

LINCOLN BOARD OF SELECTMEN'S

APPROVED

MEETING MINUTES

MONDAY, OCTOBER 24, 2022 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Lincoln Board of Selectmen Present: Chairman, OJ Robinson; Vice Chair, Tamra Ham and Selectman Jack Daly

Staff Present: Town Manager, Carina Park and Executive Assistant, Jane Leslie.

Public Present via Zoom: Paul Beaudin II and Alfred Poulin

Public Present: Debbie Celino, Jim Welsh and William "Bill" Conn

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 pm.

II. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: "To approve the BOS meeting minutes of October 17, 2022 as amended."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

MOTION: "To approve the Non-Public BOS meeting minutes of October 17, 2022 as presented."

Motion: Tamra Ham

Second: Jack Daly

All in favor.

III. OFFICE OF HIGHWAY SAFETY GRANT

Town Manager Park explained that the Highway Safety Grant is funding that is provided through the NH Office of Highway Safety (OHS) that addresses high-priority safety concerns and enforcement projects (impaired driving, speed, distracted driving etc.). The grant is for \$8,200 and will be used for campaign programs such as "Drive sober or get pulled over," "Seatbelt Safety for Children," and "Distracted Driver – You Drive, You Text, You Pay."

MOTION: "To approve the Lincoln Highway Safety Grant application and acceptance of \$8,200 for the Highway Safety Grant from the State of New Hampshire."

Motion: Tamra Ham

Seconded: Jack Daly

All in favor

IV. OLD/NEW BUSINESS

Town Managers Report:

Acceptance of Gifts [RSA 31:95-e]

The Police Department received a donation from a property owner in Town in the form of (10) Pelican Rifle & (10) handgun cases along with (12) utility flashlights. The total value is approximately \$5,600. If the Board agrees to accept this donation, a public hearing will be scheduled for November pursuant to RSA 31:95-e which states "*Prior to the acceptance of any such gift with a value of \$5,000 or more, the selectmen or board of commissioners shall hold a public hearing on the proposed acceptance.*" The Board discussed holding this public hearing on November 7th which is when the Community Choice Aggregation Program (CCA) Plan will be holding their public hearing. These will be two (2) separate hearings, but held on the same evening.

Board of Selectmen's Surface Pro Laptop Replacements:

During budget talks with Katie Lavelle from Certified Computer Services (CCS) she noted that the Selectmen can replace their laptop computers for a total replacement cost with labor of \$7,080. The Board did not feel they needed new laptop computers, however, they agreed to budget for the replacement of one Surface Pro (\$2,360) in the event they needed to replace one.

2022-2023 Kanc Rec Ski Area Season Rates:

Season Passes go on sale Tuesday, November 1st (see attached) and will be available at: linwood.recdesk.com. If you pre-purchase your day tickets online, you will receive them at a discounted rate.

New Police/Fire Station Conceptual Design Update:

Over the course of the past couple of months, Police & Fire personnel have been working with the architectural team from Lavallee Brensinger (LBA) to develop the building site plan. They have explored the use of both parcels (with/without the State of NH triangle of land) and the relocation of the driveway. It is the consensus of the team that keeping Mansion Hill Road in its current location, and using the parcel adjacent to the highway (including the State's land) is the best option. The Board reviewed the conceptual design (see attached) which is subject to change as the design develops. Next steps include the finalization of the site design and to begin building design discussions.

Riverfront Park Update:

Town Engineer, Ray Korber (KV Partners) will assist the town in: (1) retaining qualified firms or individual consultants to provide specialty services (survey, geotechnical, environmental, etc.) that may be required for the Riverfront Park Project; (2) retain the services of other qualified consultants to meet permitting and regulatory requirements, and, (3) schedule and coordinate the work of consultants on the town's behalf. Ray Korber will coordinate and attend meetings with NH DES Alteration of Terrain Bureau; Wetlands Bureau, and Waste Management Bureau to develop consensus on the basis of design for the development of the park as well as identifying regulatory requirements necessary to construct the park, and complete the necessary evaluations and assessments to the level necessary to convey the design intent to regulatory agencies.

