

LINCOLN BOARD OF SELECTMEN  
MEETING MINUTES  
SEPTEMBER 12, 2016  
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

**APPROVED**

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**Board of Selectmen Present:** Chairman O.J. Robinson, Selectman Jayne Ludwig and Selectman Tamra Ham.

**Staff Present:** Town Manager Burbank, and Recording Secretary Wendy Tanner.

**Public Present:** David Beaudin, Tammy Gionet Dutilly, Jim Welsh and Deborah Celino.

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**I. CALL TO ORDER at approximately 5:30 PM**

Chairman Robinson called the meeting to order at 5:30 PM.

**II. POLLARD ROAD PUBLIC INFORMATION SESSION**

Meeting moved to September 19, 2016 pending that Town Engineer Ray Korber can attend.

**III. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

- August 29, 2016

**MOTION to approve the minutes of August 29, 2016 as amended.**

**Motion:** OJ Robinson      **Second:** Tamra Ham      **All in favor**

**Motion to approve the non-public minutes for August 29, 2016 at 5:09 PM as presented.**

**Motion:** Tamra Ham      **Second:** Jayne Ludwig      **All in favor.**

**Motion to approve the non-public minutes for August 29, 2016 at 6:35 PM as presented.**

**Motion:** Tamra Ham      **Second:** Jayne Ludwig      **All in favor.**

**Motion to change the minutes of August 22, 2016, page 5, paragraph on Pollard Road Sidewalk with changes presented by Tammy Gionet Dutilly.**

**Motion:** Jayne Ludwig      **Second:** OJ Robinson      **All in favor.**

**IV. REVIEW/ADOPT EMERGENCY OPERATION PLAN (EOP)**

Burbank said that this plan is still in the review stages and asked the Board to report any changes they may find.

Burbank said this is an important document if FEMA is needed and that the town would not have a new bridge to Loon without it.

Robinson noted that the plan is only in place once it has been adopted by the Select Board.

## **V. OLD/NEW BUSINESS**

### **□ Town Managers Report**

#### **Castleberry Fair**

Burbank met with Terry Mullen from Castleberry Fair to discuss issues with the fair. The number of police officers that the Police Chief is requiring for the fair and concerns about how permit fees are calculated were discussed. Tent issues were discussed and decided that each individual vendor at the fair will be responsible for permits or safety concerns with their tents. All concerns discussed have been worked out and the fair will return in October.

#### **Loon Pond Dam**

The dam should be done this week; we need rain to fill the pond.

#### **Budget**

Reviews are underway with department heads. Once the reviews are completed the individual department budgets will be presented to the Select Board.

#### **Peterson**

Peterson has made substantial cleanup at Cozy Cabins and would welcome Board members to come by.

#### **Beechwood Road**

Water lines are being tied in. There have been connection issues with the older valves underground but are being resolved.

#### **Light on Pleasant Street**

Ludwig asked if anyone had sent the street light pole number to the electric company. Burbank said that it was reported to the NH Electric Cooperative (NHEC) and there is some issue if the pole belongs to the NHEC or Fairpoint Communications.

#### **Dumpster behind Up Country Building**

Police Chief Smith talked to the owners about the unsecured dumpster in hopes of obtaining a resolution.

#### **Grants**

Police Chief Smith notified the Select Board of two grants.

- One grant is an equipment grant for \$11,586 and a 50% match will go toward the new e-ticket system. The State will eventually mandate all tickets are handled through this system.
- The second grant for \$7,050 for DWI and distracted driving patrols is not a matching grant. This grant will cover overtime specifically related toward those goals.

#### **Complaint Letter**

A Resident is protesting an administrative decision. In the letter the resident asks to have the previous decision referred to the ZBA for an appeal. The ZBA would make the final decision.

#### **MOTION to refer Denise Heredeen to the ZBA for an appeal of an administrative decision.**

**Motion: Tamra Ham                      Second: Jayne Ludwig                      All in favor.**

#### **Hanson Farm Road**

Burbank thought that everything was in place and hopes to get the bid out, although several contractors have said that it is getting late in the season to get paving done. Burbank will be working on this in the coming week.

