

LINCOLN BOARD OF SELECTMEN

**APPROVED**

MEETING MINUTES

JUNE 12, 2017 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

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**Board of Selectmen Present:** Chairman O.J. Robinson, Vice-Chair, Tamra Ham and Selectperson Jayne Ludwig.

**Staff Present:** Town Manager Butch Burbank, Chief Ted Smith & Administrative Assistant Jane Leslie.

**Public Present:** Ron Beard, Debbie Celino, Jim Welch, Dave Beaudin, Steve Noseworthy, Tammy Gionet-Dutilly and Myles Moran.

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**I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 5:30 pm.

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**II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

**MOTION: “To approve the meeting minutes of June 5, 2017 as amended.”**

**Motion: Tamara Ham      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To approve the non-public meeting minutes of the June 5, 2017 Board of Selectmen’s meeting as presented.”**

**Motion: Tamra Ham      Second: Jayne Ludwig      Motion carries.**

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**III. TRAFFIC & PARKING *Discussion***

**PARKING**

Town Manager Burbank informed the board he has reached out to the Department of Transportation District 1 office and not heard back yet concerning the parking on Main Street (Rt. 112). It is his opinion that the town not pressure D.O.T. and leave the parking as it is, rather than risk losing any additional parking spaces on Main Street. Burbank noted that there are 77 parking spaces along Main Street from Dodge Place to the railroad tracks. When the center lane was implemented on Main Street the state removed all of the parking on the east side of the roadway. Chairman Robinson suggested the town speak with District 1 concerning adding additional parking from Linwood Realty up to the Co-Op land along the eastbound guardrails.

Town Manager Burbank feels the town should explore expansion of municipal parking at the Kanc Rec facility on the town owned land, and also suggested the town explore expansion of parking at the Community Center on Pollard Road. Selectman Ham has viewed the Community Center parking which currently holds approximately 60 parking spaces and feels with a little cleaning up and gravel we could add an additional 20 or so spaces on the side of the community garden area. Ham suggested Nate (Public Works Director) take a look at the Community Center parking lot and gardens to see if this is something we can do. Burbank also feels the municipal parking area proposed for the Riverfront Park (approximately 100 spaces) will contribute to easing the downtown parking situation.

Chairman Robinson does not feel expanding the Kanc Rec Parking area will help alleviate the downtown parking issues, however, it will contribute to winter/summer overflow parking at the Kanc so that vehicles are not parking on Forest Ridge Road (private road). Selectman Ludwig asked if there was any way to relocate the sledding hill to make room for more vehicles. Town Manager Burbank

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responded that he and Tara Tower (Rec. Director) have searched for alternative hills for sledding and could not come up with anything comparable. Robinson asked if the Public Works crew could do the cutting and clearing of the trees from the site as well as handle the storm water management aspect, or should the Town Engineer review first. Burbank feels that the Public Works Dept. could handle the cutting and clearing of the lot, however, suggests the Town Engineer definitely review the plan as well as go through a *Change of Use* process with the Planning Board out of respect to the abutting property owners. Chairman Robinson recommended Engineer Korber take a look at the land and begins the process of preparing a sketch which includes an entrance and exit to the parking lot, as well as a crosswalk.

Chairman Robinson discussed the third downtown parking option at the Riverfront Park and feels this should be a priority for the Board of Selectmen and implemented into the phase II study. Selectman Ham added that Rec. Director Tower will be writing a Parks & Rec grant (up to \$200,000.) to apply for funding for the Riverfront Park which could potentially be used for the parking lot.

### **TRAFFIC**

Chairman Robinson reviewed the history of a proposed alternate traffic route (bypass) which would extend from Interstate 93 to Loon Mountain (bypassing the town) which would require the participation of private property owners, as the town does not have the land to do so. Robinson noted this is a project that many in the town have been advocating for over the years and questioned whether or not we should meet with the private land owners (stakeholders) first to see if this is something they are still interested in, then, pending the outcome determine the next step.

