

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
SEPTEMBER 22, 2014
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: O.J. Robinson, Patricia McTeague, and Tamra Ham.

Staff Present: Town Manager Burbank, Fire Chief Ron Beard and Recording Secretary Brook Rose.

Public Present: Stephen Whitney, Dave Beaudin, and Bill Conn.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:30pm.

II. MINUTES OF THE PREVIOUS MEETING

MOTION: "To approve the minutes of the September 15, 2014 meeting as amended."

Motion: Patricia McTeague **Second:** Tamra Ham **Motion carries.**

Amendment was to include that the Board of Selectmen opened a work session at 4:00pm prior to the regularly scheduled meeting.

MOTION: "To approve the non-public minutes of the September 15, 2014 meeting."

Motion: Tamra Ham **Second:** Patricia McTeague **Motion carries.**

III. GRAFTON COUNTY COMMISSIONER, REPUBLICAN CANDIDATE, STEPHEN WHITNEY

Mr. Whitney addressed the Board and informed them that he is running as the Republic candidate for Grafton County Commissioner in District 2. He stated that he has worked for the County as a correctional officer for 26 years retiring two years ago. He has also served as the coordinator for a diversion program and has worked with 75,000-80,000 people over his tenure. He resides in Bath. He informed the Board that he does not feel the Commissioner position is a partisan position as it is working for the welfare of the entire County. He explained that he is visiting municipalities in the district to find out what their specific issues are within their town as well as the County as whole. He discussed various topics including Medicaid changes, jail overcrowding etc. The Board applauded Mr. Whitney's efforts and thanked him for meeting with them.

IV. NHMA REVIEW OF PROPOSED 2015 LEGISLATIVE POLICIES

The Board reviewed the policies proposed by the NH Municipal Association for 2015. Town Manager

Burbank will represent the Board as the voting delegate at the NHMA annual meeting on Friday. The Board reviewed each proposed policy and decided what their stance on each policy is.

V. CEMETERY TRUSTEE DISCUSSION WITH TRUSTEE WILLIAM CONN

Cemetery Trustee Bill Conn attended the meeting to discuss the expansion of the Town cemetery. The trustees are looking at expanding it within the next seven years. Projections are that the existing land will serve the community for the next fifteen years. The trustees would like the Town to deed the town land at the bottom of the cemetery to the Cemetery Trustees. The expansion of the cemetery towards the town garage was also discussed. The Board was in favor of considering expansion. There will not be an additional series of roads incorporated. The Trustees will have the property surveyed. The Trustees will meet with the CIP Committee in the near future to discuss funding the expansion.

VI. OLD/NEW BUSINESS

Town Manager's Report

Skateboard Park

Engineer Ray Korber has agreed to do the necessary engineering for the Town Park beginning with the skateboard park project. Mr. Korber has already met with Burndy to see if they can locate the records for buried contaminants possibly located near the proposed skate park site. The Board of Selectmen will be meeting with representatives of the skateboard park in two weeks to review their proposal for a one acre skate park. O.J. Robinson and Tamra Ham would like to take a phased approach to the project. O.J. would like to see the Committee's plans for the location of the park before Town Manager Burbank gets a cost estimate for developing the land.

Town Hall Stairwell

Five steel fabrication companies have expressed interest in the project and are going to submit written proposals on the installation of the stairs. At this time, only two have done a site review of the project. No bids on the project have been received yet. The estimated \$15,000 will not be enough to cover the project due to the high cost of steel and the specific set of stairs required for the space.

Cooper Memorial Bridge

The Hoyle & Tanner report received on September 19, 2014 states that all repairs have been completed and the new weight ban limit is 27 tons (for municipal use only). Rick Kelly relayed to the Town that he has decided to leave the weight limit at 15 tons for the general public, until a new guardrail system has been established to lighten the static load on the bridge.

Pollard Road Reconstruction

The reconstruction on Pollard Road is making good progress. Engineer Ray Korber has been on-site since construction began, and has responded to citizen and business concerns promptly. To date, no major issues have been reported. The Board was happy to see that the road was cleaned up for the Highland Games.

Water Intake Project

The river intake project is complete. All went well and Town Manager Burbank is pleased with the outcome of the project.

Loon Pond

Divers were in the water at Loon Pond this week attempting to unclog debris from the outlet pipe. Public Works Director Bill Willey recently discovered that beavers had blocked the pipe with wood. The extended use of the pond during the river intake rehab caused the beavers to go into high gear. Unfortunately, divers were unable to totally unplug the pipe. Water flow was improved; however the outlet will need to be replaced during the reconstruction of the dam next year.

Beechwood Drainage

The drainage project is progressing. A large section of the roadway has been stabilized. Other problematic areas have been identified. The budget is being reviewed to see if the Town will be able to upgrade the section of drainage at the intersection of Black Mountain Road and East Branch Drive. Hoyle & Tanner is currently reviewing their original design and will be providing an engineering estimate to complete this section. Reconstruction of this area is critical in controlling the runoff from the Beechwood One Development. As of this month, the Town has completed all work that is going to be done this year on Beechwood. More extensive work will need to be done in 2015 on the lower part of this road.

Riverbank Stabilization (Levee)

Town Manager Burbank just received the US Army Corp of Engineers report. He is still waiting for the report from the NH DES-Dam Bureau.