Ray Korber would like to attend a future board meeting to update the Selectmen on the most recent Amendment #3 and explain the details of the second phase of the site assessment work as required by DES/EPA, and what the additional work will entail (Cleanup of the wetlands/soil management plan, drilling test bores). There was a brief discussion about who would do the test boring work, and whether or not this was something that Nobis could do. The Board agreed to invite Ray Korber to the November 7th Selectmen's meeting to discuss this matter further.

41 Church Street – Cease & Desist/DES Enforcement:

Tom Livingston, Asbestos Inspector from NHDES Air Resource Division was on-site at 41 Church Street last week collecting samples. He has been in contact with the owner (Sebastian Birritteri) and will be ensuring compliance with the State law for the remediation. The Town has requested to be copied on all correspondence between the State and the property owner. At the present time, the State is determining whether the investigation into the contamination was performed to the State's standard, and if the structure is even safe enough for remediation. There was a brief discussion about the owner's intent (Sebastian Birritteri) with the property, who claims his plan is to demolish the structure and rebuild from the ground up. Mr. Birritteri has obtained a *Demolition Permit Application* so that he can demolish the structure at 41 Church Street, however, the application has *not* been returned to the town (this is the **only** application he currently has filed with the Town).

October 31st Board of Selectmen's Meeting:

There will *not* be a Board meeting next Monday night due to it being Halloween.

NEW BUSINESS:**State Mid-Term Elections:**

The Board of Selectmen signed an official election document for the mid-term elections for Governor, US Senator, US Representative in Congress, Executive Councilor, State Senator, State Representative and County Officers. Elections will be held at Lincoln Town Hall on Tuesday, November 8th from 8am to 7pm.

Western White Mountain Chamber of Commerce Annual Dinner/Awards Reception:

The 2022 Annual Dinner and Awards Reception is scheduled for Thursday, November 17th from 5pm-8pm at the Woodstock Inn Brewery (see attached).

Pemigewasset River Local Advisory Committee (PRLAC):

Chairman Robinson will be attending the PRLAC meeting scheduled for Tuesday, October 25, 2022 (see attached).

Email received from Judy LaBossiere:

Robinson read the following email received on October 18, 2022:

TRAFFIC LIGHT by Route 93 entrance/exit:

On Sunday October 9, 2022, my husband and I were one of the THOUSANDS OF CARS trying to drive from Bartlett to Lincoln along the Kancamagus Highway. It took us almost 4 hours. As we reached Lincoln, we saw the Police warning NOT TO RELY on GPS, so we continued. Up until then, we had NO CELLPHONE service. It appears that the traffic lights in Lincoln were contributing to this excessive traffic. Perhaps your county or the State of NH could assist your town with traffic control and/or re-direction.

The Board acknowledged that Columbus Day weekend is one of the busiest times of the year, and the Board is well-aware of the issues that arise during this time. Unfortunately, traffic control is one of many situations that the Lincoln Police Department has to deal with when thousands of visitors pass through Lincoln over the course of the holiday weekend (Motor Vehicle accidents, traffic control, medical emergencies etc.).

Email received from Debra Clark:

Robinson read the following email received on October 8, 2022:

I am not sure who to send this to, but hope you can forward it to the appropriate person (s). I want to express my gratitude and thanks to the Lincoln Police Department for all they do. I am a host at Hancock Campground. The police routinely do rounds through our campground, ensuring everyone's safety. They have always been approachable, courteous, friendly and respectful. They have responded quickly on the rare times I have had to call them, and have been absolute professionals in dealing with whatever situation was occurring. Even the dispatch person I have called was friendly and professional. My hats off to them! The town of Lincoln should be proud of their police force!

-Debra Clarke

Chenard Site Visit:

The site visit to Mr. Chenard's property (US Route 3) scheduled for Tuesday, October 11th at 1pm had been rescheduled due to one of the parties falling ill, and a new date had not been established. Mr. Chenard's

attorney's have been notified that if a new date for the site visit has not been scheduled by Friday, November 4th, the Town would begin the penalty phase of this process (Civil penalty will be \$50 per day until such time as the nuisance is removed or abated to the satisfaction of the governing body.)

RRFB Crosswalks (Rectangular Rapid Flashing Beacon):

Selectman Daly spoke with one of his constituents that expressed concerns over speeding vehicles driving fast and not stopping for the flashing lights at the crosswalks on Main Street. This individual asked if the town could obtain funding/grants for a Closed-Circuit TV (CCTV) system like larger cities use to monitor the crosswalks/Main Street traffic. After a brief discussion, Carina agreed to look into what other municipalities are doing.

