

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
FEBRUARY 13, 2017
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

APPROVED

Board of Selectmen Present: Chairman - O.J. Robinson, Selectmen - Jayne Ludwig and Tamra Ham.
Staff Present: Town Manager Burbank, and Recording Secretary Wendy Tanner.
Public Present: Myles Moran, Tammy Gionet Dutilly, Mary Conn.

I. CALL TO ORDER at approximately 5:30 PM

Chairman Robinson called the meeting to order at 5:30 PM.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

- February 6, 2017

MOTION to approve the minutes of February 6, 2017 as amended.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

MOTION to approve the nonpublic minutes of February 6, 2017 as presented.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

- January 30, 2017

MOTION to approve the minutes of January 30, 2017 as presented.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

III. OLD/NEW BUSINESS

☐ **Town Managers Report**

DOT Conversations

Town Manager Burbank spoke to Philip Beaulieu, District Engineer for the DOT, about the following issues.

Curb Cut on Route 112 – In 1959 when the state bought the properties to create the state road, Route 112, they offered the property owners the option of having curb cuts onto Route 112. No further curb cuts are permitted except for special circumstances.

Land Access – The State owned land at the end of Bern Dibner Drive was looked at for two reasons.

First: Workforce Housing – it was decided that there is not enough land there for that purpose as some is currently leased to Clark's Trading Post, some is leased to the Town of Lincoln for wells, wetlands and the DOT has an office that may need to be expanded on the same land.

Second: There may be a small piece of property available for cemetery expansion. Town Manager Burbank will look further into this possibility.

Ham asked if the DOT had been asked about the land at "Wayside" on Route 3 between Clarks and the Woodstock town line. Robinson and Ludwig did not think that the residents would be receptive to using protected State Forest land for Workforce Housing. Town Manager Burbank will ask about that land.

Levee

There was a brief discussion on how construction vehicles will access the levee.

State Land / Georgiana Falls

Town Manager Burbank said that the State was receptive to the Town of Lincoln looking for reserve water sources on State Land and asked the Board if he should pursue this further to obtain water exploration rights. The Select Board agreed.

Time Warner Contract

Time Warner would like the town to sign a 15 or 20 year contract. All Selectmen agreed that was far too long. Town Manager Burbank would like to get the term down to 5 or 7 years. A long discussion ensued about the length of the contract and if the Town did not renew the contract, a three year notification to cancel is required to Time Warner. A further discussion continued on the 3% fee that Time Warner pays to the Town of Lincoln which is based on the percentage of customers. The contract expired in 2011 and continued for 5 years. Starting in 2017 there is no active contract with Time Warner and Robinson asked if the contract was signed, would the fee be back paid for the 3 or so months that there was no contract.

House Bill 413

(Relative to payment by the State of a portion of retirement system contributions of political subdivision employers). The Bill came out of the Majority Subcommittee that it "ought to pass". Town Manager Burbank suggested to contact State Representative Bonnie Ham and Senator Woodburn and ask them to vote in favor of House Bill 413 when it comes up for a floor vote.

House Bill 365

(Relative to awarding attorney's fees under the right-to-know law.) House Bill 365 was briefly discussed by the Selectmen.

Town of Lincoln Zoning Map

Town Manager Burbank said that research is continuing so that the most accurate maps possible can be created.

Town Hall Backing Up Documentation

Town Manager Burbank said that funds were not put in this year's budget for backing up and digitizing files. Robinson said that is something that the CIP committee should be looking into. Ham asked if fireproof storage is possible. Town Manager Burbank said that there is some, but not enough and space is limited. Robinson will talk to Union Bank for possible storage options.

After Town Meeting a committee for our records retention will be convened.

Chenard

Town Manager Burbank contacted Mr. Chenard who said that he did not see any reason to look at his property before spring. The batteries are still on the property.

River Front Park Committee

Robinson asked Ham if a report was submitted for the Town Report by the River Front Park Committee. Ham said there was not. Ham said that the committee has served its purpose and now the Steering Committee headed by Ray Korber is coordinating the efforts at this point.

There will be upcoming meetings to gather public input for the park.

Public Works Department

Ludwig asked Burbank to thank the Public Works Department for their efforts moving snow during this past storm. They did a great job with little sleep.

☐ **Public Participation**

Town Shed

Tammy Gionet Dutilly asked how much property was at the Town Shed on Route 3 North. .83 acres was the answer.

Web Site

Tammy Gionet Dutilly asked if there was any update or notice on the web site for the Town of Lincoln for the Workforce Housing meeting coming up this week. Dutilly then said it was the towns Facebook page that she was looking at.

There was a long discussion about the Town of Lincoln Facebook page. Burbank will look into having it updated regularly.

Dumpster Behind El Grecos/Udderly Delicious Ice Cream

Myles Moran said that in past minutes the dumpster has been brought up. The dumpster is not owned by Moran, and is co-owned by the owners of the two buildings. Town Manager Burbank said that it is not being serviced because cars block it, or because people have piled trash on top of the covers so the drivers does not even stop, he just drives away. The police will be notified of the problem.

Review of Town Warrant

The polls open at 10:00 AM and close at 6:00 PM. Town Meeting starts at 6:30 PM.

Articles 1 thru 7 will appear on the ballot to be voted on during the day.

The Board reviewed each article and made the following motion:

MOTION to accept the Town Warrant as reviewed.

Motion: Jayne Ludwig Second: Tamra Ham All in favor.

Church Street Congestion

Tammy asked about the congestion on Church Street during church. The Fire Station across the street may not have room for the fire trucks to turn out onto Church Street. Town Manager Burbank will talk to Fire Chief Beard.

Workforce Housing

Myles Moran asked about an information table that will be set up at the Town Meeting about Workforce Housing and asked if there are any questions on the ballot for Workforce Housing. The answer was, "No". Robinson said that the table at Town Meeting will only be to give and gather information from the residents.

IV. NON PUBLIC SESSION *Pursuant to RSA 91-A: 3II (a,c,e,d)*

MOTION to enter Nonpublic session at 6:45 PM.

Motion: Jayne Ludwig Second: Tamra Ham All in favor.

MOTION to come out of nonpublic session at 7:03 PM.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

V. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: O.J. Robinson

Second: Tamra Ham

All in favor.

The meeting adjourned at 7:06 PM

Respectfully Submitted,

Wendy Tanner

Approval Date 2/21/17


Chairman O.J. Robinson


Tamra Ham


Jayne Ludwig