

**Board of Selectmen Present:** O.J. Robinson, Patricia McTeague, and Tamra Ham.  
**Staff Present:** Town Manager Burbank and Recording Secretary Brook Rose.  
**Public Present:** Dave Beaudin.

O.J. Robinson called the meeting to order at 5:30pm.

**MOTION: “To approve the non-public minutes of the December 5, 2015 Board of Selectmen’s meeting .”**  
**Motion: Tamra Ham                      Second: Patricia McTeague                      All in favor.**

Town Manager Burbank informed the Board that NHDES has informed the Attorney General's Office that the letter of deficiency should be sent out to the property owners any time now. The Finance Department would like to schedule the bond hearing. The Board scheduled the hearing for February 3<sup>rd</sup> which is the same night as the budget hearing. Documentation will be forwarded to the Bond Counsel for review.

## **Forest Ridge Road Maintenance**

Attorney Malia has reviewed maintenance documents provided by Forest Ridge Association to the Town. It is clear that the Town has no legal responsibility for maintenance of the road. Town Manager Burbank notified Association President Schofield this afternoon. He has yet to hear back from Mr. Schofield.

## **Riverwalk Park Improvements**

Town Manager Burbank will be meeting with Engineer Ray Korber this week to discuss preliminary engineering and site work for the beginning stages of the Town's Riverwalk Park including the Lin-Wood Skate Park.

## **South Peak Water System**

Town Manager Burbank is meeting with Developer Ed Wendler on January 23<sup>rd</sup> to discuss the water system at South Peak. Once the pumps are moved (at the Town's expense) and the new tank installed (at the Developer's expense), the Town will take over maintenance of the system.

## **Police Department E-mails**

O.J. Robinson read two e-mails received from Chief Smith. They are as follows:

*We received a grant at the beginning of the school year to install a direct connection to our dispatch center from each teacher's computer. Both the Company and I were ready to start and get it installed prior to school. The company was very helpful and willing to send staff to get it up and running. Here it is in January and we still do not have it up. Their IT guy butted heads with the company, they offered to work and send people down. I have had meetings with the superintendent asked for training dates for teachers to no avail. I am meeting with her this week to see if we can move forward, but since it is a joint venture, we cannot do anything further unless they do their part. Frankly I am surprised since the Superintendent asked me if I could get the grant. Unfortunately, the grant will probably run out by the time the program is up and running. While the police department's future costs for the system will be minimum, the bulk of any future costs will be with the school and there is no guarantee that they will go with this program in the future if it is not up and running. While there is not anything you can do, I feel you should share my frustration and why this project has not gone forward.*

*Theodore P Smith  
Chief of Police  
Lincoln Police/Emergency Management*

The Board asked that Town Manager Burbank contact the Superintendent to see if she can help expedite the process so this grant doesn't expire and funds are not lost.

## **Hazard Mitigation Plan**

*The town is mandated to update its hazardous mitigation plan and the First meeting will be held on Wednesday, February 4 at 9 AM in the Town Meeting Room.*

*The following are integral parts of this process:*

*Town Manager*

*Fire*

*Police*

*Public Works*

*Planning Board*

*SelectBoard – At least one member is needed to comply with Federal Guidelines*

*School Representative*

*Others can be added as we need them in the future.*

*The process should take several meetings. June Garneau who wrote our last town Hazardous Mitigations plan was brought on to do the mandated update to this plan and she will be heading the meeting. If you have any questions you can contact me or June. However most questions and the entire procedure will be explained at our first meeting. Looking forward to seeing everyone there.*

*Theodore P Smith*

*Chief of Police*

*Lincoln Police/Emergency Management*

Tamra Ham will participate in this process on behalf of the Board.

### **Ice Castle Water Usage**

To date, the ice castle has used 5,303,000 gallons of water. The business has sufficiently paid the Town for their water use.

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## **IV. NON PUBLIC SESSION pursuant to RSA 91-A:3II(e)**

**MOTION: “To go into Non-Public Session pursuant to RSA 91-A:3II(e) personnel .”**

**Motion: Tamra Ham                      Second: Patricia McTeague                      Roll call vote was all in favor.**

The Board went into non-public session at 6:40pm.

**MOTION: “To enter back into public session.”**

**Motion: Patricia McTeague                      Second: Tamra Ham                      Roll call vote was all in favor.**

The Board came back into public session at 6:45pm.

## **V. ADJOURNMENT**

After reviewing the weekly accounts payables and with no further business to attend to, the Board made the following motion.

**MOTION: “To adjourn.”**

**Motion: O.J. Robinson**

**Second: Tamra Ham**

**All in favor.**

The meeting adjourned at 6:55pm.

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman O.J. Robinson

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Tamra Ham

\_\_\_\_\_  
Patricia McTeague