### **IV. OLD/NEW BUSINESS**

Chairman Robinson briefed the audience on last week's decisions that were made after the board came out of the non-public session:

- The board voted to unseal the meeting minutes from 12/7/1994 and 6/10/1996
- The board voted to re-seal the meeting minutes March 21, 1994-June 1, 1994 (personnel), January 30, 1995 (personnel) & December 12, 1995 (personnel).
- The board approved two (2) abatement requests: *Rams Horn condo fire property owners* (Marion & William Deluca parcel 126-023-000-07-00H6) & Mary & Paul Finn Trustee, parcel 126-023-0-7-00H7).
- The board voted to deny the abatement request of Robert M. Leclerc, parcel 106-1-0-0-0.

### **Town Water Sources**

The board discussed the ongoing issue of searching for additional water sources for the town. Selectman Ludwig added she is concerned for the residents of Lincoln and wants to ensure that the town has enough water to serve all of its residents. Town Manger Burbank added that there is a lot of water up at Georgiana Falls, however obtaining permission for water exploration will be difficult at best.

### **Town Managers Report**

#### **South Mountain Temporary Access Permit**

The Town continues to battle with the owners of LSMP to sign the temporary access permit to Route 112 for the levee repair project.

#### **Bear Enforcement Education Update**

Chief Beard updated the board that there has been a delay in scheduling due to an incident in Hanover, and Fish & Game will be rescheduling the educational forum in few weeks.

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## Robertson Bus Service

## ZBA Board Appointments

Motion: Tamra Ham                      Seconded: Jayne Ludwig                      All in favor

Motion: Tamra Ham                      Seconded: Jayne Ludwig                      All in favor

Motion: Tamra Ham                      Seconded: Jayne Ludwig                      All in favor

### Solid Waste Facility (Mattresses)

## Kanc Rec Storage Facility

Selectman Ludwig had concerns over the height of the new structure that is being built at the Kanc Rec and worried that it may impede the view for the people sitting in their cars watching the skiers. Town Manager Burbank explained the building is the necessary height to house the snow groomer properly which is well within the Town's zoning regulations.

### **Mountain View Condo Meeting**

Selectman Ham encourages open, transparent participation from all parties concerned with the Pollard Road Sidewalk project, particularly with any future meetings/negotiations with the condo association. Selectman Ludwig clarified an email she had sent recently expressing her appreciation for resident Victoria Martin's input throughout the sidewalk project, however, feels that when it comes to mediation over property, Martin should not be part of the process, and negotiations should be between town officials and the condo association. Ludwig appreciates the time and work Martin has put into this process, but the taxpayers are paying the board of selectmen to negotiate and not Victoria Martin, and the board needs to be mindful of what *all* taxpayers want. Chairman Robinson did not quite agree and feels Martin has spearheaded this sidewalk project from the beginning and volunteered her time assisting town hall throughout the process. Robinson suggested we have a public meeting with all stakeholders involved to view a *visually marked painted line* in front of Mountain View Condos, and if we do move ahead into negotiations, that process will take place in a closed non-public session with town officials and/or attorneys.

### **NH Laws and Bicycle Ordinance**

Town Manager Burbank stated there is no NH law against bicycles riding on sidewalks. In Lincoln, the only sidewalk that bikes are restricted from riding on is Connector Road, which is the result of an ordinance created in 1999 by the Board of Selectmen. Chairman Robinson suggested we make a public announcement and post on Face Book reminding the public that bicycles *are* allowed on sidewalks and that pedestrians always have the right-of-way.

### **Public Participation**

Resident *Tammy Gionet Dutilly* thanked the board and the Public Works Department for cleaning up the brush from last year's cutting and asked the board if they had any objections to her weed whacking the town and school's right-of-way property. Dutilly also appealed to the board to think thoughtfully about the bicycles riding on Pollard Road sidewalk as she is very concerned about someone getting hurt.

*Dutilly* also informed the board that she brought photos she had taken to the police department this past week of what appeared to be a "moose hoof and leg" that was sewn off an animal and found in the driveway of a vacant home next to her cabins, and questioned if the Police Chief was aware of any recent moose accidents in the area. *Dutilly* was concerned that this may be a sign of *cult* activity and asked the Police Chief to please follow-up with her if he should find out any further information.

