

**LINCOLN BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**SEPTEMBER 15, 2014**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

---

**Board of Selectmen Present:** O.J. Robinson, Patricia McTeague, and Tamra Ham.

**Staff Present:** Fire Chief Ron Beard and Recording Secretary Brook Rose.

## **I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 4:00pm. The Board held a work session to discuss revising the Town's current fee schedule. At 5:45pm, the regular meeting of the Selectmen was called to order.

---

## **II. MINUTES OF THE PREVIOUS MEETING**

**MOTION: "To approve the minutes of the September 8, 2014 meeting as amended."**

**Motion:** O.J. Robinson      **Second:** Tamra Ham      **Motion carries with Patricia McTeague abstaining as she was not present at the September 8<sup>th</sup> meeting.**

*Amendments were to change the word "dumpsters" to "Wild Animal Ordinance" and to include who made and seconded the motion pertaining to the Hazard Mitigation Grant.*

**MOTION: "To approve the non-public minutes of the September 8, 2014 meeting."**

**Motion:** Tamra Ham      **Second:** O.J. Robinson      **Motion carries with Patricia McTeague abstaining as she was not present at the September 8<sup>th</sup> meeting.**

---

## **III. OLD/NEW BUSINESS**

### **Fire Department Update – Cooper Memorial Bridge**

Chief Beard updated the Board on the Cooper Memorial Bridge. The repairs have been completed although the engineering report on said repairs is still outstanding. Ralph Lewis from Loon Mountain Resort informed Chief Beard that Loon will be meeting with their engineers to discuss the longevity of the bridge as well as the possibility of installing handrails and removing the jersey barriers.

Chief Beard explained that the weight limit of the bridge has not been increased at this point which means that the Fire Department vehicles still cannot cross it. Tamra Ham questioned whether fully loaded busses (during the upcoming Highland Games weekend) would meet or exceed the weight limits of the bridge. Chief Beard replied that it is still to be determined. If the resort doesn't raise the weight limit (which they may choose not to do) there may be an issue. Chief Beard may require traffic control

---

to ensure that several fully loaded busses don't sit static on the bridge if the weight limit is an issue. He is still awaiting the engineering report to make this determination.

He added that Loon Mountain Resort has informed the Fire Marshall's office that the bridges will be certified before the Highland Games. The Fire Marshall's office will be conducting a walk-through of the site on Wednesday prior to the games. The Board asked that Chief Beard maintain communication with Loon Mountain Resort regarding the bridge and the Highland Games.

### **Fire Station Boiler**

Chief Beard informed the Board that Town Manager Burbank is obtaining quotes on both a new propane and new oil boiler for the fire station. Patricia McTeague questioned how old the boiler is. Chief Beard replied that it is approximately 26 years old. The installation of a new boiler would be much more efficient than the current boiler.

### **Highland Games**

The Fire Department is prepared for the Highland Games. NH Emergency Management is providing an analysis of the Department's action plan which Chief Beard should have tomorrow. It will be a very busy weekend in Lincoln as the HOBO Railroad also has an event scheduled. The Board discussed parking for the events.

### **Response to Paul Beaudin Letter Re: Purchase of New Backhoe**

Tamra Ham stated that the decision to replace a 16 year old piece of equipment with head gasket issues was a smart choice and that trading it in as opposed to putting it out to bid was the best way to ensure getting the best value for the vehicle. She added that Public Works Director Bill Willey knows his equipment and what he needs it for. The Board of Selectmen was all in agreement that they trust the judgment of Public Works Director.

### **Yield Tax Levy – Timber Tax**

The Board signed a yield tax levy for a timber cut on property located at tax map 108-016 owned by Mike Donahue.

**MOTION: "To sign the Yield Tax Levy from the State of NH for Michael Donahue on property located at tax map 108-016 in the amount of \$22.00."**

**Motion: Tamra Ham                      Second: Patricia McTeague                      All in favor.**

### **Audit Report on Accumulated Compensation Time**

The Board reviewed the most recent audit report which stated that the Town has \$91,000-\$136,000 in accumulated compensation time. The Board is reviewing and revising new employee compensation and sick time policies at their next meeting to address this liability.

## **Highway Block Grant Funds**

O.J. Robinson asked that Town staff provide the Board with an annual summary of revenue/expenses for the 2013 and 2014 Highway Block Grant Funds.

## **Discussion Re: Revisions to the Town's Current Fee Schedule**

The Board had an in depth conversation concerning the revisions they would like to make to the current fee schedule for water and sewer tap fees, sign permits, and building permits. This conversation was a continuation of their work session discussion with Planning and Zoning Administrator Carole Bont and Planning Board Chairman Pat Romprey.

## **Community Center Boiler**

Tamra Ham stated that the boiler at the Community Center recently underwent another very expensive repair. The heating and cooling of the entire building needs to be discussed as there are some major issues with it. O.J. Robinson will discuss this with Tara Tower at the CIP meeting tomorrow.

---

## **IV. NON-PUBLIC WORK SESSION *Pursuant to RSA 91-A:3(personnel)***

**MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(d) personnel**

**Motion: O.J. Robinson      Seconded: Tamra Ham      Roll call vote was all in favor.**

The Board went into non-public session at 7:15pm.

**MOTION: "To re-enter public session"**

**Motion: O.J. Robinson      Seconded: Tamra Ham      Roll call vote was all in favor.**

The Board came back into public session at 7:45pm.

---

## **V. ADJOURNMENT**

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: O.J. Robinson      Second: Tamra Ham      All in favor.**

The meeting adjourned at 7:45pm.

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Chairman O.J. Robinson

\_\_\_\_\_  
Tamra Ham

\_\_\_\_\_  
Patricia McTeague