

MEETING MINUTES

JUNE 26, 2017 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

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**Board of Selectmen Present:** Chairman O.J. Robinson and Selectperson Jayne Ludwig.

**Excused:** Vice-Chair Tamra Ham

**Staff Present:** Town Manager Butch Burbank, Chief Smith, Public Works Director Nate Hadaway & Administrative Assistant Jane Leslie.

**Public Present:** Town Engineer, Ray Korber, Ron Beard, Jim & Victoria Martin, Myles Moran, Debbie Celino, Tammy Gionet-Dutilly, Jim Welch & Dave Beaudin

**Mountain View Condo Residents/Board Members:** President, Jim Lewis, Patrick McCusker, Robert Nowak, George Daher & Tracy Steele.

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**I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 3:30 pm outside of the Mountain View Condos on Pollard Road. Town Engineer Ray Korber reviewed the sidewalk plans and took questions from the meeting attendees.

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**II. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II(d,e)* legal**

**MOTION: “To go into Non-Public Session pursuant to RSA 91-A: 3II (d,e)**

**Motion: Jayne Ludwig      Second: OJ Robinson      Motion carries.**

The Board went into non-public session at 4:10 pm.

**MOTION: “To re-enter public session.”**

**Motion: Jayne Ludwig      Second: OJ Robinson      Motion carries.**

The Board came back into public session at 4:50 p.m. and made the following motions:

**MOTION: “To recess meeting and reconvene at Town Hall at 5:30 pm”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

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**III. CALL TO RECONVENE**

Chairman Robinson reconvened the meeting at 5:30 pm at Lincoln Town Hall.

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**IV. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

**MOTION: “To approve the meeting minutes of June 19, 2017 as amended.”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To approve the non-public meeting minutes of the June 19, 2017 Board of Selectmen’s meeting as amended.”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

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### **III. OLD/NEW BUSINESS**

#### **Asset Management Program for the Wastewater & Stormwater Collection System Application for Clean Water State Revolving Fund (SRF) Loan**

The Board reviewed and signed the application and loan documentation for the program

**MOTION: “To approve the loan assistance application as written.”**

**Motion: OJ Robinson**

**Second: Jayne Ludwig**

**Motion Carries.**

#### **Town Manager’s Report**

##### **Councilor Joe Kenney and D.O.T. Commissioner Victoria Sheehan Visit**

Town Manager Burbank met with Councilor Joe Kenney, D.O.T. Commissioner Victoria Sheehan & Assistant Commissioner William Cass and discussed a variety of issues concerning crosswalks, traffic, and parking in the Notch. Councilor Kenney explained that District 1 – D.O.T. office is short-staffed (down three (3) engineers) and handles municipal requests for service as they come in. Burbank brought the Councilor and Commissioners down to the levee to view the project and asked that any help at this time would be greatly appreciated.

In July, Bill Lambert, a representative and crosswalk specialist from D.O.T Traffic Division will be touring the area with a District 1 Engineer and offered to take a look at Lincoln’s crosswalk issues/concerns. Chairman Robinson offered to participate in this meeting and suggested Nate Hadaway (Public Works Dept.) join them as well. Burbank emphasized to the commissioners that the towns’ primary crosswalk concerns are outside of the *Gypsy Café* and *Gordy’s Restaurant*.

##### **July 4<sup>th</sup> Parade and Town Hall hours of operation**

Governor Sununu will be participating in the July 4<sup>th</sup> Parade. Town Hall will be closing at 12 noon on Monday, July 3<sup>rd</sup> and all day Tuesday, July 4<sup>th</sup> for the holiday.

##### **Pollard Road Stop Signs**

The *Stop* signs are up on Pollard Road. The town has received several phone calls concerning overgrown tree branches that are creating an obstruction of view, and the Public Works crew will be cutting them back. At this time, the Police Department will be monitoring the intersection and giving verbal warnings to those who fail to stop, and allow adequate time for residents to get adjusted to the new signs. Selectman Ludwig asked Chief Smith how long he will be issuing verbal warnings before ticketing the public. Chief Smith responded that he has no particular time frame, although he feels that once the tourist season begins he will begin issuing tickets as a matter of public safety.

##### **Town Hall Summer Office Schedule**

Finance Director Helen Jones will be using her vacation time this summer by taking Fridays’ and Mondays’ off, therefore weekly payables may not always be available for the Monday evenings Board of Selectmen’s meeting.

