

**LINCOLN BOARD OF SELECTMEN'S**

**APPROVED**

**MEETING MINUTES**

**MONDAY, OCTOBER 3, 2022 – 5:30PM**

**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

**(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)**

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**Lincoln Board of Selectmen Present:** Chairman, OJ Robinson; Vice Chair, Tamra Ham and Selectman Jack Daly

**Staff Present:** Town Manager, Carina Park and Executive Assistant, Jane Leslie.

**Public Present via Zoom:** Paul Beaudin II

**Public Present:** Debbie Celino and Jim Welsh

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**I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 5:30 pm.

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**II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING**

**MOTION: “To approve the BOS meeting minutes of September 26, 2022 as presented.”**

**Motion:** Tamra Ham

**Second:** Jack Daly

**All in favor.**

**MOTION: “To approve the Non-Public BOS meeting minutes of September 26, 2022 as presented.”**

**Motion:** Tamra Ham

**Second:** Jack Daly

**All in favor.**

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**III. OLD/NEW BUSINESS**

**Town Managers Report:**

**Route 3 Water Infrastructure Improvements (Boise Brook to the Flume Pump Station):**

DPW Director Hadaway confirmed that the optional add-on work for the proposed Route 3 water infrastructure improvement project (to conduct a subsurface investigation with borings to determine the presence of subsurface rock; and then determine the feasibility of the water main installation via horizontal directional drilling) will be valid for the life of the project regardless of when the town decides to begin the actual water main upgrades. Weston & Sampson (W&S) has submitted a proposal and a scope of services to conduct the background investigative work to determine a course of action for the infrastructure improvement project (approximately one-mile of improvements) which should be completed within approximately 90-days. Chairman Robinson noted that other aspects of planning for this infrastructure project will be to apply for grants and budgeting (rough estimate of actual project costs are approximately \$1.5M per mile) as well as developing a timeline and course of action.

**Coalition Communities 2.0:**

Carina recently attended the Coalition Communities 2.0 meeting regarding the SWEPT (Statewide Education Property Tax) legislation and efforts to revert to the “donor” town school funding model, and updated the Board on several recent changes: (1) The legal counsel that was representing the Coalition Communities (Bernstein Shur) will no longer be carrying this case going into 2023, and the committee has subsequently drafted an RFP and submitted it to several law firms. The proposals will be reviewed in the coming weeks and upon selection of a new legal counsel, the participating communities will be notified [\*approximately 35

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communities are participating in the Coalition Communities 2.0 initiative] (2) the committee has prepared and submitted an informational survey for all of the mid-term election candidates to see where they stand on the SWEPT legislation.

#### **Town Hall HVAC:**

The furnace and AC Unit has arrived at Town Hall and will be installed in the coming weeks. The second unit will be part of the 2023 budget process (2 AC units remain to be replaced).

#### **Black Mountain Road:**

Director Hadaway recently met onsite with the NH Electric Coop (NHEC) to discuss moving their utility lines that lie underneath Black Mountain Road. Unfortunately, the paving season is nearing an end, and even if the utility lines are moved this fall, the paving will not be done until next spring, 2023. Chairman Robinson explained that the Black Mountain Road project was part of a settlement agreement with Loon Landing Development (LLD). The Town held surety monies (\$140,225.00) and upon completion of all LLD's "Projects" (Obligations) as defined in the Settlement Agreement, the Town would release the Surety funds and *a portion* of the money would be used for the sole purpose of funding the Town's planned shim and coating and other necessary repairs/improvements to the +/-1400' section of Lower Black Mountain Road. Robinson asked if the Developer was aware that the road would not be paved until next year (Carina was not aware if the Developer had been notified) and if not, Robinson suggested that as a courtesy, she update them on the status of this project.

#### **Site Visit to Joseph Chenard's Route 3 Property:**

The Board of Selectmen will be holding a non-meeting with Town Counsel and conducting a site visit to Joe Chenard's property located on US Route 3 on Tuesday, October 11<sup>th</sup> at 1pm. Mr. Chenard's attorney will also be present for the site visit.

#### **Consolidated Communications of Northern New England (formerly known as Fair Point):**

The Town received notice last week that Consolidated Communications will be appealing their 2021 tax assessment with the Board of Tax & Land Appeals (BTLA). In August, 2021, the Town settled with Consolidated Communications for tax years 2011-2019. It has yet to be determined if Consolidated Communications is appealing just Lincoln's 2021 tax assessment, or other municipalities as well. Carina to speak with Donahue, Tucker & Ciandella (DTC), the law firm that previously represented Lincoln and other communities to verify the same. Fair Point Communications recently filed an abatement which was forwarded to Georgy Sansoucy (Town's Utility Appraiser) who denied the request, and Fair Point subsequently appealed that denial (contesting the Town's value of the right-of-way's).