OLD BUSINESS:

Industrial Business Park Deeds:

The Board reviewed the deeds for the two (2) occupied parcels at the Industrial Business Park (Kevin Sullivan & Michael & Bobbi Donahue) and Chairman Robinson read the following covenants/restrictions:

- a. The conveyed lot can only be used for light industrial and commercial purposes which conform in all ways to the applicable state and local ordinances provided that any particular use must also be approved by the Town of Lincoln which approval shall not be unreasonably withheld.
- b. Any commercial or light industrial use of this lot or the structures thereupon must be of the type expected to require regular on-site staff supervision and employment. No use primarily intended or storage or other unattended purposes will be allowed;
- c. Any change of business type utilizing the herein conveyed property will require the prior, written approval of the Town of Lincoln;
- d. Outside storage of materials will be limited to those storage uses approved by the Town of Lincoln which approval shall not be unreasonably withheld;
- e. Maintenance of the grounds and structures will be subject to the intermittent review and approval of the Town of Lincoln or its representative;
- f. Grantee, its successors and assigns will provide a site plan reflecting the expected construction and use of the property deeded herein to the Town of Lincoln for approval within one (1) year of the property's transfer to grantee;
- g. Grantee, its successors and assigns will complete that construction and development detailed in the approved site plan within eighteen (18) months of site plan approval by the Town of Lincoln; and,
- h. No storage of materials deemed to be hazardous waste by the New Hampshire Environmental Protection Bureau and the United States Department of Environmental Protection shall be allowed.

Robinson noted that there had been a difference in opinions on what letter (b) "*Any commercial or light industrial use of this lot or the structures thereupon must be of the type expected to require regular on-site staff supervision and employment. No use primarily intended or storage or other unattended purposes will be allowed*" meant: (1) are employees required to be on-site all day? or, (2) can employees begin their day on-premises and then leave for a job site? The Board was not prepared to render an opinion on this covenant at this time.

Public Participation

Paul Beaudin questioned if anyone had documented what the previous structure looked like at 41 Church Street prior to the demolishing of the property so that when the reconstruction begins, the town will know

what previously existed there. Carina explained that they have the property cards that show what previously sat on the property, and when the town sent the cease-and-desist order, it also included pictures of the structure in recent years and throughout what has been demolished thus far. Paul also commented on the email received from Judy LaBossiere regarding the excessive traffic coming off of the Kanc on Columbus Day weekend, and feels that this traffic will become more frequent due to the expansion of South Peak, The Landing, Riverwalk, and all of the new hotels, and would like the Board to look into this further before this becomes a commonplace event.

IV. NON-PUBLIC Session Pursuant to RSA 91-A:3(III) (c) Personnel Issue

MOTION: "To go into Non-public session pursuant to RSA 91-A:3 (III) (c)."

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

The BOS went into Non-public session at 6:20 p.m.

MOTION: "To re-enter public session."

Motion: OJ Robinson

Second: Jack Daly

All in favor.

The Board reconvened public session at 7:20 p.m.

V. ADJOURNMENT

After review of the weekly payables and with no further business to attend to, the Board made the following motion:

MOTION: "To adjourn."

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Jane Leslie

Approval Date: November 7, 2022

Lincoln Board of Selectmen:


Chairman O.J. Robinson


Tamra Ham


Jack Daly

October 24, 2022
Board of Selectmen's Meeting
Please PRINT Legibly

Debbie Celino

Debbie Celino

Jim Welsh

Jim Welsh

The Kanc Ski Area 2022-2023

The Rope Tow SKI SLOPE hours are:

Monday – Thursday—3:00 – 5:00 pm

Saturday & Sundays 10:00 am – 12:00 pm & 12:30 pm – 3:00 pm

Nights—Fridays & Saturdays 7:00 – 9:00 pm (once conditions allow)

December Vacation week Hours: 10am—12pm & 12:30-3pm Dec 26th—Jan 2nd

Feb. Vacation Week (2/25-3/5/2023) Hours: 10am—12pm & 12:30-3pm & 7-9pm

Rope Tow Rates are:

Resident:

Day Rate: (10am-3pm) \$5

After-school (3-5pm) \$3

Evening Rate (7-9pm): \$3

Season Passes:

Individual: \$30

Family: \$75



LINCOLN-WOODSTOCK

KANC

SKI AREA

Non Resident:

Day Rate: (10am-3pm) \$40

After-school (3-5pm) \$30

Evening Rate (7-9pm): \$30

Season Passes:

Individual: \$200*

Family: \$500*

*Non-Resident season passes purchased prior to January 1, 2023 are \$100/person & \$250/ family.

