

**LINCOLN BOARD OF SELECTMEN**

**APPROVED**

**MEETING MINUTES**

**FEBRUARY 6, 2017**

**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

---

**Board of Selectmen Present:** Chairman - O.J. Robinson, Selectmen - Jayne Ludwig and Tamra Ham.

**Staff Present:** Town Manager Burbank, Fire Chief Beard, and Recording Secretary Wendy Tanner.

**Public Present:** David Beaudin, Tammy Gionet Dutilly, Jim Welsh, Debbie Celino, Mary Jo Levitsky, Tom Tremblay, Justin Roshak.

---

**I. CALL TO ORDER at approximately 5:30 PM**

*Chair Robinson called the meeting to order at 5:34 PM.*

**II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

- January 30, 2017

**MOTION to approve the minutes of January 30, 2017 as amended.**

**Motion: Tamra Ham      Second: Jayne Ludwig      All in favor.**

**III. DISCUSSION WITH MYLES MORAN: Possible Re-naming of Rights-of-Way**

**O'Brien Avenue and Louann Lane**

Myles Moran and Tom Tremblay presented to the Board issues they see happening with O'Brien Avenue and Louann Lane. The roads are correct on the town maps, but both roads have right-of-way's extending off of them that show on the town maps as well. Moran and Tremblay explain that these extensions should not be labeled as roads, but as right-of-way's that have deed restricted access to only owners of specific lots. Moran and Tremblay both thought that the town maps should be corrected. Moran also pointed out that the 911 address for Map 117, Lot 019 should be corrected to Louann Lane and not O'Brien Avenue.

The Board would like to run it by the Town Attorney before any changes are made to town maps.

**Planning Board Meeting on Zoning Petition**

There are 5 lots that are currently listed as General Use with no record in Town Meetings of these lots ever being changed to General Use. The Planning Board stood by the 1991 town map that lists the 5 lots as Rural Residential and Town Attorney Malia believes that since the lots were never voted on in Town Meeting that they are in fact still Rural Residential. The Town Attorney suggested that the Planning Board "recommend" the petition on the warrant because of the lack of a vote at town meeting.

There was a discussion about the town starting a zoning map that is strictly for zoning and not a tax map. There was a discussion about creating zoning maps using the tax maps and any warrant articles that changed zones. Town Manager Burbank will talk to Planning Administrator Bont about the feasibility of this project.

#### **IV. OLD/NEW BUSINESS**

##### **Town Managers Report**

##### **Chenard Cleanup**

Mr. Chenard submitted documentation to the town stating payment Mr. Chenard made to have material hauled away. By court order the town has set aside \$2,500 and if Mr. Chenard did clean up his lot, he would be paid back up to \$2,500 by the town in expenses. The Select Board agreed that they would like to have one more trip to Mr. Chenard's property to inspect the cleanup efforts before any town funds are released.

Town Manager Burbank will setup a time with Mr. Chenard.

##### **Time Warner**

Time Warner's contract has lapsed and Time Warner would like the town to sign a new contract for 15 years. Most towns sign for between 5 and 10 years. The urgency to get a contract signed is because the town will receive 3% of Time Warner's gross revenue. The town is not currently getting that because we do not have an active signed agreement.

Options to continuing with Time Warner were discussed. Town Manager Burbank will check with other cable companies about possible changes and the Board will read and consider the Time Warner contract.

##### **Ray Korber Meeting – River Front Park**

Ray Korber's steering committee had a very productive meeting. SE Group is doing the design. Horizon Engineering is doing the layout. A base plan should be ready by the end of February with a conceptual plan to be brought to the BOS meeting on March 6.

There is hope to have a presentation ready for Town Meeting on March 14, to start conversation with the residents about the park. This is pre-hearing stage and would only be to gather more input from the town.

##### **Town Meeting**

It was asked and discussed at last year's Town Meeting if the Town Meetings could start earlier. That was very well received by the residents, most of whom wanted to start earlier so the meetings did not go so late into the night. The town has a new system for counting ballots that shortens the amount of time required. Because of this, it has been agreed to start town meeting at 6:30 PM instead of 7:30 PM as in past years.

##### **MOTION to set this year's Town Meeting to start at 6:30 PM at the High School.**

**Motion: Tamra Ham      Second: Jayne Ludwig      All in favor.**

There will be a press release posted on the town web site, at the Post Office and in the Town Hall. Please let others know about this new start time of 6:30 PM.

##### **BOS Meeting on Tuesday, February 21, 2017**

The Town Hall will be closed on Presidents Day, Monday, February 20, 2017. There will be a Board of Selectmen's meeting on Tuesday, February 21 at 5:30 PM.

## **Public Participation**

### **Kanc Rec Area – Ice Skating**

Tammy Gionet Dutilly asked why there was no skating rink this year. Ham stated that it was for several reasons. It is very time consuming for an employee and it is difficult to make it right. If it is not done right people get hurt. Instead of putting water on the basketball court, a better plan is being looked at for next winter with an area that can be flooded more easily.

### **Ballot Questions**

Myles Moran asked when the order of the ballot questions that will appear on the warrant will be public. Town Manager Burbank said that they should be ready next week.

### **Workforce Housing**

Tammy Gionet Dutilly asked if the Workforce housing meeting is still on February 16. The answer is, yes, the next meeting will be on Thursday, February 16 at 6:00 PM in the Town Hall.

### **State Land**

Myles Moran asked if State Representative Bonnie Ham was looking at state land for the town. Chairman Robinson said that the piece of land that was originally talked about was behind the state shed and may not be feasible for town needs because there is no water, sewer or road on that land. However, a portion of that land the town would like to purchase and use to expand the cemetery. There are many different uses that the town is looking at, including but not limited to: Expansion of Riverside Cemetery, Expansion of the Town of Lincoln Highway Garage, Workforce Housing and water exploration.

Town Manager Burbank has an upcoming meeting with the DOT, District 1 Engineer, Philip Beaulieu to discuss state land and different uses that the town is looking for. The Georgiana Falls area will be discussed for water exploration.

### **Senate Bill 324**

Justin Roshak asked for an update of Senate Bill 324. Town Manager Burbank said that bill was labeled “Inexpedient to legislate,” meaning the bill has died. This is good news for the Town of Lincoln giving hopes of movement on the settlement.

### **Budget Highlights**

Robinson is working with Finance Manager Jones to come up with net change figures on the budget. Robinson will talk to the Budget Committee about these net figures.

### **Town Report**

Different departments should have their reports done and sent in to be included in the Town Report. The Board reviewed the Board of Selectmen report that will be included in the final Town Report.

## **V. NON PUBLIC SESSION *Pursuant to RSA 91-A: 3II (a,c,e,d)***

### **Motion to go into nonpublic session at 6:55 PM**

**Motion: Tamra Ham    Second: Jayne Ludwig    All in favor.**

### **Motion to come out of nonpublic session at 7:12 PM**

**Motion: Tamra Ham    Second: Jayne Ludwig    All in favor.**

## VI. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: Tamra Ham**

**Second: Jayne Ludwig**

**All in favor.**

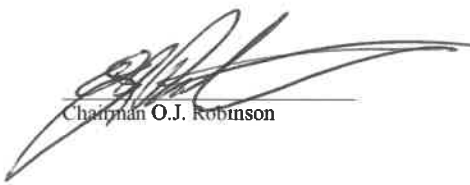

The meeting adjourned at 7:15 PM.

Respectfully Submitted,



Wendy Tanner

Approval Date 2 / 13 / 17

  
Chairman O.J. Robinson  
Tamra Ham  
Jayne Ludwig