#### **Loon Mountain Thank You Letter – Highland Games Event:**

The town received a thank you letter from Loon Mountain for allowing them to use the town's parking areas along with the newly expanded parking at the Kanc Rec during the Highland Games weekend. Loon also commended Lincoln Fire and Police Departments for keeping everyone safe and traffic moving. The Board thanked Loon Mountain for their cooperation and advanced planning initiative for this event, as well as NH Scots for allowing free admission to Lincoln and Woodstock residents on Sunday.

#### **Halloween – Monday, October 31<sup>st</sup>:**

The Board discussed Halloween falling on a Monday night this year and the following motion was made:

#### **MOTION: "To cancel October 31<sup>st</sup>'s Board of Selectmen's Meeting."**

**Motion: Jack Daly**

**Second: Tamra Ham**

**All in favor**

The following streets will be closed for Halloween trick-or-treating: Lincoln: School Street, Church Street & Maple Streets will be closed to vehicular traffic from 5pm to 7pm. Woodstock: School Street, Young Street, Paradise Road & Bell Street will be closed also from 5pm-7pm. To help with the heavy financial burden on the residents of these trick-or-treating streets, the Linwood Friends of Recreation is currently holding a Candy Drive now through Friday, October 21<sup>st</sup> to help those residents' requesting assistance. **Drop off locations:** Recreation Department at the Community Center; Lincoln Library, Lincoln Town Hall & Woodstock Town Hall. If you live on any of the streets being closed either in Lincoln or Woodstock and would like to receive candy to pass out during the Trick-or-Treating hours, email [communitycenter@lincolnnh.org](mailto:communitycenter@lincolnnh.org) or call (603) 745-8958 by October 21<sup>st</sup>.

#### **Granicus Short-Term Rental Program:**

Granicus presented their final training to Town Hall staff (Chairman Robinson attended) last Friday, September 31<sup>st</sup> and the tentative date to "Go Live" is scheduled for Monday, October 10<sup>th</sup>. There was a brief discussion about whether or not to send a mass-mailing to the town's current short-term rental operators informing them that Granicus will be overseeing the town's short-term rental program. Chairman Robinson was not certain that it would be necessary to do a mailing, as Granicus was more a tracking and maintenance system for the town. Selectman Ham reiterated the town's intent when creating this Short-Term Rental Ordinance: (1) was to obtain contact information for communication and to effectively address complaints, and, (2) to look at the life-safety issues (verify bedroom/bathroom compliance with information listed on the assessment cards).

#### **2023 Budget Reviews:**

Carina will be meeting with Department Heads this week to go over their 2023 budgets in preparation for the upcoming budget season.

#### **NEW BUSINESS:**

##### **Pollard Road Radar Signs:**

Selectman Ham commented that the radar signs are up and working on Pollard Road.

##### **Pemigewasset River Local Advisory Committee (PRLAC):**

Chairman Robinson attended the September 27<sup>th</sup> PRLAC meeting. This was a kickoff meeting for the discussion of the *Pemi River Corridor Management Plan* (see attached). The rivers corridor management plan is a tool used to help manage the protection of the Pemi River's characteristics most valued by corridor communities, and documents natural resources along the river, existing protections, along with local concerns and recommendations.

##### **Lincoln-Woodstock Community Child Care Center:**

The Child Care Center will be holding a 5k fundraising event this Sunday, October 9<sup>th</sup> beginning at 7am.

#### **OLD BUSINESS:**

##### **US Forest Service (USFS) – South Peak Water Storage Tank:**

The USFS met on September 21<sup>st</sup> for their *Small Projects Day forum* which occurs twice a year (spring & fall) to review their small projects list (part of their National Environmental Policy Act (NEPA) which supports the Forest Service's compliance with the environmental laws and regulations that guide management of the lands and resources of the National Forest System), and was reviewing the town's plans and request to proceed with the water storage

tank up at South Peak. The town has not received a response yet from the USFS. Selectman Ham felt someone should reach out to the USFS to see if any decisions have been made.

