

MEETING MINUTES

MAY 23, 2022 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Board of Selectmen Present: Chairman OJ Robinson, Vice Chair, Tamra Ham and Jack Daly

Staff Present: Executive Assistant, Jane Leslie and Fire Chief, Ron Beard

Staff Present via Zoom: Town Manager, Carina Park

Public Present: Debbie Celino and Jim Welsh

Public Present via Zoom Video Conferencing: Paul Beaudin, II

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 pm.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: “To approve the BOS meeting minutes of May 16, 2022 as amended.”

Motion: Tamra Ham **Second:** Jack Daly **All in favor.**

MOTION: “To approve the BOS Non-Public meeting minutes of May 16, 2022 as presented.”

Motion: Tamra Ham **Second:** Jack Daly **All in favor.**

III. OLD/NEW BUSINESS

Town Manager's Report

Land Use Permits/Code Enforcement Update:

The Planning Department's Technical Review Team (TRT) met last week and has reassigned tasks in an effort to lessen the burden on Planner Bont, and to expedite the Land Use Permitting process. Status update:

- 6 Land Use Permits issued
- 2 Land Use Permits awaiting final comments (from Ray Korber)
- 4 active Land Use Permits
- 2 active long-term
- 2 inactive

Planning/Zoning Department Hours of Operation Change:

Selectman Daly asked for clarification on the new hours for the Planning Department. Carina explained that the Planning Department had changed their hours of operation over a year ago which was supposed to allot more time for the Town Planner to work on applications, however, this never really worked out. The new change in the Planning Department hours will allow Carole to have public walk-in hours on Monday, Wednesday, and Fridays from 8am to 3pm; and Tuesdays and Thursdays will be for scheduling appointments with applicants and anyone wishing to meet one-on-one with Planner Bont for a more in-depth discussion. Carole's assistant, Lisa Peluso will also be working across the hall as the new Tax Collector on Tuesdays and Thursdays from 8am to 4pm, so this scheduling change should be beneficial for all. The Board agreed that this will lead to more efficient use of time for personnel.

50 **Granicus Short-Term Rental Management:**

51 Carina and the Technical Review Team met with the Granicus Project Manager to discuss deliverables
52 and a timeline to get the Short-Term Rental Program up and running. The goal is to go “live” by mid-
53 August.

54
55 **Special Event Permit – One Love Brewery:**

56 Carina spoke with Chief Morris about One Love Brewery using the Town’s Gazebo for live music on
57 Memorial Day Weekend (May 28th from 3pm-6pm), and agreed that One Love can use the Gazebo, however,
58 they must provide a Certificate of Insurance to the Town and display additional signage (No Alcohol Beyond
59 a Designated Area). Chief Morris recommended reaching out to the State Liquor Commission to get this on
60 their radar, however he was not certain whether or not he could commit a special detail shift for that day.
61 Carina and Chief Morris have a phone call scheduled for May 24th with the owners of One Love Brewery
62 to discuss any additional provisions that may be required. Selectman Daly wanted to ensure that in the
63 event a special police detail is required, it is not at the expense of the taxpayers, and either the property
64 owner or the business owner will incur this expense.

65
66 **Grant Updates:**

67 Last week, final submissions were made on the Scenic Byways; Department of Justice, and the Drinking
68 Water State Revolving Loan Fund applications.

69
70 **Ladies Bathtub Signage:**

71 New signs have been installed at Ladies Bathtub. The new signage does *not* indicate that the parking is
72 for Lincoln & Woodstock property owners/residents *only* because the Town will need to amend its current
73 parking/traffic ordinance to include “enforcement” under the purview of the Ordinance. Once the
74 Ordinance is amended, Nate will order additional signage with the appropriate language. OJ suggested
75 that they discuss the Traffic Ordinance at their next meeting (June 6th) if Chief Morris is able to come up
76 with the proper language to amend the same.

77
78 **OLD BUSINESS:**

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80 **Hanson Farm Road Fence:**

81 Carina spoke with DPW Director Hadaway about the type of fencing that is going to be installed up on
82 Hanson Farm Road (fence was removed for the reconstruction of Hanson Farm Road in 2016) and noted that Director
83 Hadaway had a discussion with the property owner that the previous Town Manager, Butch Burbank had
84 agreed to compensate because their share of the fencing was *not* installed, however, it is unclear whether
85 or not funds actually transferred hands (Finance Director, Johnna Hart will be looking into this matter further). The
86 property owner asked Director Hadaway if the fencing could be stockade versus chain link fencing?
87 Hadaway feels that the stockade fencing would be more cost effective for the Town, and he will be
88 obtaining pricing.

89
90 **Joint BOS meeting with Woodstock:**

91 Selectman Daly asked if Woodstock has confirmed a July meeting date (either July 11th or 25th) to hold the
92 next joint meeting? Jane Leslie responded that she is working on this with Judy Welch, and Woodstock
93 BOS will be discussing this at their next scheduled meeting (May 31st).

