

**LINCOLN BOARD OF SELECTMEN'S
MEETING MINUTES**

APPROVED

MONDAY, DECEMBER 05, 2022 – 4:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(THE RECORDING OF THIS MEETING CAN BE FOUND ON YOUTUBE)

Lincoln Board of Selectmen Present: Chairman, OJ Robinson, Vice Chair, Tamra Ham and Selectman Jack Daly

Staff Present: Town Manager, Carina Park and Executive Assistant, Jane Leslie.

Public Present via Zoon: Ivan Strickon and Al Poulin

Public Present: Wayne F. Baltzer

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 4:30 pm.

II. BOARD OF SELECTMEN'S BUDGET WORKSESSION

The Board began their review of the department budgets, and discussed the 6% proposed wage increase for all non-union employees (2023 COLA for Social Security 8.7%). The board unilaterally agrees that the Town must remain competitive in order to keep their valued full and part-time/seasonal staff members, and provide livable wages in light of today's economy. The Board continued their review of the following department budgets and other Town expenses: Executive; Town Clerk, Elections and Registrations, Legal, Planning & Zoning, Town Hall, Cemetery, and Town Insurance.

The Selectmen ended their budget review work session at 5:30pm to convene their Board of Selectmen's meeting, and reconvened the work session at 6:20pm.

The Board agreed to skip over the Police Dept. budget due to a few items that have yet to be resolved, and continued their budget review with the Fire Department; Emergency Management, Public Works Dept., Street Lighting, Solid Waste, Sewerage Disposal, Water Treatment Plant, Community Building, Health Agencies, and Welfare.

III. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

MOTION: "To approve the BOS meeting minutes of November 28, 2022 as presented."

Motion: Jack Daly

Second: OJ Robinson

Motion carries.

Abstained: Tamra Ham

MOTION: "To approve the Non-Public BOS meeting minutes of November 28, 2022 as presented."

Motion: Jack Daly

Second: OJ Robinson

Motion carries.

Abstained: Tamra Ham

IV. OLD/NEW BUSINESS

Town Managers Report:

Jeannine Wood Mediation:

Town Attorney, Jason Dennis has requested that the Jeannine Wood mediation be rescheduled to a future date in January (either January 19th or 26th). Carina will verify which of the two dates works for Jason Dennis.

Body-Worn Camera Replacement Grant:

The Police Department has been awarded a grant for the replacement of 13 body-worn cameras. The new cameras will come with a 5-year warranty, and will be replaced in year three (3). This grant covers \$20,158.50 of the total cost (\$46,767). The Town's share of the costs is \$26,608.50, and Chief Morris feels that he will be able to cover the balance with the remaining funds in his 2022 budget, and he would like the Board's approval prior to doing so (the alternative option would be to raise the funds at the 2023 Town Meeting). The Board agreed that Chief Morris should use the remaining funds in his 2022 budget to absorb the Town's share.

SRO (School Resource Officer) – COPS Hiring Grant:

The Police Department has been awarded a Community Oriented Policing Services (COPS) grant to hire a School Resource Officer. This grant will cover payroll and personnel administration (Health, Retirement etc.) costs over a period of 3-years with a 75% reimbursement the 1st year; 50% the 2nd year, and 25% the 3rd year. A fourth year of employment is required with no reimbursement by the grant. Chief Morris has discussed a potential SRO position with the School Board, and they have voted in favor of moving forward with a Memorandum of Understanding (MOU) and establishing a cost-sharing formula.

Special Warrant Articles:

The following are potential warrant articles for the 2023 Town Meeting: (1) Riverfront Park Project, (2) New Police/Fire Services Building, and, (3) Route 3 Water Main replacement project. The Board discussed the Town's current bonds that will be paid off in 2023 and possible options for the above referenced projects.

Fire Department – Engine 2 Fire Truck Replacement:

Carina explained to the Board that Engine 2 is on the CIP schedule for replacement in 2025, however, there is an approximate two (2) year build time for this new vehicle which would bring the actual replacement time out to 2026/2027 (the Fire Chief is not confident that this truck will make it until 2027). The Fire Department has obtained three (3) separate quotes on the replacement of this fire truck which ranges from \$701k to \$902k, and Carina is recommending that the Town consider making a down payment next year on the department's truck of choice (\$314,000 will be in the CIP at the end of 2023).

Town Holiday Party:

The Town's Holiday Party is scheduled for Friday, December 16th at the Mountain Club. Cocktail hour will be in the Black Diamond Bar (cash bar) from 6-7pm, and dinner will be served in the Seasons Dining Room at approximately 7:00pm.

NEW BUSINESS:**Town Street lights – NH Electric Coop:**

Selectman Ham thanked Ryan Fairbrother for driving around and identifying the street lights in town that were not operating, and noted that she has already noticed some of these lights have now been repaired.