### **Town Crosswalks**

*Resident Myles Moran* commented that he thinks the Public Works Department does a wonderful job painting crosswalks in town, however, is concerned about the crosswalk in front of the Gypsy Café (among others) where his wife almost got hit by a car while trying to cross the street. *Moran* asked the board if there was any way the town could illuminate the crosswalk or request the state to do so (state road). Town Manager Burbank added that D.O.T. District 1 Office oversees Main Street and would have to grant approval to the town to add illuminating stickers or markers to the crosswalk. Chief Smith and Burbank will each reach out to the State before the summer tourist season kicks off.

### **Industrial Park Land**

*Moran* asked the board if they have made any headway on selling the Industrial Park town property. Chairman Robinson responded that the Town of Lincoln does not have a lack of *employers* but rather a lack of *employees*, and selling the property should not be a priority of the town's at this point. If the town does not want to consider putting affordable housing units on the land, in his opinion, we should wait until a need or opportunity arises for the town to sell the land. *Moran* felt the reason the individual

lots were not selling was because they were over-priced. Town Manager Burbank added that he had spoken with a developer out of the Concord area who felt the price per square foot for commercial space was excessive, and double what he could get in the City of Concord.

*Tammy Gionet Dutilly* asked the board and Chief Smith who owned the orange barrel blocking the crosswalk outside Dunkin Donuts and Tedeschi's Market, and was concerned that the barrel hinders a driver's vision when turning onto Main Street. Chief Smith said he would investigate further to see if the barrel was the towns' property.

*Jim Welch* asked the board who owns the railroad box cars behind the Linwood Plaza, and if there was any way the town could use that property between the box cars and the land for parking. Town Manager Burbank responded the state leases that property and would unlikely allow the town to do anything with that land. Selectman Ham added that the Hobo Railroad owns the lease for the tracks from the state. Chairman Robinson suggested maybe speaking with Ben Clark to see if he would give up the last 100' or so of the track which would be adjacent to the skate park and could be used for additional parking.

*Jim Welch* asked when the lines are placed on the road in front of the Mountain View condos, would they be drawn where the actual sidewalk is going to be, or the towns' right-of-way. The board recommended doing both. *Welch* stated that he has been plowing the Mountain View parking lot for 27 years and has always been able to plow right up to the telephone pole. If the sidewalk is 6 ½ feet toward the road (near the telephone pole) the cars would never be parked on the sidewalk. The board will wait until the lines are drawn and the meeting with the stakeholders is scheduled.

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#### **V. NON PUBLIC SESSION Pursuant to RSA 91-A:3:II(a,b,c,e) legal**

**MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II(c,e)**  
**Motion: Jayne Ludwig      Second: Tamra Ham      Roll call vote was all in favor.**

The Board went into non-public session at 7:15 pm.

**MOTION: "To re-enter public session."**  
**Motion: OJ Robinson      Second: Tamra Ham      Roll call vote was all in favor.**

The Board came back into public session at 8:15 p.m. and made the following motions:

**MOTION: "To unseal the meeting minutes of September 1, 1997; October 16, 1997, and July 8, 1997 (cassette)."**  
**Motion: OJ Robinson      Second: Tamra Ham      Roll call vote was all in favor.**

**MOTION: "To re-seal the meeting minutes of July 2, 1997 (personnel)."**  
**Motion: Tamra Ham      Second: OJ Robinson      Roll call vote was all in favor.**

#### **ABATEMENT REQUESTS:**

**MOTION: "To approve the assessors' recommendation for Robert Michael LeClerc's property located at 357 U.S. Route 3, parcel 106-1-0-0-0"**  
**MOTION: OJ Robinson      Second: Jayne Ludwig      Roll call vote was all in favor.**

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250 **VI. ADJOURNMENT**  
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252 With no further business to attend to, the Board made the following motion.  
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254 **MOTION: “To adjourn.”**  
255 **Motion: Tamra Ham                      Second: OJ Robinson                      All in favor.**  
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257 The meeting adjourned at 8:20 p.m.

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259 Respectfully Submitted,  
260 Jane Leslie

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262 Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
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Chairman O.J. Robinson	Tamra Ham	Jayne Ludwig