94
95 **NEW BUSINESS:**

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97 **Tax Collector’s Warrant:**

98 The Board reviewed and signed the 2022 Tax Collector’s Warrant which gives the Tax Collector, Lisa
99 Peluso the authority to collect taxes in the amount of \$6,623,761 due July 1, 2022.

2021 Abatement Request:

George & Judith Carter, 7 Hay Hill, (M/L 132-032-000-000000)

The Assessors have adjusted the grade of the building to be more in line with similar properties in the area. **Previous Assessment: \$1,599,000 – Revised Assessment: \$1,301,400**

MOTION: “To grant the abatement request from the previous assessment of \$1,599,000 to the revised assessment amount of \$1,301,400.”

Motion: OJ Robinson

Second: Jack Daly

All in favor.

School Districts Funding Formula:

The Board reviewed a letter received from SAU Superintendent, Judith McGann concerning the school districts funding formula process which will be holding meetings beginning this Spring (see attached). During the School Board meeting on April 20, 2022, the Board discussed reviewing the funding formula for the Lincoln-Woodstock Cooperative School District (per RSA 195:8) which may be reviewed after the expiration of the five (5) year period measured from the date of the meeting at which the last change was made to the cost apportionment formula. *The last funding formula change approved by the voters and the State Board of Education was in 2014.

There will be a Funding Formula Committee comprised of one (1) Selectboard member from Lincoln and Woodstock; one (1) member at large from each town, one (1) School Board member from each town, and, one (1) neutral member who does not reside in either town (7 total members).

The Board discussed whether or not there would be a conflict of interest for Selectman Ham to sit on this committee as the Selectmen’s Rep. because she is also a member of the School Board. The Board agreed to have Carina reach out to the NH Municipal Association (NHMA) to obtain an opinion on this matter. The Board asked Paul Beaudin if he would consider sitting on the committee as Lincoln’s *member at large*. Paul Beaudin responded that he was the member at large for the last Funding Formula Committee (2014), and in the end, he left feeling discouraged because he put a lot of effort into this discussion, and felt it came down to a political resolve (more people from Woodstock participated than Lincoln). Paul said he would be willing to try it one more time if the Board was willing to appoint him.

MOTION: “To appoint Paul Beaudin to the Funding Formula Committee as the member at large.”

Motion: Jack Daly

Second: OJ Robinson

All in favor.

Dispatcher JJ Bujeaud Celebrated 25-Years with Lincoln Police Department:

Selectman Ham noted that Dispatcher JJ Bujeaud recently celebrated his 25th year of working for the Town of Lincoln Police Department. The Board thanked JJ for his long-term commitment to the Town of Lincoln.

Town Hall/Gazebo Landscaping:

Selectman Ham commented that the flowers at both the Town Hall and the Gazebo are gorgeous and make the Town look awesome.

South Peak Water Tank Easement:

Carina explained that she has been in touch with Mark Bogosian (South Peak LLC Owner/Developer) and Sam Kenney (Weston & Sampson) regarding the easement and survey work, and things are moving along. Robinson suggested that if Carina receives the revised easement in the coming days/weeks to email it to the Board so that they have adequate time to review it and prepare any questions that they may have in

advance of the next meeting.

Public Participation:

Paul Beaudin asked if he could obtain a copy, or come to Town Hall to review the Loon Mountain Bridge Reconstruction Project plans. Carina recalls seeing a copy somewhere at Town Hall, and told Paul that he was welcome to stop by to review the same.

Paul Beaudin asked the Board if they would consider putting up a sign by the Napa Store (at the intersection of Main Street & Connector Road) signifying an alternate access point to I-93 up on Route 3 to help alleviate traffic on Main Street during the busy traffic months. Robinson responded that the State DOT controls all signage on State roads. Carina commented that this may be a good time to have this conversation with the State because they are relocating signage over near the entrance to the Urgent Care Facility on Railroad Street (to accommodate the wider entrance). Selectman Ham asked Carina to check the archived emails on her computer because the previous Town Manager has had this discussion with Phil Beaulieu (State DOT) and the State was not receptive to putting any signage up, however, she was not certain of their reasoning.

Jim Welsh remarked that the Town should speak with DOT about having a “delayed green light” on Main Street (from Loon Mountain down Main St.) so that traffic coming from North Woodstock could turn left on to Connector Road without waiting a long time during high volume traffic days.

VI. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (a,c,e,j)

There was no non-public session.

VII. ADJOURNMENT

After review of the weekly payables, and with no further business to attend to, the Board made the following motion:

MOTION: “To adjourn.”

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

The meeting adjourned at 6:10 p.m.

Respectfully Submitted,
Jane Leslie

Approval Date: June 6, 2022

Chairman O.J. Robinson

Tamra Ham

Jack Daly