White Mountain Snowmobile Club Update

O.J. Robinson informed the Board that the Snowmobile Club recently met with the State to discuss using the north end of the Whale's Tale parking lot for the official snowmobile trail. It will run down the State right of way to Georgiana Falls. The Board discussed the new location of the trail. The trail will no longer be on town land. The trail will be completed by this winter. Town Manager Burbank will draft a letter of support for the new route of the trail to the Snowmobile Club.

Metered Parking

O.J. Robinson informed the Board that the Police Department received a letter from a business owner on Main Street requesting a two hour parking limit for Main Street. The Board discussed this proposal and agreed that typically parking limits and metered parking are tied together and would require parking enforcement. The Board agreed that they are not in favor of this level of parking enforcement in Town at this time.

Common Man Lease

The Board asked that a new lease and accompanying invoice be sent to the Common Man for the parking lot property. The invoice will be calculated at the former assessed value through the end of July and the new value from August-March 2015.

School Funding Warrant Article

O.J. Robinson stated that he received an e-mail from another municipality requesting that a warrant article regarding school funding be put on the warrant. O.J. will forward the request to the rest of the Board and will discuss at an upcoming meeting.

Community Center Boiler

O.J. Robinson informed the Board that he spoke with Tara Tower regarding the boiler at the Community Center. The building is having a new control panel installed to better regulate the temperature of the building all year long. At this point, a new boiler is not necessary.

Highway Block Grant

There is \$60,000-\$70,000 in the Highway Block Grant Fund. None of which has been spent since Hurricane Irene in 2012 except for the funds allocated for the backhoe purchase. O.J. would like to see a substantial amount be held in this account for emergencies however the rest can be used to offset some of the larger public works projects which are also funded by the CIP. Town Manager Burbank added that dedicated highway funds should only increase with the new legislation.

Coolidge and Edgewood Roadways

Patricia McTeague asked that Town Manager Burbank speak with Public Works Director Bill Willey to find out when the Coolidge and Edgewood roadways are scheduled for repair as they are in poor condition. O.J. Robinson added that the roads are part of the CIP but he isn't sure when they are scheduled to be fixed.

North Country Council (NCC) Scenic Byways Council

O.J. Robinson stated that NCC has requested that the Town of Lincoln designate a representative to sit on the NCC Scenic Byways Council. The Town has four designated byways and in order to maintain the scenic byway designation, the Town must have a representative to the Council. Town Manager Burbank will work with Town staff to find a volunteer.

MOTION: “To agree to participate and designate a representative from the Town of Lincoln to the North Country Council Scenic Byways Council.”

Motion: O.J. Robinson Second: Patricia McTeague All in favor.

Work Session

The Board will meet at 4:00pm prior to their regular meeting to work on revising the Town’s fee schedules and personnel policies.

Junkyard Properties Update

The Board questioned how the progress on cleaning up the Chenard property is going. Town Manager Burbank speaks with Mr. Chenard on a regular basis about the clean-up. Some progress has been made but he is of the opinion that when the leaves fall, it will become apparent that there will not be a noticeable difference. Mr. Burbank stated that the Levine’s are doing an awesome job on cleaning up their property.

E-mail from Herb Lahout

Patricia McTeague stated that she was disturbed by an e-mail received by Town Manager Burbank from Herb Lahout. The e-mail expressed Mr. Lahout’s displeasure with Town staff as well as the Town’s process and procedures. Patricia was pleased with the Town Manager’s response to the e-mail. Town Manager Burbank stated that Town staff will not be subject to profanities and abusive behaviors from members of the public. O.J. Robinson also received a request for a meeting from Mr. Lahout. He did not respond as he felt such a meeting would be inappropriate considering he is reviewing Mr. Lahout’s application to the Planning Board.

Ladies Bathtub Swimming Hole

Several improvements have recently been made to Ladies Bathtub. New stairs have been installed and the swimming area is much improved.

VII. NON-PUBLIC WORK SESSION *Pursuant to RSA 91-A:3(personnel)*

MOTION: “To go into Non-Public Session pursuant to RSA 91-A:3II(d) personnel

Motion: O.J. Robinson Seconded: Tamra Ham Roll call vote was all in favor.

The Board went into non-public session at 7:55pm.

MOTION: "To re-enter public session"

Motion: O.J. Robinson

Seconded: Tamra Ham

Roll call vote was all in favor.

The Board came back into public session at 8:10pm.

VIII. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: O.J. Robinson

Second: Tamra Ham

All in favor.

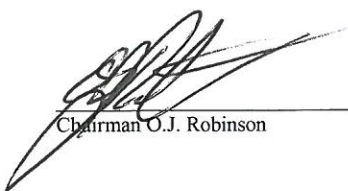
The meeting adjourned at 8:15pm.

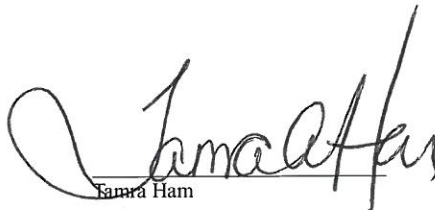
Respectfully Submitted,


Brook Rose

Approval Date

9/29/14


Chairman O.J. Robinson


Tamra Ham


Patricia McTeague