting at 6:30pm also at the Days Inn Resort, and to direct the Town Manager to draft and sign a lease agreement for the one (1) day use of the Days Inn Resort for the Election and Town Meeting purpose."

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

Selectman Ham asked Town Manager Burbank to thank the owner of the Days Inn for generously offering his property to the town for the purpose of holding the town's annual meeting at no cost to the taxpayers.

IV. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (e) (2) Legal updates

MOTION: "To go into Non-public session pursuant to RSA 91-A:3 (III) (e)" (2) Legal updates

Motion: Tamra Ham

Second: OJ Robinson

All in favor.

The BOS went into Non-public session at 4:30 p.m.

MOTION: "To re-enter public session."

Motion: OJ Robinson

Second: Jayne Ludwig

All in favor.

The Board reconvened public session at 4:52 p.m.

VII. ADJOURNMENT

With no further business to attend to, the Board made the following motion:


MOTION: "To adjourn."

Motion: Jayne Ludwig

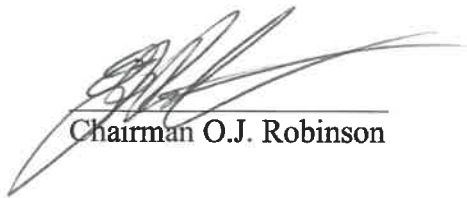
Second: OJ Robinson

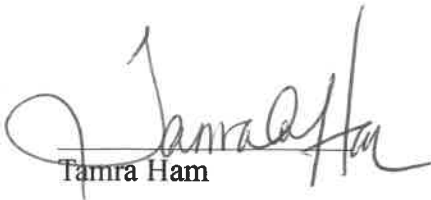
All in favor.

The meeting adjourned at 4:54 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date: February 22, 2021


Chairman O.J. Robinson


Tamra Ham

Jayne Ludwig



Town of Lincoln

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PUBLIC NOTICE

DUE TO COVID CIRCUMSTANCES, MARCH TOWN MEETING
WILL BE HELD ON MARCH 9th AT THE DAYS INN (previously
known as THE BEACON RESORT) LOCATED AT 557 US ROUTE 3,
LINCOLN NH



**VOTING WILL BEGIN AT THE OLD “DAD’S RESTAURANT
FUNCTION AREA” AT 10:00am and go to 6:00pm.**
**THE TOWN BUSINESS MEETING WILL BEGIN
AT 6:30 PM AT THE SAME LOCATION.**

**Signs will be posted directing voters to the designated
parking/meeting area.**