Pemigewasset River Local Advisory Committee (PRLAC):

Selectman Daly thanked Chairman Robinson for his recent participation in PRLAC meeting(s) and the updating of the Pemi River Management Plan, along with providing input to the committee on Lincoln's water resources relative to the Pemigewasset River (e.g., USGS Gaging Station which measures river flow) as well as updating the recreational section of the Pemi River Management Plan with information about the Old Hole and Ladies Bathtub (Ladies Bathtub is now restricted to Lincoln and Woodstock residents and taxpayers).

Lincoln Water Works:

Carina gave kudos to Water Plant Operator, Dave Beaudin and DPW Director Hadaway for hard work treating the river water due to substantial rains in recent weeks.

NH Electric Coop (NHEC) Tree Clearing:

The Town received notice from the NHEC regarding tree re-clearing for NHECs utility right-of-way (see attached). This cutting in part helps avoid power outages which is the #1 cause of power loss.

OLD BUSINESS:**Public Participation**

Wayne Baltzer commented that he found the Selectmen's budget work session and meeting very informative. He also thanked the Board for their time and effort that they put into running the town's business.

IV. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (c,e) Personnel Issue(s), Legal Update

MOTION: "To go into Non-public session pursuant to RSA 91-A:3 (III) (c,e)."

Motion: OJ Robinson

Second: Tamra Ham

Motion carries.

The BOS went into Non-public session at 7:05 p.m.

MOTION: "To re-enter public session."

Motion: Jack Daly

Second: Tamra Ham

All in favor.

The Board reconvened public session at 7:45 p.m.

V. ADJOURNMENT

After review of the weekly payables and with no further business to attend to, the Board made the following motion:

MOTION: "To adjourn."

Motion: OJ Robinson

Second: Tamra Ham

Motion carries.

The meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Jane Leslie


Approval Date: December 19, 2022

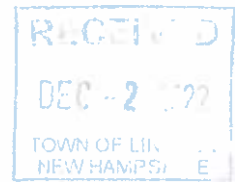
Lincoln Board of Selectmen:


Chairman O.J. Robinson


Tamra Ham


Jack Daly

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Tree Re-clearing Notice for NHEC Utility Right-of-Way

November 29, 2022

The New Hampshire Electric Co-Op is proud to have dedicated professionals working year-round to provide safe, reliable, and essential electric service to our Members throughout New Hampshire.

Trees are the #1 cause of outages for NHEC. To protect our utility lines and maintain safe, reliable power to our Membership, NHEC performs regular tree re-clearing around the power lines in the utility right-of-way. This ensures the power lines have clearance for the next several years. Keeping the right-of-way clear of vegetation helps avoid outages and reduces the time to restore power in the event of severe storms.

NHEC has a team of professional arborists who are trained in best practices for identifying hazard trees that need to be re-cleared or removed because of their proximity now or in the future to the power lines. NHEC then contracts with qualified tree service companies to perform the work necessary to keep the lines clear. Our specification is to re-clear 15 feet either side of the distribution power line ground to sky. In some instances, we may cut further to make a proper arboricultural cut. While performing our re-clearing NHEC tree contractors will evaluate your service line. If there is apparent wear or hard contact deflecting on the service line causing mechanical strain, the area will be minimally trimmed.

NHEC has scheduled a re-clearing project in your service or property area that is expected to start within the 2023 calendar year. The exact start date is dependent on weather, major storms and contractor or equipment availability. If you are a NHEC member, you will receive an automated phone call prior to the start of the re-clearing project. To ensure you receive this automated call, **please make sure NHEC has an updated phone number associated with your account.**

Should you have any questions about this tree re-clearing notice, need additional information or need to update your contact phone number or 911 address, please contact Member Solutions Monday-Friday 8am-5pm at 1-800-698-2007.

You may be receiving this notice because NHEC Broadband is coming to your service area. NHEC is committed to ensuring our members have access to high-speed internet and is working with contractors to install fiber optic networks throughout underserved areas of NH.

Before the fiber optics can be installed, tree re-clearing and mowing must be completed to make room for additional poles and wires. Should you have questions regarding NH Broadband please contact Customer Support Monday-Friday 8am-5pm at (866) 431-1928, or visit the website at www.nhbroadband.com

If you are renting, leasing, or selling this property, please pass this notice along to the property owner.

Thank you.

