

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, JANUARY 23, 2017
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

APPROVED

Board of Selectmen Present: Chairman - O.J. Robinson, Selectmen - Jayne Ludwig and Tamra Ham.
Staff Present: Town Manager Burbank, Police Chief Smith, Fire Chief Beard, and Recording Secretary Wendy Tanner.
Public Present: Paul Beaudin, Tammy Gionet Dutilly, Edmond Gionet, Debbie Celino, Jim Walsh, Bonnie Ham, Justin Roshak, David Beaudin

CALL TO ORDER at approximately 5:30 PM

Chairman Robinson called the meeting to order at 5:30 PM

REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

- January 9, 2016

MOTION to approve the minutes of January 9, 2016 as amended.

Motion: Tamra Ham **Second:** Jayne Ludwig **All in favor.**

MOTION to approve the nonpublic minutes of January 9 as presented

Motion: Tamra Ham **Second:** Jayne Ludwig **All in favor.**

STATE REPRESENTATIVE BONNIE HAM

State Land

Town Manager Burbank explained that he and State Representative Bonnie Ham were researching possible State land and if any land was available for sale. Bonnie Ham is helping identify contact points within the State. The land would be for two purposes, one is to enlarge Riverside Cemetery, the other is for possible workforce housing.

Curb Cut

Bonnie Ham also researched who to contact within the State or DOT to obtain two curb cuts on Route 112. One is off the property owned by Lincoln South Mountain Partners, LLC (LSMP) on the south side of Route 112, the other would be into property owned by Leo and Nicole Marien to benefit the Pollard Road Sidewalk project. The Town of Lincoln would need to make a request and give detailed information, justification and benefits to the town.

Senate Bill 342

This bill lowers the public utilities commission assessment percentage for certain telephone utilities and IP telephone service providers. Town Manager Burbank stated that he has talked to Bonnie Ham about Senate Bill 324. The Board discussed assessing by the utilities versus the DRA (Department of Revenue Administration) and the inadequacies. Bonnie Ham supports Lincoln's efforts against this bill.

Bonnie Ham said that she is enjoying being back in the City of Concord. Ham has recently been assigned to the Criminal Justice and Public Safety Committee and finds it very interesting work. Ham offered her services to members of the Board for any help she can give as State Representative.

The Board thanked State Representative Ham for her time.

VETERAN TAX CREDIT DISCUSSION

Larry Sweeney spoke in favor of the Veteran Tax Credit asking the Select Board to put it to the town to recognize the contributions veterans have made to our country and to our community. Robinson read a letter from Larry Sweeney into the record. (See attached) Chair Robinson said that if this is adopted it would not change the amount of credit, it would change the eligibility.

Motion to place the “All Veterans Tax Credit”, RSA 72.28-b on this year's warrant.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

Motion to that the Select Board is all in favor of the All Veterans Tax Credit.

Motion: OJ Robinson Second: Tamra Ham All in favor.

NOTICE FOR WORKFORCE HOUSING

Jayne Ludwig objected to having the municipality use their web site to publish the Western White Mountain Chamber of Commerce/AHEAD notice. Although it is very informative and persuasive, she did not want the taxpayers to be over-shadowed or believe that the Select Board members had already made up their minds regarding Work-Force Housing being built in Lincoln. She stated that she would have preferred for the Chamber to send it out through their web site and send the usual Lincoln Public Notice form to the taxpayers. (See attached).

While other Board members did share Ludwig's views on letting the residents make their own decisions, they did not all agree that the notice had a persuasive style.

ASSESSING CONTRACT DISCUSSION

A new contract was received from Commerford, Nieder Perkins, LLC for assessing in the Town of Lincoln. The Select Board would like to review the contract before making any decisions.

OLD/NEW BUSINESS

☐ **Town Managers Report**

Senator Jeff Woodburn

Senator Woodburn was invited to speak at this meeting and respectfully declined due to a scheduling conflict, but was more than willing to reschedule to a later date.

The Levee

Engineers have estimated that the cost to rebuild the levee could be from \$200,000 to \$500,000 more than was estimated two years ago when this project began. Because of increase, the original bond may not be enough money for the project. The Board discussed the options of acquiring the funds through another bond, or through taxation. Two articles will be placed on the warrant at \$500,000 each and lowered at town meeting to reflect the awarded bid of the project as necessary.

MOTION to place on the warrant a bond article for \$500,000 AND if the Bond article does not pass at 2/3 vote, an article placed on the warrant for \$500,000, half of which will come from the unexpended fund balance and half to be raised through taxation.