##### **Pollard Road Sidewalk Easements**

Town Manager Burbank informed the Board that all easements (but one) have been signed and returned to the town, and once the final plans are completed we will schedule a public hearing and then go out to bid.

### **Board of Selectmen Email Accounts**

Town Manager Burbank said it is highly recommended that the Board *not* use their personal email accounts when conducting town business and set up town accounts. Chairman Robinson suggested we do the same for the Planning Board members and urged Burbank to reach out to Certified Computers and obtain more information such as costs and what the initial set up would entail.

### **Trustees of the Trust Funds**

Chairman Robinson wanted to know if any contact has been made with the Attorney General's office, and if a date has been scheduled for them to meet with the trustees. Town Manger Burbank said the trustees have reached out to the AG's office and a date cannot be scheduled until July.

### **Town Hall Office Staffing Update**

Town Hall has four (4) interviews scheduled for Tuesday, June 27<sup>th</sup> and will hopefully have the name of the successful candidate announced next week.

### **Board of Selectmen's Summer Meeting Schedule**

Chairman Robinson said the next scheduled Board meeting is July 10<sup>th</sup> at 3:30 pm (Non-public meeting- Real Estate) and will then go into a regular Board of Selectmen's meeting (4:30 pm) and at 5:00 pm there will be a Budget Law Training that the Budget Committee and Board of Selectmen will be attending. Robinson proposed the following summer meeting schedule: **Meet on July 10<sup>th</sup>; July 24<sup>th</sup>, August 7<sup>th</sup> and August 21<sup>st</sup>.** The Board will then resume its regular weekly meeting schedule after August 21, 2017.

### **Raffle Permit Application**

Town Manager Burbank informed the board that the town has received a request from the Catholic Church to sponsor a raffle in the coming weeks, and there is a statute (Title XXIV – Section 287-A:1) which states that the board must approve the permit application for money-making raffles prior to the raffle taking place.

### **Public Participation**

#### **NH DOT Rail Transportation Project**

Chairman Robinson read the attached letter addressed to D.O.T. Commission Sheehan from a concerned citizen opposing the movement of the *Flying Yankee* streamliner train currently housed at the Hobo Railroad in Lincoln. Chairman Robinson added that if this train is going to be re-located, the town should be made aware from a Planning Board perspective.

Resident Jim Welsh asked the Board if the town was interested in purchasing a telephone headset for the Town Clerk. Mr. Welsh was at the Town Clerk's window earlier in the day and observed her holding the phone on her shoulder while typing on the computer and felt it was cumbersome. Chairman Robinson responded that the Town Clerk has her own operating budget and has free will to purchase whatever equipment she needs for her daily operations.

Resident Tammy Gionet-Dutilly clarified a few items concerning the meeting minutes from the previous Board of Selectmen's meeting (June 19, 2017) and informed the Board she had contacted Administrative Assistant, Jane Leslie to amend her public participation comments. The board made the following motion:

**MOTION: “To amend and approve the meeting minutes of June 19, 2017 as requested by Tammy Gionet-Dutilly.”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

Tammy Gionet-Dutilly asked Chief Beard to follow-up with the Board on an incident she had reported at the previous Board of Selectmen’s meeting concerning a moose leg in her neighbor’s driveway. Chief Beard informed the Board that a few residents on Rue de Gionet Drive had claimed a dead moose from a roadway accident last winter and were told by Fish & Game officials to dispose of the bones in the woods, and the wildlife would take care of them.