New Hampshire Electric Co-op
Vegetation Management Department
579 Tenney Mountain Highway
Plymouth NH 03264-3154

(continued on other side)

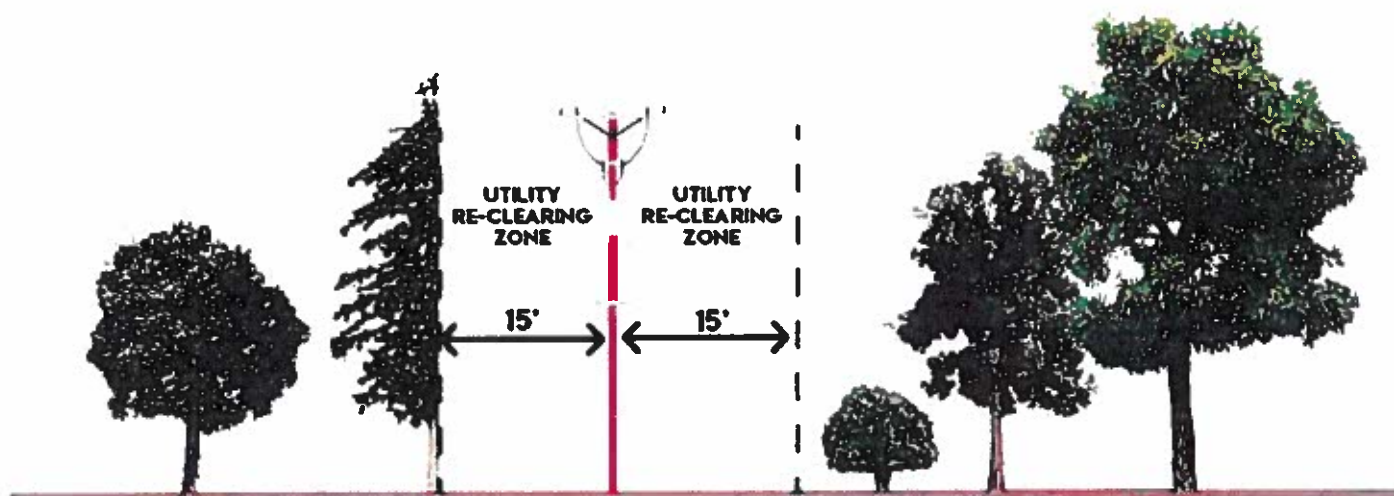
New Hampshire Electric Cooperative Right Tree Right Place

Overhead Lines

Overhead utility lines are easy to spot, yet often overlooked. Although these lines look harmless enough, they can be extremely dangerous. When tall-growing trees are planted near power lines, your utility provider will eventually be required to cut or remove them to maintain safe clearance from the wires. The cutting may result in the tree having an unnatural appearance. Small, immature trees planted today that have the potential to grow into overhead lines can become problem trees in the future. Tall-growing trees near overhead primary wire can cause service interruptions when trees contact wires. Fires and severe safety hazards for people can occur if they contact the tree growing in the electric wires. Proper selection and placement for mature growth of trees near overhead utilities can eliminate public safety hazards; reduce expenses for utilities and their Members. Mature height of trees growing near overhead primary wire should not exceed 8-10'.

Underground Lines

Trees and other vegetation consist of much more than what you see above ground. A tree's root area below ground is often larger than the branch spread. Tree roots and underground lines often coexist without problems. Vegetation planted near underground lines could have their roots damaged if the lines are dug up for repair. The greatest danger to underground lines occurs during planting. Before you plant, make sure you are aware of the location of any underground utilities. To avoid accidentally digging into any lines, risk serious injury or a costly service interruption, call Dig Safe at 811. The program is free to homeowners and contractors and is the law.



Right Tree—Right Place

Planning for mature tree growth before planting can help ensure that the right tree is planted in the right place. Many factors should be considered prior to planting. Electric service arrives at our homes through overhead or underground lines. Overhead lines carry electricity, data, and communications. Underground utility lines may also carry those mentioned, plus water, sewer, and natural gas. The location of these lines should have a direct impact on your vegetation and planting site selection. Property owners, landscapers and developers can help prevent problems by planting the right tree in the right place. NHEC recommends that the mature height of vegetation planted near overhead lines should not exceed 8-10'. No planting should take place over underground wires.

Acceptable Species for Planting near Power Lines

Common Name	Sun Requirements	Special notes
Azalea (AZALEA)	Full Sun/ Partial Shade	Zones 4-5, Variety of color options for flowers, fragrant flowers.
Blueberry (BLUEBERRY)	Full Sun	Zone 4-5, fruiting, variety of size options, readily available.
Forsythia (FORSYTHIA)	Full Sun/ Partial Shade	Zone 3-4, Cold hardy, yellow spring flowers, deer resistant.
Hydrangea (HYDRANGEA)	Varies based on variety	Zone 3-5, flowering, both tree form and shrub form options
Lilac (SYRINGA)	Full Sun	NH State Flower (Purple Lilac). Zone 3-4 Tree form and Shrub form options. Cold hardy.
Rhododendron (RHOD)	Sun/ Shade	Evergreen, Zones 4-5, Many varieties out there in all different sizes and colors.
Spirea (SPIREA)	Sun/ Shade	Zones 3-4, Variety of foliage and flower color options, drought tolerant.

If plants are impeding access to poles or electrical hardware, they are subject to removal regardless of whether they are on the acceptable species list.

For other options, please consult with an NHEC Arborist or visit the NHEC website at NHEC.com