**41 Church Street Property – Cease & Desist:**

The property owner (Sebastian Birritteri) has obtained a *Demolition Permit Application* so that he can demolish the structure at 41 Church Street, however, the application has not been returned yet. The property owner will need to contact asbestos companies and state agencies prior to the demolition process (owner has 30-days to remedy and respond/take action to the cease & desist).

**Hanson Farm Road Fence:**

The Board thanked the Public Works Department for putting the fencing up on Hanson Farm Road. They did a great job.

**Riverfront Park:**

There was a brief discussion about tree removal at the town's Riverfront Park location. Selectman Daly noted that Michael Donahue may be interested in assisting with the tree removal.

**Public Participation**

Debbie Celino referred to a previous discussion during the September 12<sup>th</sup> Board of Selectmen's meeting when resident Elaine O'Rourke expressed some concerns over the Days Inn up on Route 3, and questioned if anyone had looked into this matter. Carina explained that Ryan Fairbrother went up to the Days Inn that same evening, and based on his observations, there did not appear to be anything out of the ordinary going on. Selectman Ham commented that she had asked around if any construction was going on, and was told that some minor carpet replacement was done in some of the rooms and cabins. Robinson added that the previous area that was an office had been renovated into employee housing, and other units were being used for transitional housing (homeless people being sent here from Tri-County Caps homeless intervention program).

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**IV. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (c) Personnel**

**MOTION: "To go into Non-public session pursuant to RSA 91-A:3 (III) (c)."**

**Motion: Tamra Ham                      Second: Jack Daly                      All in favor.**

The BOS went into Non-public session at 6:30 p.m.

**MOTION: "To re-enter public session."**

**Motion: OJ Robinson                      Second: Jack Daly                      All in favor.**

The Board reconvened public session at 7:05 p.m.

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**V. ADJOURNMENT**

After review of the weekly payables and with no further business to attend to, the Board made the following motion:

**MOTION: "To adjourn."**

**Motion: Tamra Ham                      Second: Jack Daly                      All in favor.**

The meeting adjourned at 7:05 p.m.

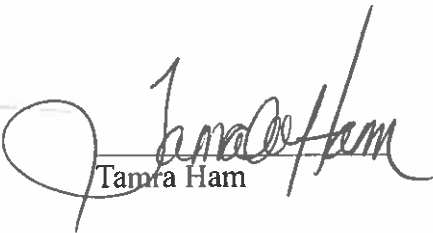
Respectfully Submitted,

Jane Leslie

  
Approval Date: October 17, 2022

**Lincoln Board of Selectmen:**

  
Chairman O.J. Robinson

  
Tamra Ham

  
Jack Daly



**October 3, 2022**

Board of Selectmen's Meeting

Please **PRINT** Legibly

Debbie Celina

(Print Name)

Tim Welsh

Debbie Celina

(Sign Name)

Tim Welsh





Date: September 19, 2022

## FOR IMMEDIATE RELEASE

Contact: David Jeffers/Matt Rose  
Lakes Region Planning Commission  
(603) 279-8171

### **“Pemi River Corridor Plan Update”**

The Pemigewasset River Local Advisory Committee (PRLAC) will be updating the Pemi River Corridor Management Plan. The process begins with a Kick-Off meeting on September 27 at 7:00 PM at the Pease Public Library in Plymouth. All are encouraged to attend, learn about the update process, and find out how to provide input.

Rivers and their supporting landscape change over time. The Pemi is no different. That is why it is imperative to keep the rivers corridor management plan up to date. The plan is a tool used to help manage the protection of the river’s characteristics most valued by corridor communities. This documents natural resources along the river, existing protections, along with local concerns and recommendations. The Pemi River Corridor Management Plan was developed under New Hampshire’s Rivers Management and Protection Program (RMPP) in 2001 and updated in 2013. It is due for a new update.

We want you to be a part of this! If you live, work, or play along the Pemigewasset River, your involvement matters for this update. We invite you to join us at our Kickoff meeting on September 27, 2022 which starts our update of the corridor management plan. This meeting will be held at 7:00 PM at the Pease Public Library (downstairs) at 1 Russell St., Plymouth. There will be a presentation/discussion of the current plan, the update process, along with opportunities to provide input. We hope to see you there!

For a copy of the current Pemi River Corridor Management Plan, go to <https://www.lakesrpc.org/PRLAC/files/PemiCorrMgmentPlan2013.final.pdf>. For more information PRLAC, visit the PRLAC website <https://www.lakesrpc.org/prlac/prlacindex.asp> or call the Lakes Region Planning Commission at 603.279.8171.

