

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

MARCH 6, 2017

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: Chairman - O.J. Robinson, Selectmen - Jayne Ludwig and Tamra Ham.

Staff Present: Town Manager Burbank, Fire Chief Beard and Recording Secretary Wendy Tanner.

Public Present: Paul Beaudin, Tammy Gionet Dutilly, Roger Harrington, Jim Welsh, Debbie Celino, Grant Clark, Tara Tower, Mary Conn, Justin Roshak, James Jamieson.

I. CALL TO ORDER at approximately 5:30 PM

Chairman Robinson called the meeting to order at 5:35 PM.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

- February 27, 2016

MOTION to approve the minutes of February 27, 2017 as amended.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

MOTION to approve the nonpublic minutes of February 27, 2017 as presented

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

- February 21, 2017

MOTION to approve the nonpublic minutes of February 21, 2017 as presented.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

III. LINCOLN WOODSTOCK ROTARY CLUB

Jim Jamieson of the Linwood Rotary Club addressed the Board. They will be hosting a district conference at Loon Mountain on June 2nd, 3rd and 4th. The district covers from Sherbrooke, Canada to Keene, New Hampshire and from the Vermont border to the Maine border. Representing 42 clubs in the district and each club represents 2 or 3 towns. Some of the benefits that Lincoln has received from the Rotary over the years includes team uniforms and scholarships. Mr. Jamieson submitted some literature to the Board for their consideration.

The Board thanked Mr. Jamieson for his time and he left the meeting.

IV. REVIEW OF PROPOSED WARRANT ARTICLES FOR TOWN MEETING

Robert Wetherell, the Moderator for the Town of Lincoln, gave a reminder of the rules for presenting; 10 minutes for presenting and 3 minutes for responding.

The Board went over each article with Moderator Wetherell. Robinson stated that a Protest Petition had been received and Wetherell said that he was aware of the petition.

Robinson said that Planning Administrator Carole Bont should be available during the day to answer questions on the articles pertaining to Stormwater Management amendments, Land Use Plan Ordinance amendments, and Zoning Petitions.

V. CONCEPTUAL DESIGN FOR RIVER FRONT PARK with Ray Korber

Ray Korber of KV Partners gave an update on the River Front Park project. The town retained SE Group and Horizons Engineering to assist in developing a concept plan. SE Group was retained to develop the concept plan. Horizons Engineering was retained to do the survey and develop an existing conditions base plan. KV Partners will coordinate all the various elements

between the consulting firms and to provide engineering and design detail. A design team was put together including Tamra Ham, Kevin Bell, Town Manager Burbank, Tara Tower, Nate Hadaway and Ray Korber. Korber said that establishing a communication protocol so as the project moves forward, input from the community is included in the process. One or two concept plans will be created as a next step to bring before the Board and Lincoln community.

There is a plan to have a handout or a small presentation at the Town Meeting in order to inform the residents about the status of River Front Park.

The next presentation for the Board is scheduled for April 17 at the regularly scheduled Board of Selectmen meeting at 5:30 PM. The concept plan(s) should be firm by that time. Public meetings will be scheduled at a later date.

With the theaters next door, Ludwig hoped that the committee is taking park noise into consideration and its effect on residents. Korber explained that at this stage in the project, specifics are not taken into consideration. General noise, the direction the amphitheater will face, the exact location and size of each section of the park, are all things that will be examined with a higher level of detail in the next phase.

SIDEWALK PROJECT

The town is about half way done obtaining easements. The DOT was taking a second look at the curb cut for the Kancamagus Motor Lodge, but Leo Marien has said that he does not want a curb cut on 112 and will live with what he has today. The sidewalk will now cross the street going by the Kancamagus Motor Lodge.

WEST STREET PROJECT

The West Street project has started and easements have been received by some homeowners and progress is continuing.

The Board thanked Ray Korber and he left the meeting.

LEVEE UPDATE

This project was awarded to A.J. Coleman at a bid of \$1,067,500.

Robinson said that based on what was spent and the bid from A.J. Coleman, it looks like we will be approximately \$55,000 short. Town Manager Burbank suggested that the Board should plan on \$75,000 to cover unforeseen issues. There was a long discussion about how these funds should be raised and the actual figure to be raised. The decision was that the Board of Selectmen will recommend that the \$75,000 will come out of fund balance.

