

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
JANUARY 30, 2017
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

APPROVED

Board of Selectmen Present: Chairman - O.J. Robinson, Selectmen - Jayne Ludwig and Tamra Ham.
Staff Present: Town Manager Burbank, Police Chief Smith, Water Supervisor David Beaudin and Recording Secretary Wendy Tanner.
Public Present: David Beaudin, Debbie Celino, Jim Walsh, Justin Roshak

I. CALL TO ORDER at approximately 5:30 PM

Chairman Robinson called the meeting to order at 5:30 PM.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

- December 19, 2016
MOTION to amend the public minutes of December 19, 2016.
Motion: Tamra Ham Second: Jayne Ludwig All in favor.
- January 19, 2017
MOTION to approve the public minutes of January 19, 2017 as amended.
Motion: Tamra Ham Second: Jayne Ludwig All in favor.
MOTION to approve the nonpublic minutes of January 19, 2017 as presented.
Motion: Tamra Ham Second: Jayne Ludwig All in favor.
- January 23, 2017
MOTION to approve the public minutes of January 23, 2017 as amended.
Motion: Tamra Ham Second: Jayne Ludwig All in favor.
MOTION to approve the nonpublic minutes of January 23, 2017 as presented.
Motion: Tamra Ham Second: Jayne Ludwig All in favor.

III. OLD/NEW BUSINESS

☐ **Town Managers Report**

Town Report 2016 Payroll by Department

Woodstock is not going to post individual salaries in their Town Report and asked if Lincoln would do the same. The Select Board said it is public information and although they did not vote on it, the consensus was that salaries will remain in the Town Report.

Declaration of Candidacy

Friday is the deadline to declare candidacy.

Town Clerk Boat Registration

Town Clerk, Johnna Hart would like to do boat registrations in Lincoln. Hart would need to go to training. The Select Board was very receptive and made the following motion.

MOTION that the Select Board authorizes Town Clerk, Johnna Hart, to move forward with getting the Town Clerk's office set up to do boat registrations.

Motion: OJ Robinson Second: Tamra Ham All in favor.

Senate Bill 324 – Update

Town Manager Burbank praised State Representative Bonnie Ham for her help supporting Lincoln's efforts against this bill. Town Manager Burbank attended a meeting in Concord on this bill where the room was full and most attendees were also against this bill.

FEMA Levee Analysis

Tentative date of February 14 at 1:00 PM to meet with FEMA on the Levee analysis.

Riverfront Park Planning Committee

Ray Korber initiated a kickoff meeting with the park committee for Wednesday, February 1, 2017 at 1:00 PM. This meeting is for the engineers and committee members.

Village of Loon Major Water Main Break

There was a major water main break at the Village of Loon. Thanks went out to Public Works Director Nate Hadaway and Water Plant Operator David Beaudin for the repair of the main.

There was a brief discussion about the water main and how much of the town depends upon it. More research will be done around this water main and others in town.

91A Requests for Information

All petitioners were advised that we had 95% of the information has been collected and they are more than welcome to come to the town hall and go through the files.

Starting Town Meeting Earlier

The polls have to be opened until 6:00 PM. With the new counting system, theoretically Town Meeting could start at 6:30 PM. The start time of 6:30 PM will be discussed with Town Moderator - Robert Wetherell, Town Clerk - Johnna Hart and Supervisors of the Checklist – Carol Riley. A 6:30 PM start would be an hour earlier than past years. The earlier the better was the message from the residents last year at Town Meeting.

Levee Bid

Levee is being fully advertised in trade publications. A Mandatory pre-bid conference will be held on Thursday, February 9, 2017 at 10:00 AM. The date for final bid is February 23, 2017 at 2:00 PM.

Letter from Alex Atwood

Cindy Perkins had a conversation with Mr. Atwood and followed up with a letter. The Select Board said that Ms. Perkins letter was very well written and informative.

□ Public Participation

Justin Roshak asked about the Levee bid process and if it was a closed or opened bid. Town Manager Burbank said that the bid will be an open bid and will be opened on February 23. The bid process was explained and that the lowest bid is not always the winning bid.

Assessing Contract from Commerford, Nieder & Perkins, LLC

The Board had reviewed the contract and now made the following motions.

For the 5 year cyclical evaluation services – The first 4 years at the sum of \$19,350 the 5th year to do the full reevaluation for \$72,000.

MOTION to accept the revaluation contract from Commerford, Nieder & Perkins, LLC

Motion: OJ Robinson Second: Tamra Ham All in favor.

For annual assessment services, looking at new construction and new additions is done on a per item, or lot amount.

MOTION to accept the ongoing assessment services from Commerford, Nieder & Perkins, LLC from 2017 thru 2020 as proposed in the contract.

Motion: OJ Robinson Second: Jayne Ludwig All in favor.

IV. NON PUBLIC SESSION Pursuant to RSA 91-A: 3II (a,c,e,d)

MOTION to enter nonpublic session at 6: 20 PM.

Motion: OJ Robinson Second: Tamra Ham All in favor.

MOTION to come out of nonpublic session at 7:11 PM

Motion: Jayne Ludwig Second: OJ Robinson All in favor.

V. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

The meeting adjourned at 7:20 PM.

Respectfully Submitted,

Wendy Tanner

Approval Date 2 / 6 / 17


Chairman O.J. Robinson


Tamra Ham


Jayne Ludwig