2022-2023 Operations:

- Monday through Friday the building will be open for ski storage, trying on items from the equipment closet, and bathroom use.
- Saturdays, Sundays and vacation weeks we will again be shutting off the tow from 12-12:30, and offering hot dog lunches at 12pm, along with indoor (from 12-12:30 pm) and outdoor eating spaces.
- OF COURSE the ski up window will still be open whenever we are open for all of your snack needs!
- The parking lot has been expanded, and the new sledding hill is OPEN from dawn to dusk. You must provide your own sled.
- We will not open if temperatures are below 10 degrees, or if it is predicted to rain heavily, or is heavily raining during a shift.
- At the entrance to the ski area you will need to scan your pass, and then you can head directly to the rope tow loading area.
- Season passes will be available at: linwood.recdesk.com beginning on **November 1st!**
- Day passes can be pre-purchased at linwood.recdesk.com, or if you've set up a recdesk account, day passes can be added to your membership at the ski up window during regular hours. **Pre-purchase your day tickets online, and you'll get a discounted rate!**
- All passes are linked to individual key tags. If you have your previous season ski tag, we can re-activate it when you renew your membership.

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If you have any questions you can call either The Lincoln-Woodstock Recreation Department at 745-8958 or visit our website at www.lincolnnh.org/recreation

Dates, times, and requirements are all subject to change.

YOU'RE INVITED TO...



2022 Annual Dinner & Awards Reception



THURSDAY, NOVEMBER 17TH, 2022

5PM-8PM

WOODSTOCK INN BREWERY | MAIN ST. NORTH WOODSTOCK

EVENING SCHEDULE

5:00PM | COCKTAIL RECEPTION

6:00PM | WELCOME & ANNUAL MEETING

6:30PM | DINNER

7:00PM | AWARDS PRESENTATION

SPONSORSHIP OPPORTUNITIES

ANNUAL DINNER GOLD SPONSOR: \$750

ANNUAL DINNER SILVER SPONSOR: \$500

SPONSORSHIPS INCLUDES TABLE FOR 8, BANNER DISPLAY DURING THE EVENT, LOGO PLACEMENT AND NAME RECOGNITION IN ALL MEETING MATERIALS INCLUDING EMAILS AND PROGRAM, AN INVITATION TO SPEAK AT THE ANNUAL MEETING, RECOGNITION THROUGHOUT THE EVENT.

TABLE SPONSOR: \$375

TABLE SPONSORSHIP INCLUDES 8 DINNER TICKETS AT A DEDICATED TABLE FOR YOUR BUSINESS AND RECOGNITION IN THE EVENING PROGRAM.

TICKETS | \$50 PER PERSON

RSVP BY FRIDAY, NOVEMBER 11TH | INFO@WESTERNWHITEMTNS.COM

OR CALL 603-745-6621

PURCHASE TICKETS & SPONSORSHIPS | WWW.WESTERNWHITEMTNS.COM/2022ANNUALDINNER

Join us as we celebrate the successes of the Chamber and our local community this past year.

2022 Chamber Awards



Eileen Rice Outstanding Business Leader of the Year Award

The recipient of this award will be a leader in the business community and have a demonstrated commitment to community service and involvement with chamber activities over their tenure.

Please include nominee's business accomplishments, prior awards, board service, and any additional information that you feel is important for consideration of your nominee.

Past recipients include: Rudy Glocker (2021), Tom Tremblay (2019), Stuart Anderson (2018)

Rising Star Award

The Rising Star Award recognizes an outstanding professional under the age of 40, who is a rising star in their business or organization in the Lincoln, Woodstock, and Franconia Notch region. Recipients will have a demonstrated commitment to local community service, support of non-profit organizations, and be engaged with chamber activities.