### **Fire Truck Test**

Burbank said that the test has not been done but is scheduled. The tower truck is one inspection away from failure. The truck is a 1978 and funds have been appropriated in CIP (Capital Improvement Plan) for a replacement but there is not enough for a “new” truck. Research is being done to find a used truck to replace the tower truck. The vehicle that the town is looking at for replacement is not only a tower truck but also a pumper, which the current tower truck is not; this new vehicle will be the town’s first response vehicle. The plan is to sell the old fire truck. It was researched and there is a market for antique fire trucks.

### **NH 9-11 Memorial Stair Climb**

There were three firemen from Lincoln that recently attended the NH 9-11 Memorial Stair Climb in Manchester. This event is a tribute to honor the firefighters, people and events of September 11, 2001 and benefits the National Fallen Firefighters Foundation.

The Select Board would like to acknowledge Mike Swarbrick, Robert Bar and Ryan Fairbrother for their recent completion of the Memorial Stair Climb.

### **Lahout’s Stop Line**

Ham asked if the stop line had been painted behind Lahout’s Country Clothing and Ski Shop. Burbank said that it had not, but was on the Public Works list of things to do.

### **Stop Signs on Pollard Road**

Ham asked if Public Works Director Nate Hadaway had looked into or had a recommendation of where stop signs could go on Pollard Road. Burbank said that it has not been done but is on the list.

### **Loon Bridge**

Bridge entrance has been completed on a temporary basis with two lanes onto the bridge from US Route 112, after the busy Highland Games weekend the changes to the lanes will be made more permanent.

### **Pollard Road Sidewalk**

The next meeting is scheduled for September 19, 2016. Engineer, Ray Korber is working on the south alignment plans for the Pollard Road Sidewalk.

### **□ Public Participation**

**Dave Beaudin** asked if anything came up after his letter was received. The Select Board noted that they had seen the letter and it was referred to Town Manager Burbank.

**Jim Welsh** asked about the stop signs to be placed on Pollard Road to slow down traffic. Jim Welsh suggested placing them at both Dodge Place and Church Street and was told that is exactly where they asked Nate Hadaway to research. Burbank said that there will be a three way stop at both intersections.

**Jim Welsh** thought that parking on Church Street was a hazard. Burbank agreed and said that it is on his list of things to look into. Ham thought that there should be no parking allowed on the side of the road that has a sidewalk.

There was a brief discussion about the angles of the intersections on Pollard Road.

**VI. NON PUBLIC SESSION Pursuant to RSA 91-A: 3II (a,c,e,d)**

**MOTION to enter non-public session at 6:15**

**Motion: Tamra Ham                      Second: Jayne Ludwig                      All in favor.**

**MOTION to return to public session at 6:18**

**Motion: Tamra Ham                      Second Jayne Ludwig                      All in favor.**

**VII. ADJOURNMENT**

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

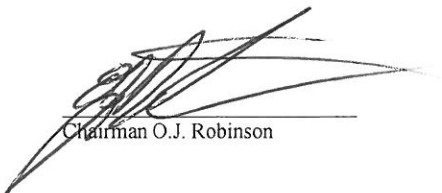
**Motion: O.J. Robinson                      Second: Tamra Ham                      All in favor.**

The meeting adjourned at **6:20 PM**.

Respectfully Submitted,

Wendy Tanner

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

  
Chairman O.J. Robinson

\_\_\_\_\_  
Tamra Ham

  
Jayne Ludwig

**September 12, 2016**  
**Board of Selectmen's Meeting**  
**Please PRINT Legibly**

Debbie Celino  
(Print Name)

Jim Welsh

Tammy Gravel Doherty

Victoria Martin

Debbie Celino  
(Sign Name)

Jim Welsh

Tammy Gravel Doherty

Victoria Martin