

Lincoln Board of Selectmen – Meeting Minutes
June 22, 2009 – 5:00 pm

Present: Selectman Deanna Huot, Selectman Patricia McTeague, Town Manager Peter Joseph and Administrative Assistant Susan Chenard

Audience: Charlie Cook, (later) Tom Noonan, Michael Stevens, Jeff Meier, and Robert Wetherell

Selectman Huot opened the Board of Selectmen's meeting at 5:09 pm.

Routine Business

- **Approval of the Public Meeting Minutes of June 15, 2009** - A motion was made by Selectman McTeague, seconded by Selectman Huot, to approve the public meeting minutes of June 15, 2009, as amended. The vote was unanimous.
- **Grafton County Budget Discussion** – Representative Edmond Gionet reported today that the Grafton County Executive Board had approved the draft budget today, which will go before the entire delegation next week, on June 29, 2009. He quoted the entire budget at \$32,512,093, with \$17,775,452 to be raised by taxation. This is a 1.22% decrease from last year. However, the Selectman and Town Manager Joseph discussed that the decrease was mainly due to the cutting of capital costs which will only be back in the next year or so. The Selectmen asked the town manager to write a letter to our Representatives, Edmond Gionet and Susan Ford, asking them once again to start a capital plan at the County level. Possibly he may copy other Grafton County municipalities and urge them to do the same with their representatives.
- **Town Manager's Report**
 1. We have secured a contract price through Franconia Gas of \$1.41 per gallon for propane through April 30, 2010. This is considerably less than the \$2.34 per gallon we paid last year. We are locked in with Franconia Gas for several more years as they own the in-ground propane tanks at the community center. We could switch to another company after that multi-year agreement expires, but the Selectmen felt it was safer to let the gas company keep the tanks and therefore the liability.
 2. The 2 new cruisers have arrived at Irwin's in Laconia. The Chief is organizing the swap out of equipment and they should be on the road later this summer. We will try to have UNH install computers again, as this would be at no cost.
 3. The Water Plant roof replacement was completed two weeks ago. It looks good and Public Works Director Bill Willey is satisfied with the results.
 4. Pollard Road drainage work is nearing completion and should be done by the 4th of July. This section will be patched this year to let it settle, and will be ground and resurfaced next year. In the meantime, the bumps seem to make an effective traffic calming measure.
 5. The resurfacing of Maple Street and Church Street is in progress and should be completed by the beginning of next week.
 6. Grinding of the first stretch of Loon Mountain Road, from the bridge to the Octagon Lodge, began today. We hope to finish paving before the Legion Convention opens on Thursday. There was a bigger issue below the road, but Loon believes it is solved. The area will be compacted again and then paved.

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7. FCI and Town Manager Joseph met again today regarding the NPDES permit. One of their main concerns is the cost of outside independent monitoring that we do and they pay for. They still want a multi-year agreement due to that cost, but know they cannot commit to a 0.31 maximum daily loading. For now, we will continue with another 6 months of the twice monthly testing, and if the results continue to be good, we could reduce this to monthly, etc. Then we may look at a multi-year agreement next year once the results of the feasibility study are available. The Board of Selectmen felt strongly that the option for outside monitoring at FCI's expense be left in the permit even if the monitoring is lessened or discontinued.
8. The Town Manager distributed a fact sheet on the Route 93 paving project that had been presented to the Woodstock Board of Selectmen by New Hampshire Department of Transportation (NHDOT). The project will include bridgework on 12 bridges and will be of significant duration; almost two years. It will run from exit 30 to past the bridges over Connector Road. There will be some under bridge closures, one lane or direction at a time, for which the NHDOT will provide flaggers, etc. The Selectmen signed an agreement of the NHDOT's authority to do the work and flag it, etc. The NHDOT hopes to start the project late this fall and will try to work around Highland Games, etc.
9. The Chamber of Commerce has requested the Town to provide a judge for the 4th of July parade. As neither Selectman is available, The Town Manager will go. Town Manager Joseph will most likely be in the dunk tank for this weekend's Olde New England Days festivities as well. The Woodstock town park is being dedicated that same date, June 27, 2009.