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**ABATEMENT REQUESTS:**

**MOTION: “To grant the abatement request of Rosalind Lowen for property located at 37 Pinehill Lane, Unit #6 on parcel 116-23-0-2-60”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Justin & Monique Smith for property located at 5 River Glade Drive, Unit #2 on parcel 130-58-0-0-2”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Norman J. & Kathy J. Belanger for property located at 24 Spruce Drive on parcel 116-29-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Anthony & Kathleen Cail for property located at 33B Flume Road on parcel 123-49-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Robert & Janet Furey Jr. Trustee for property located at 156 Black Mountain Road on parcel 130-100-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Michael A. D’Amante Trustee for property located at 188 Black Mountain Road on parcel 130-96-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Ivan Saitow Trustee for property located at 3 Buck Road on parcel 132-16-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Y Birch Kids LLC for property located at 6 Yellow Birch Circle on parcel 121-39-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of John R. & Donna M. Daly for property located at 186 Black Mountain Road on parcel 130-97-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Harrold & Janet A. Schofield for property located at 13 Spruce Drive on parcel 116-26-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Dominic & Fiona Adel Janssens for property located at 8 Yellow Birch Circle on parcel 121-38-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of George D. Shaw for property located at 53A Flume Road on parcel 123-56-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Sara M. D’Eathe for property located at 5 Buck Road on parcel 132-17-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Gerard R. & Rosemary Lavoie for property located at 4C Blueberry Road on parcel 124-14-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To grant the abatement request of Michael C. & Shepard Trustee for property located at 21 Hay Hill Road on parcel 130-75-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To deny the abatement request of Robert J. & Lisa A. Drew for property located at 85 Beechnut Drive on parcel 126-116-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To deny the abatement request of Westwood Realty Partners, LLC for property located at 20 Yellow Birch Circle on parcel 121-35-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To deny the abatement request of Louis JB & Jennifer K. Grimaldi for property located at 16 Spruce Drive on parcel 116-31-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To deny the abatement request of George X. & Kara Daher for property located at 153 Pollard Road, Unit #1 on parcel 114-19-0-2-9”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To deny the abatement request of Edward & Melanie Hayes for property located at 21 Pollard Pines Drive on parcel 117-43-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: “To deny the abatement request of Susan Ledger for property located at 25 Maple Street on parcel 113-158-0-0-0”**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion carries.**

**MOTION: "To deny the abatement request of Kurt & Lizbeth Tate Brown for property located at 9 Riverside Terrace, Unit #2B on parcel 118-39-1-2-0000B"**

**Motion: OJ Robinson**

**Second: Jayne Ludwig**

**Motion carries.**

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**V. NON PUBLIC SESSION Pursuant to RSA 91-A:3:II(a,b,c,e) Review Sealed Meeting Minutes**

**MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (review sealed minutes.)"**

**Motion: OJ Robinson**

**Second: Jayne Ludwig**

**Motion carries.**

The Board went into non-public session at 6:37 pm.

**MOTION: "To re-enter public session."**

**Motion: OJ Robinson**

**Second: Jayne Ludwig**

**Motion carries.**

The Board came back into public session at 6:50 p.m. and made the following motions:

**MOTION: "To re-seal the meeting minutes of November 19, 2001 & August 5, 2002."**

**Motion: OJ Robinson**

**Second: Jayne Ludwig**

**Motion carries.**

**MOTION: "To un-seal the meeting minutes of June 26, 2002 & July 22, 2002."**

**Motion: OJ Robinson**

**Second: Jayne Ludwig**

**Motion carries.**

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**VI. ADJOURNMENT**

With no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: OJ Robinson**

**Second: Jayne Ludwig**

**All in favor.**

The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Jane Leslie

Approval Date

7/24/2017

  
Chairman O.J. Robinson

  
Tamra Ham

  
Jayne Ludwig

June 22, 2017

Commissioner Victoria Sheehan  
New Hampshire Department of Transportation  
7 Hazen Drive  
Concord, NH 03302-0483

Dear Commissioner Sheehan:

The reason for this letter is to request your assistance with a questionable rail transportation project at NH DOT.

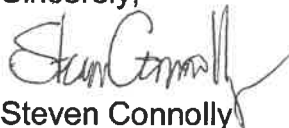
According to published news reports, the NH DOT is: *"evaluating the cost of moving the Flying Yankee somewhere along Route 112 in Lincoln or Woodstock."*

I'm requesting that you stop this project for two reason(s):

And these reasons are liability and local communication. As you know the state owns the Flying Yankee, a historic streamliner train that needs substantial capital rehabilitation if it is ever to run again. The train has been sitting, mostly abandoned, for many years at the Hobo railroad in Lincoln.

If this train is moved along Route 112 its presence creates liability for personal injury and worse if vandals damage the train like graffiti or lighting it on fire. As a part of this concern I'm also questioning whether anyone from the state has contacted local officials in either Lincoln or Woodstock as a possible host community? It is their resources that would likely have to be used if there are any issues with this historic train.

Sincerely,



Steven Connolly

cc.

Executive Councilor Joe Kenney  
Lincoln Selectmen Office  
Woodstock Selectmen Office  
Mr. Ben Clark

**June 26, 2017**  
**Board of Selectmen's Meeting**  
**Please PRINT Legibly**

Jim Welsh  
(Print Name)

Debbie Celino

Tammy Ronet Doty

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Jim Welsh  
(Sign Name)

Debbie Celino

Larry Jones

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