

**LINCOLN-WOODSTOCK JOINT  
BOARD OF SELECTMEN'S MEETING MINUTES  
VIA ZOOM VIDEO CONFERENCING**

**APPROVED**

**MAY 7, 2020 – 3:30PM  
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH  
(MEETING VIA ZOOM VIDEO CONFERENCING)**

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**Lincoln Board of Selectmen Present:** Chairman OJ Robinson, Vice Chair, Tamra Ham, and Selectman Jayne Ludwig

**Woodstock Board of Selectmen Present:** Gil Rand, Scott Rice, and Charyl Reardon

**Staff Present:** Town Manager Burbank, Recreation Director, Tara Tower, Fire Chief Ron Beard, Police Chief Chad Morris, and Administrative Assistant Jane Leslie

**Public Present via Zoom Video Conferencing:** Patrick Griffin, Judy Welsh, and Kelsee Beaudin

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## **I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 3:30 pm.

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## **II. RECREATION DEPARTMENT AND SUMMER PROGRAMS**

Recreation Director Tara Tower greeted both boards and apologized for any mis-communication that may have arisen as a result of a notice that she posted prematurely informing the public that the summer day camp program was being cancelled. Tower went on to explain that the Governor's Task Force has not made any definitive recommendations or decisions concerning summer camp programs at this point, and the school year will be coming to a close on June 5<sup>th</sup>. Tower explained that she has been in communication with other towns, and noted that they all share mutual concerns about when/if summer camps do open (i.e., how can high school/college-age counselors identify whether or not a child/staff member has COVID symptoms, what does a quarantine look like? Who is qualified/responsible for end-of-day deep cleaning?). Tower noted that she is conflicted with whether or not to open for summer because of her concern for her staff possibly getting sick, and whether or not they will be able to find adequate staffing that is willing and able to work (parents that will allow their children to work). Selectman Rice commented that he understands everyone is struggling with this right now, but at this time there is only one (1) active case reported in Thornton, and this area has been relatively safe. Rice would like to at least look at this and possibly come up with a plan to open safely, and perhaps offer 2-week camp sessions throughout the summer. Tower thought they could maybe wait until July to begin the program (shorten the length of summer camp) and reduce the camp participant size (16 children per each the Kanc Camp and Adventure Camp). Selectman Ham questioned how many children "normally" participate in the summer day camp program? Tower responded that there are typically 60-children at the Kanc, and 40-children at the Adventure Camp. Tower further commented that they would also have to come up with creative ways for the kids to social distance and have fun, as well as determine a fair way to select which children are able to attend.

Selectman Ludwig questioned what the town's liability would be if a child camper/staff member were to contract COVID-19, and what does the town's insurance company say (if anything)? Tower responded that as far as permitting goes, as long as the town does not do anything that is viewed as negligent and they document and abide by all recommended state guidelines there should be no problems. A discussion ensued concerning various camp activities that can be done virtually, as well as in-person, and the many unknowns that surround the COVID-19 virus.

Selectman Rice suggested waiting until May 31<sup>st</sup> to see what the Governor has to say, and if there are

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guidelines presented for operating summer day camp programs, they could then make their final decision at that time. Town Manager Burbank added that he feels the Governor will be making an announcement very soon concerning summer camp programs, and also commented that if any one of the camp participants or staff members happens to test positive for COVID-19, the entire group will have to undergo contact tracing (this could potentially extend and affect an entire network of people outside of the camp program). Burbank reiterated that health and wellness should take overall precedence at this time.

Selectman Rice explained that many of these children will be better off taking these risks at summer camp than some of the home environments that they are living in. Selectman Reardon questioned whether or not anyone has considered an online survey that can be sent out to the families in the community to get their thoughts to see if there is even an interest in summer camp programs. Reardon explained she could coordinate this online survey with Rec. Director Tara Tower and present it via Survey Monkey.

Selectman Ham commented that the camp will need to be well-stocked with PPE which will have to be constantly changed out when counselors are dealing with children, as well as bathrooms that will have to be regularly sanitized throughout the day.

Selectman Robinson thought that Charyl's idea of sending out a survey to both of the communities to assess the demand and need for summer day camp is a great idea, particularly before making any definitive decisions. Robinson was especially concerned with the fact that if one person at day camp contracts COVID-19, literally everyone that they come into contact with would have to be quarantined for fourteen (14) days.

Rec. Director Tower commented that in the past, the residency requirement extended to anyone who pays taxes in either Lincoln or Woodstock (full-time/2<sup>nd</sup> homeowners), however, based on today's discussion, Tower questioned whether or not the camp would only be available to full-time NH residents. Selectman Reardon replied that the survey would only be sent to full-time, working NH residents. The board agreed to not set a specific meeting date at this time, and to wait for the Governor's decision as well as the survey results.

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### **III. OLD/NEW BUSINESS**

#### **Public Participation**

Chairman Robinson made the following motion:

#### **MOTION: "To open the meeting up to public comment"**

**Motion: OJ Robinson**

**Seconded: Charyl Reardon**

**All in favor.**

Patrick Griffin commented that he does not have any children that participate in the summer recreation program; however, he feels that our children are our life, and thanked Recreation Director Tower on behalf of himself and the rest of the community for all that she does. Griffin went on to explain that he receives numerous emails daily concerning the COVID-19 virus and it is a bad situation, and a virus that we have never experienced before. Griffin does not feel it is worth risking the well-being of the children or the people that the children come into contact with.

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### **VI. NON-PUBLIC Session Pursuant to RSA 91-A:3II (a) Personnel Issue**

#### **MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (a)"**

**Motion: OJ Robinson**

**Second: Gil Rand**

**All in favor.**

The Board went into non-public session at 4:20 pm.

**MOTION: “To re-enter public session.”**

**Motion: Tamra Ham**

**Second: Gil Rand**

**All in favor.**

The Board came back into public session at 4:45 p.m.

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## **VII. ADJOURNMENT**

With no further business to attend to, the Board made the following motion:

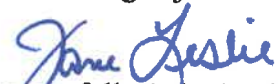
**MOTION: “To adjourn.”**

**Motion: Tamra Ham**

**Second: Gil Rand**

**All in favor.**

The meeting adjourned at 4:46 p.m.

  
Respectfully Submitted,  
Jane Leslie

Approval Date: June 1, 2020

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Chairman O.J. Robinson

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Tamra Ham

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Jayne Ludwig

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Gil Rand

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Charyl Reardon

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Scott Rice