Motion: Tamra Ham Second: Jayne Ludwig All in favor

Senate Bill 324

Robinson stated that the ruling from bureau of Land and tax appeals had strong language regarding the methodology of the DRA assessors. Robinson said that although most towns will say that it will hurt their town because it will cost the town money, the other side of that would be saying that not only is it going to cost us money, but the primary body in the state that looks at assessing, the Board of Tax Appeals, has already determined that the DRA's methodology is inherently wrong. To give them full authority to do it is just backwards.

Town Manager Burbank talked with George Sansoucy a utility appraiser and engineer, and Cordell Johnston from NHMA. Sansoucy's staff will be at the next meeting for this bill to present technical information to the committee.

FEMA Levee Analysis

FEMA would like to have a meeting with the Select Board to talk about the latest 100 year flood maps. Tentatively this meeting is planned for Tuesday, February 14, 2017 at 1:00 PM in the Town Hall.

Udderly Delicious Dumpster

Chief Beard spoke with the property manager who said that the problem is with people parking in front of the dumpster so it cannot be emptied.

Letter from Alex Atwood

The Board asked if the assessor had responded to Mr. Atwood's questions about how taxation works and the reason for the increase in taxes to his property. Town Manager Burbank will check on this.

Multiple 91A requests

Robinson asked where we stand on the multiple 91A requests sent to the town. Town Manager Burbank said that we have been collecting information and the people that submitted the requests should be able to come into the town hall within a few days to a week from today.

There was a brief discussion about zoning changes and the town vote during town meeting to change zoning.

Warrant Articles

The Board asked if the language for the articles to have Planning Board and Zoning Board members elected had been written. Town Manager Burbank said that the articles will be ready for a public hearing.

Cemetery Capital Reserve Fund

An email was sent to the Cemetery Trustees to explain changed funding. No feedback has come from that email.

Record Retention Committee

Ham asked if Town Manager Burbank was creating a Record Retention Committee. Town Manager Burbank is waiting until the budget season is over to create this committee.

Pollard Road Sidewalk and Width of the Road

Ludwig received a phone call regarding the width of the sidewalk and lanes on Pollard Road. Paul Beaudin stated he made that call questioning the width changes from 10 feet to 12 feet in different areas on Pollard Road and the side streets. Paul Beaudin asked if any traffic studies had been done in that area.

The Board had a long discussion about the sidewalk and the challenges of safety issues that exist along Pollard Road. Town Manager Burbank said that he believed that the North Country Council helped the town to do traffic counts in these areas.

Tammy Gionet Dutilly offered that in the winter when the sidewalks are icy, most people still walk in the road.

□ Public Participation

Primex Contract

OJ Robinson checked with counsel and it was considered a housekeeping thing so he printed his name under his signature to clarify the document.

91A Request for Fire Department Minutes

Edmond Gionet submitted a request for any minutes that the Fire Department had.

The training minutes were the only minutes that the Fire Department kept. The form to take minutes for the Fire Department has been amended and minutes will be taken when officers of the Fire Department meet as well as during training sessions.

Minutes of December 19, 2016

The minutes from December 19, 2016 will be corrected to reflect more accurately what Edmond Gionet asked in the meeting and presented to the Select Board next week.

The Landing

Dave Beaudin asked about the Selectmen's meeting concerning the Landing. There were two parts to the meeting, one was in public, and the other was in nonpublic.

The Board had a long discussion about the Landing and the Chapter 7 liquidation filing and what that means to the Beechwood II roads and the pump house which serves both part of Beechwood II and the Landing residents.

Water

There was a brief conversation about water and creating different resources for water. Boyce Brook was mentioned to perhaps use as another source of water. The town has started to put funds away for further research of alternate water sources.

Abatement Requests

During the conversion of the finance system from version 8 to version 10, Veterans Credits were improperly applied to property owners that should not have received them leaving property owners that should have received them and did not. The first correction is for a total of \$9,214.00, the second is for \$2.63.

MOTION to approve the abatement requests regarding Veterans Credits totaling \$9,216.63.

Motion: Tamra Ham Second: OJ Robinson All in favor.

Audit Proposal

The Board reviewed the proposal and made the following motion.

MOTION to accept the audit proposal from Vachon Clukay & Company, PC not to exceed \$15,965.

Motion: OJ Robinson Second: Tamra Ham All in favor.

NON PUBLIC SESSION *Pursuant to RSA 91-A: 3II (a,c,e,d)*

MOTION to enter nonpublic session at 8:10 PM

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

MOTION to come out of nonpublic at 8:35 PM

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: Tamra Ham

Second: Jayne Ludwig

All in favor.

The meeting adjourned at **8:40 PM**.

Respectfully Submitted,

Wendy Tanner

Approval Date ____/____/____

Chairman O.J. Robinson

Tamra Ham

Jayne Ludwig