VI. OLD/NEW BUSINESS

□ Town Managers Report

Town Reports

The town reports are available and some have been delivered by the Department of Public Works.

Town Meeting

Town Manager Burbank would like to remind residents that the Town Meeting, Business Meeting will start at 6:30 PM on Tuesday March 14.

Information Center

Town Manager Burbank, in response to Ludwig's question, mentioned that Lincoln water and sewer is being used at the information center in North Woodstock. Taxes are not paid on that building because it is owned by the State of New Hampshire. This was only brought up as a future reference in the case something else is ever done with that building.

Painted Crosswalks

Ham said that in light of the Pollard Road sidewalk going in, Public Works Director Hadaway should be contacted about painting crosswalks in several places along the sidewalk route and should be added to the current list of other painted crosswalks in town for maintenance purposes.

Town Manager Burbank asked if he could pursue warning lights for the crosswalk in front of the Depot Shopping Center on US Route 112. The Select Board agreed that should be pursued.

Public Participation

River Front Park Committee

Paul Beaudin asked if the original River Front Park Committee has been disbanded. Paul Beaudin thought that the River Front Park Committee should still be meeting and should have input on the project. There was a long discussion about a bypass road or alternative route as well as the status of the River Front Park Committee. Ham will schedule a final meeting with the River Front Park Planning Committee.

Pollard Road Sidewalk

Tammy Gionet Dutilly asked how much money had been spent on the Pollard Road Sidewalk project to date. She also asked if the cost of the sidewalk exceeds the \$525,000 appropriated at Town Meeting where would the excess funds come from. If the cost of the sidewalk exceeds the original bond amount, the Select Board will have to make a decision about where the funds will come from. That question will be answered if the price exceeds the bonded amount.

Kanc Rec Area

Tammy Gionet Dutilly said that snow being plowed onto the sledding hill is not safe for children and has gas and oil mixed in from cars in the parking lot.

Tammy Gionet Dutilly also asked why there is not a designated area for beginner skiers to learn how to ski. The condition of the sledding hill is not very good because of the ice and dirty conditions. Dutilly believes that the area where the jumps are located would be a good spot for learning to ski if the jumps were moved.

Tammy Gionet Dutilly said that children leave their skis on the ground and people coming down the hill run over them and fall. Dutilly thinks that the kids should pick up their skis and put them in a rack. Dutilly believes that there should be consequences if children leave their skis on the ground.

There was a brief discussion about possible locations for a beginner ski area and where snowmaking can be done. Town Manager Burbank will talk to David Dovholuk about the possibility of making snow on a beginner slope.

West Street

Mary Conn asked if West Street will be done this year. Robinson said that the engineering and design work have started as well as obtaining easements from the residents. Paving of West Street is not planned until 2018.

Health Officer Appointment

The Health Officer and Deputy Health Officer Appointment form was reviewed by the board.

MOTION to appoint Chief Beard as the Health Officer and Chief Smith as Deputy Health Officer for three year terms

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

VII. NON PUBLIC SESSION *Pursuant to RSA 91-A: 3II (a,c,e,d)*

MOTION to go into nonpublic session at 7:36 PM.

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

MOTION to come out of nonpublic session at 8:05 PM.

Motion: Jayne Ludwig Second: Tamra Ham All in favor.

VIII. ADJOURNMENT

After coming out of nonpublic session and before adjourning the Board reviewed:

- The Auditors Governance Questionnaire
- Department of Safety Notice regarding Broadband Network
- Weekly accounts payable – bills manifest

MOTION: “To adjourn.”

Motion: Tamra Ham Second: Jayne Ludwig All in favor.

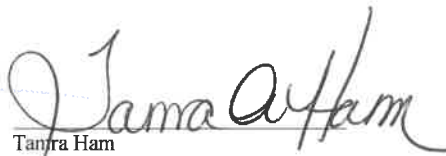
The meeting adjourned at **8:10 PM.**

Respectfully Submitted,

Wendy Tanner

Approval Date: 3/13/2017


Chairman O.J. Robinson


Tamra Ham


Jayne Ludwig