Please include nominee's business accomplishments, prior awards, board service, and any additional information that you feel is important for consideration of your nominee.

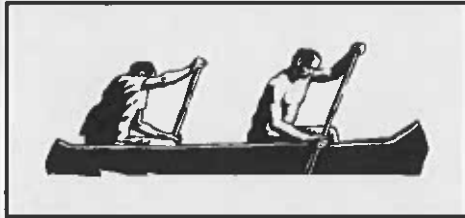
Past recipients include: Jake Belanger (2021), Kevin Bell (2019), Justin & Jamie Milazzo (2018)

Please download nomination forms from
www.westernwhitemtns.com/2022annualdinner and either return them to
info@westernwhitemtns.com or drop them off at the Chamber office.

All nominations received by the deadline below will be reviewed by a committee of judges and one winner will be selected. Nominators will be notified in advance if their nominee is selected as the award recipient. Awards will be presented in person at the Chamber's Annual Award Reception & Annual Meeting.

Award Nomination Deadline: November 1st, 2022

Award Notification to Nominator: November 17th, 2022



Pemigewasset River Local Advisory Committee

April Meeting

Date and Time: Tuesday, October 25, 2022

6:30 PM – 8:30 PM EDT

The Community Room – Pease Public Library

1 Russell Street, Plymouth, NH

PRLAC Agenda – October 25, 2022

1. Call to order and Introduction of attendees
2. Approval of minutes from our August 30, 2022 meeting
3. Joe Schmidl, PG, CWS, DSDS Instream Flow Specialist - Instream Flow Program, Watershed Management Bureau. Presentation of the status of Instream Flow Program activities for the Pemi and a preview of the Protected Instream Flow Study/Water Management Plan process.
4. Professor Emeritus Max Stamp
5. Bristol Pemi Shores clear cutting update
6. E. coli Results PEMI
7. Management Plan update
8. Other business....

For meeting minutes, agenda, and information visit the PRLAC website at
<http://www.lakesrpc.org/prlac/prlacindex.asp>



TOWN OF LINCOLN

POLICE AND FIRE DEPARTMENT

BUILDING SITE PLAN

SCALE: 1/16" = 1'-0"