Public Participation

Charlie Cook had nothing further and left at 5:57 pm.

At 5:58 pm, Michael Stevens, Tom Noonan and Jeff Meier entered, and a **motion** was made by Selectman McTeague, seconded by Selectman Huot, to enter into **non-public session** per RSA 91-A:3 II(a or e), whichever is more appropriate. The vote was unanimous. The Board discussed a scheduling issue grievance with police union representatives at some length. The Selectmen instructed the Town Manager to provide a written letter of decision and to speak with the department managers. They also scheduled a meeting for a second grievance on a related issue for July 14, 2009. At 7:12 pm, a **motion** was made by Selectman McTeague, seconded by Selectman Huot, to reconvene the public session. The vote was unanimous. The three gentlemen left.

Other Business

- Robert Wetherell from Linwood Ambulance joined the meeting and gave a brief presentation on the Heart Safe Communities program. One of the focuses of this is to have automated external defibrillators (AED's) throughout Town. As we have 18 of the devices, and provide monthly classes for anyone interested in learning how to use them, we qualify for the program, which would allow us various media opportunities, including posting information on the Town website, to the area newspapers, and to have street signs at the edges of Town. Robert

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explained that the public creates the first three of the 4 links in the chain of survival for heart attack victims – Call 911, Start CPR, and Use an AED ASAP, with the 4th being paramedic care. Although there are no direct monetary benefits to the town, this program can reduce the cost of more AED devices by half. The Selectmen and Robert are happy that we have so many devices throughout Town with many qualified users. Woodstock has 7 units as well. Robert asked the highest-level elected official to sign an agreement allowing us to a heart-safe community, which Selectman Huot did. Robert left at 7:22 pm.

- The Selectmen also signed the final purchasing policy and a money transfer instrument for our treasurer.
- The Town Manager spoke with Bill Sharp, the Registrar of Deeds but also leader of the Mad Bavarian Brass Band, today. Bill wants to have his band perform in the 4th of July parade, but wants to be paid \$300 to do so. The Town of Woodstock had cut him out of their budget last year and we did the same this year. He wondered if we would be able to find some money after all, but after much discussion, the Selectmen felt that budget and cash flow constraints were too tight this year.
- Selectman McTeague asked again about the NCCA deed. This has still not been signed by either party.
- We have received approval from DES for the RiverWalk Trail, but now the grant may not be extended, so we may not have the \$30,000 to use. If invoices must be received by July 1st, we could do that, but in the meantime, we have volunteer labor willing to start working. John Hettinger and Marilyn Sanderson are working on more grants in the meantime, and have posted the DES permits.
- The Selectmen asked the fire chief and police chief to work out how to handle a rain out situation for the fireworks.
- Trugreen will fix the ball field at their own expense.
- Taxes are coming in, but Selectman Huot asked that we start thinking about where the Town could cut back on expenses, as opposed to taking out a TAN (tax anticipation note), if receipts should be short. Discussions included cutting hours at solid waste or recreation, have employees chip in on benefits, etc. Selectman Huot did not want just one person to feel the brunt of the savings, but rather spread out the pinch. The Town Manager said if we were to get a TAN, we should look at getting as small a one as possible, as the Town would still need to pay interest from our coffers. We could also look at raising more taxes to have bigger cushion for the next tax season. It is hard to ask residents pay taxes for developers that don't, but we need to start thinking of options.
- The Forest Service bridge meeting had 15 people in attendance, which led to good discussions.
- The CIP will be discussed this Thursday at staff meeting. The Town Manager will be setting up a schedule to meet with department heads.
- Nate Haynes had a question on the CIP, would really like the tree removed by the fire hall, and the option of a revolving account. He hoped to have false alarm fines money go into his department's account. However, it is revenue and therefore goes into the general fund. It could be moved into a fire department account at Town Meeting, but the fire department cannot have a revolving fund itself.

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At 7:58 pm, the meeting was adjourned and the Board of Selectmen reviewed payroll and accounts payable check registers for the week ending June 21, 2009.

Date: _____

Approved by:

_(not present)_____
Chairman Peter Moore

Selectman Deanna Huot

Selectman Patricia McTeague