

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

MAY 23, 2016

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: O.J. Robinson, Jayne Ludwig and Tamra Ham.

Staff Present: Town Manager Burbank, Fire Chief Beard, Police Chief Smith, and Recording Secretary Wendy Tanner.

Public Present: Tammy Gionet Dutilly, Steve Noseworthy, Rick Kelley, Paul Beaudin, Recreation Director Tara Tower and Library Director Carol Riley.

I. CALL TO ORDER at approximately 5:30 P.M.

Chairman Robinson called the meeting to order at 5:32 P.M.

II. REVIEW AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

- May 16, 2016

MOTION to approve the minutes from May 16, 2016 as amended.

Motion: Tamra Ham **Second:** Jayne Ludwig **All in Favor.**

MOTION to approve the non-public minutes from the 4:40 session on May 16, 2016 as presented.

Motion: OJ Robinson **Second:** Jayne Ludwig **2 in favor, Tamra Ham abstained.**

MOTION to approve the non-public minutes from the 6:45 session on May 16, 2016 as presented.

Motion: Tamra Ham **Second:** Jayne Ludwig **All in favor.**

III. RIVERFRONT PARK PLANNING COMMITTEE Discussion

As a member of the Riverfront Park Planning Committee, Tamra Ham apologized to Paul Beaudin for not sending him the notice for the committee meeting last week.

The River Front Park Committee met on Wednesday night, May 18, 2016. The committee reviewed the executive summary of the environmental assessment. Most of the bullet points on the executive summary referred to the Solid Waste facility and were not concerning to the park. The Burndy landfill was discussed and the possibility of putting a parking lot on top of that particular site. The committee discussed the fact that none of the members of the committee are land planners and putting a parking lot on the Burndy landfill site may or may not be a good idea. The committee discussed further testing being needed but only wanted to test where it was needed and because of the lack of land planning knowledge; the committee was not sure where to test. The committee believes that funds should be used to hire a land planner to decide where further testing will be required and where certain elements should be located.

Rick Kelley recommended SE Group as a land planning company that he and Dennis Ducharme have used in the past. SE Group is familiar with Lincoln because of past land planning ventures in the town. Rick Kelley estimated the cost of land planning for the site could be up to \$20,000.

Town Manager Burbank said that would probably deplete the funds in the River Front Park account. Town Manager Burbank also stated that the town's policy is to competitively bid out any new projects.

The River Front Park project is a Lincoln town project, being on town land and does not include Woodstock. Paul Beaudin recommended that the town contact Woodstock to see if they would be interested in helping financially support the park project.

If hiring a land planning company depletes the funds for the River Front Park, there is no more money for that project unless it is voted on again next March at Town Meeting to raise the funds for the project.

There was a discussion about volunteer groups like the Friends of Recreation Group that are raising funds for specific structures to go into the skateboard park and landscaping around the structures. The landscaping for each section of the park should match so all groups must get together on landscaping plans. The Skateboard Park recently received the Tony Hawk Grant which will help when applying for other grants.

Discussion around more testing of the land ensued and some hypothetical scenarios were mentioned. If the Burndy landfill site is not good for a skateboard park, would it be possible to put a parking lot on that parcel? Do you put in one large parking lot or two or three small lots? These are the types of questions only a land planner would be able to answer. The next step would be to hire a land planner.

Jayne Ludwig said that planning for future generations and travel and traffic around Lincoln should be reviewed in the planning stages of the park. Jayne Ludwig would also like to see transportation such as a train going from the Lincoln downtown area to Loon Mountain.

Town Manager Burbank will contact several land planning companies and begin the bidding process.

Town Manager Burbank will set up a meeting with the Woodstock Board of Selectmen in the next two weeks.

HAZARD MITIGATION

The current primary shelter for the Town of Lincoln is the Community Center located on Pollard Road. Town Manager Burbank questioned why the school was not the primary emergency shelter for the town. The school has ample space, a full kitchen and shower facilities. Whatever facility is used, will need to have a generator. Several members of the Hazard Mitigation Committee thought the school was the better choice. Currently Woodstock uses the Woodstock Inn as their primary shelter. If Woodstock is interested in using the school for a shelter, Lincoln and Woodstock Selectmen would meet with the School Board together.

The School Board has been approached in the past by Lincoln and was not acceptable to the idea. Lincoln will check first to see if Woodstock is interested in the school as a shelter and continue from there. The school is larger than the community center and the Select Board felt that it makes more sense that the school is the place to have the primary emergency shelter.

Town Manager Burbank mentioned that there are grant funds available for adequate generators for emergency shelters.

This topic will be put on the agenda when the Lincoln and Woodstock Select Boards meet.

IV. OLD/NEW BUSINESS

Town Managers Report

Solid Waste Facility

Tipping fees are currently being evaluated for the past three years. It is a slow process that needs to be done manually because there are no records for the tipping fees.

Culvert Replacement at the Water Treatment Plant

The bidding was opened on May 19, 2016 and the apparent low bidder was Lincoln Trucking.

Loon Pond Dam

The construction meeting for the dam will be on June 2, 2016. Expected to attend the meeting are Caulder Construction, Rick Kelley, U.S. Forest Service (US Department of Agriculture), U.S. Fish & Wildlife, Department of Environmental Services and representatives from the Town.