LAVALLEE BRENSINGER ARCHITECTS

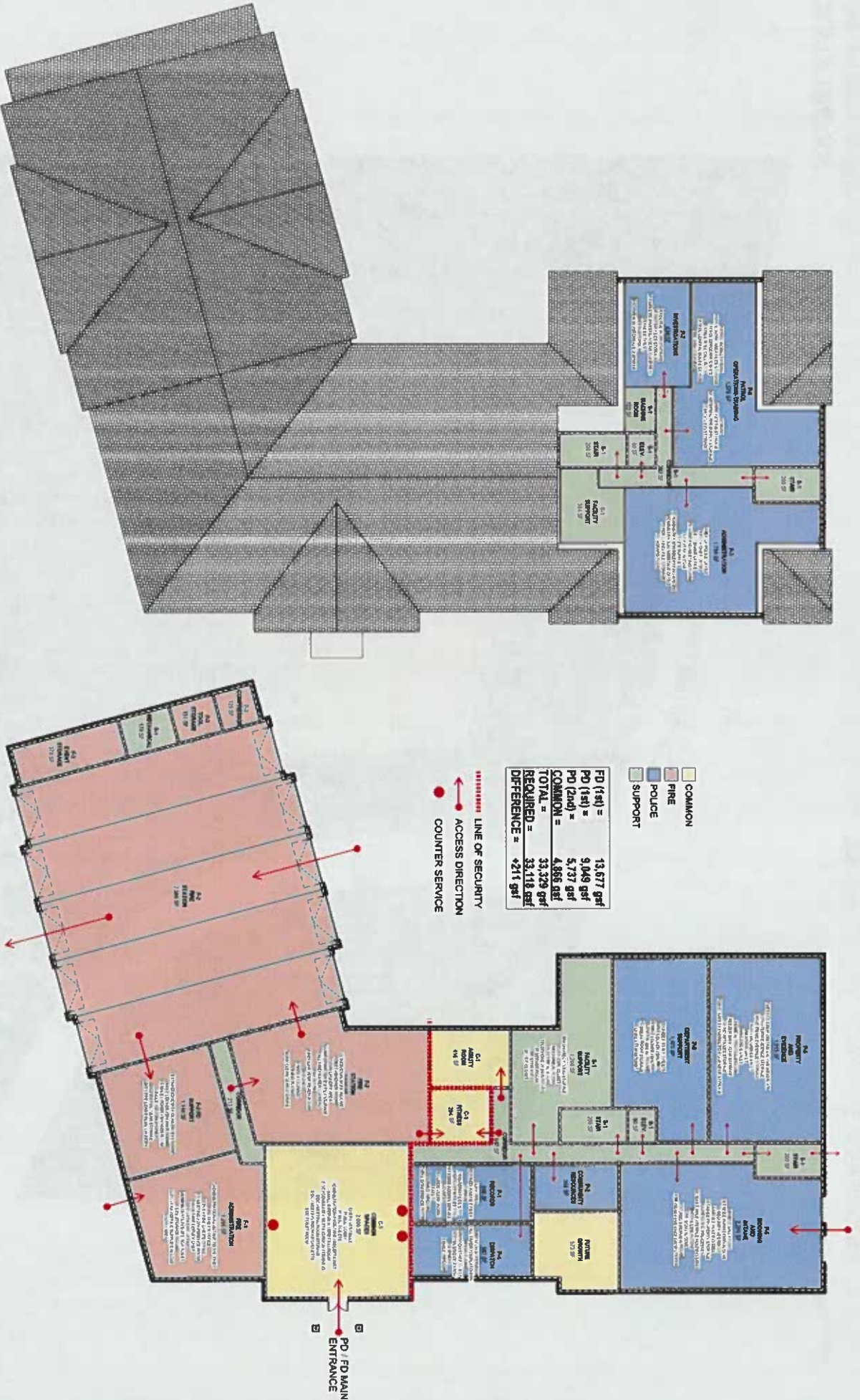
10/18/2022

2	SPRINT ROOM PLAN
4 1/2" x 3" 1/2"	1/4" = 1'-0"

FIRST & SECOND FLOOR PLAN

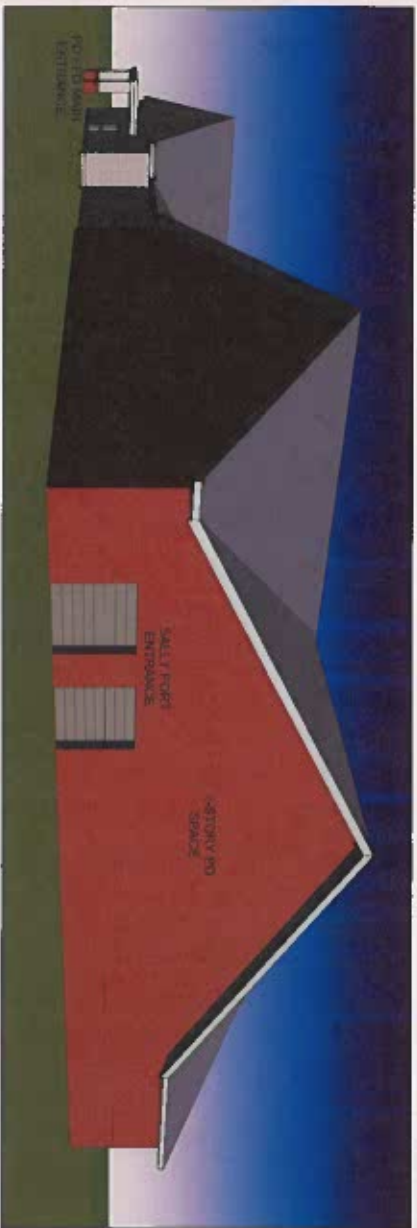
10/18/2022

LAVALLÉE BRENSINGER ARCHITECTS





1 EXTERIOR PERSPECTIVE



2 EXTERIOR PERSPECTIVE



3 EXTERIOR PERSPECTIVE

TOWN OF LINCOLN

POLICE AND FIRE DEPARTMENT

EXTERIOR PERSPECTIVES

SCALE

10/18/2022



LAVALLEE BRENSINGER ARCHITECTS