It is highly suggested that the Loon Pond Dam contractor and the Culvert replacement contractor keep in close contact to control the flow of water during the culvert replacement. Both of these projects should be repaired/replaced during the driest part of the season.

Town Treasurer

Julie Rolando has been appointed as the Lincoln Town Treasurer.

Investment Policy

The investment policy will be reviewed at the next Board of Selectmen meeting.

PETA (People for the Ethical Treatment of Animals)

Chief Smith said that Clark's may be picketed this year by PETA. They would like to set up a mechanical bear and hand out leaflets. They have also contacted the Department of Transportation to see if they can petition in the state's right of way. Chief Smith will keep the Board updated as more information becomes available.

Rainbow Family

The Rainbow Family has been talking about visiting either the Green or White Mountains this summer. This is a group that takes over state and national parks. There could be up to 10,000 people from this group visiting this summer. Chief Smith will keep the Board updated as more information becomes available.

911 Numbering

Chairman Robinson read an updated from Chief Smith on the 911 mapping system. The Police Department has been systematically giving handouts to homeowners in town expressing the importance of 911 numbering on homes and everyone has been compliant.

The Village of Loon Mountain (VOLM) has begun placing 911 numbers on each unit but they are not taking down the old numbering system from the buildings making it confusing. Chairman Robinson asked that a letter be sent out to VOLM mandating that they remove the old numbers from the buildings. It should be stressed in the letter that renters should always be given the 911 number for the unit that they are renting for the safety of the renters.

Town Manager Burbank will send a letter out tomorrow based upon this conversation.

Lincoln Center North

Mr. Bartlett has cleaned up his property and it looks great. There has been a major cleanup of the shopping center property, but looking in the woods, there is still a lot of trash on the town property.

4th of July Parade

Tamra Ham announced that the 4th of July theme is "A White Mountain Summer".

Public Participation

Tammy Gionet Dutilly

Tammy Gionet Dutilly questioned the exit at Lahout's Country Clothing and Ski Shop on the corner of Main Street and School Street, if there has been any more thought on how to get people to stop before coming out onto School Street. There was a brief discussion about painting a white line along the edge of School Street to signify a stop. Further discussion continued regarding putting up a stop sign at the roads edge on the left of the exit from Lahout's. Town Manager Burbank will talk to the owner of Lahout's and report back to this Board when a resolution is found.

V. NON PUBLIC SESSION Pursuant to RSA 91-A:3II (a, c, e, d)

VI. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: Tamra Ham

Second: Jayne Ludwig

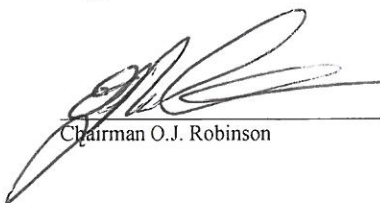
All in favor.

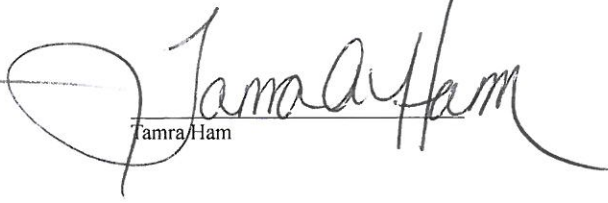
The meeting adjourned at 6:32 P.M.


Respectfully Submitted,

Wendy Tanner

Approval Date 6/6/2016

 Chairman O.J. Robinson

 Tamra Ham

 Jayne Ludwig

May 23, 2016
Board of Selectmen's Meeting
Please PRINT Legibly

Rachel Kelley

(Print Name)

Ron Beard

CAROL Riley

Steve N

Larry Givens Dwyer

Tara Tower

Paul Beaudin

Chief Smith

Rachel Kelley

(Sign Name)

Ron Beard

Carol Riley

Larry Givens Dwyer

Tara Tower

Date: Wed, 18 May 2016 12:19:02 +0000
From: policechief
Reply-To: policechief
Subject: 911 numbering
To: townmanager <townmanager@lincolnnh.org>

We are moving along with the handouts and checking numbers.

Village of Loon and talking points

- 1) The village has posted the 911 numbering and street signs exist
- 2) The also continue to number them with their old designated numbers – developing a two numbering system
- 3) The property management will provide us maps, but intends on keeping the old system in place, because they know where the places are.
- 4) In an emergency, seconds count – Fire, Medical or a police situation
- 5) Renters using cell phones might give the rental designated number since that is what they are familiar with rather than the correct number and street.
- 6) This will slow up or confuse the first responders, while our Dispatch might be able to figure out where after a period of time, the 911 operator will not.
- 7) The 911 mapping system, we use to respond is basically useless.
- 8) If assistance is needed from an outside agency, they will have difficulties.
- 9) If Lincoln units are tied up and 911 has to dispatch another town, they will not be able to locate the place based on the numbering and layout.
- 10) In a case of a heart attack or a fast moving fire, units could arrive too late.

While their maintenance and association might find it easier to remember their old number, it will cause us problem. The double numbering system is not something that should continue. I am sure that their people could easily start to use the 911 numbering system, but it is inconvenient.

Theodore P Smith
Chief of Police
President of the NE Association of Chiefs of Police
Chair for the North Atlantic States for SACOP/IACP
Lincoln Police Department
PO Box 488, 148 Main St
Lincoln, NH 03251
603-745-9000
Fax 603-745-8694
www.Lincolnnhpd.org